

Selectmen's Meeting
Monday, December 19, 2016

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Selectman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan.

Meeting Minutes:

Riley made a motion to accept the minutes from the 12/12/2016 Selectmen's Workshop. Freeman seconded. Morgan abstained. Majority vote carried.

Riley made a motion to accept the minutes from the 12/12/2016 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 12/17/2016 in the amount of \$45,848.88. The Accounts Payable Voucher total for the week ending 12/10/2016 was in the amount of \$173,611.43 including payments made to the Fire Precincts totaling \$105,079.25. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

An Intent to Cut Timber was received from Kellie and Alan Meserve for the property located on Map 90, Lot 30. The intent is to cut 4 acres from the 5 acre parcel and the logger listed is Norman Eldridge. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Board received copies of two thank you notes received by the Police Department; one from Michele Defeo Marinace addressed to Corporal Justin Swift regarding a telephone call informing of an accident of a family member, and one from Northway Bank to Sergeant Robert King regarding alerts made to the bank that averted the opening of bad bank accounts. The Board requested acknowledgements be sent to the recipients.

A Request for an Abatement was received from Bill and Heidi Clifford for the property located on Map 104, Lot 1400H, Sub Lot 2. The request is to refund the amount of \$215.00 for a camper already receiving a tax bill but in a different location. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from David Scripture for the property located on Map 257, Lot 28. The intent is to cut 1 acre from the 1.38 acre parcel and the logger listed is Brandon Valley. Riley noted this to be an intent after the fact where the paperwork needs to be filed in order for the Department of Revenue to assess what has been cut from the property. A bond in the amount of \$101.25 has been posted and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a letter being sent to local businesses informing them of Garrett Graaskamp, NH Fish and Game Public Boat Access Coordinator's, attendance at the 1/23/2017 Selectmen's Meeting at 5:30 PM for discussion on the Ossipee Lake Boat Launch on the Pine River improvements and plan for completion in the spring of 2017.

The Highway Department Work Log was received for the week ending 12/17/2016. Freeman commented that the Highway Department did an excellent job cleaning up after last week's storms.

The Board received a memo from Public Works Director Brad Harriman requesting approval of an open purchase order for \$5,000 to purchase parts from North Country Tractor for the repair of the transmission failure of the John Deere tractor. Harriman reviewed what the repair entails. Riley made a motion to approve the purchase order. Freeman seconded. Morgan commented that he reviewed the repair needed and commented that there will be a substantial cost savings by completing the repair in-house. A unanimous vote was taken.

A Town Hall Building Key Policy was presented for review. Riley stated that the locks to the Town Hall are to be replaced and non-duplicable keys will be issued to maintain the building's security. Riley made a motion to adopt the policy. Freeman seconded. Morgan commented that the Contract for Use of Facility should be updated to include the requirement that all keys must be returned following the event. A unanimous vote was taken.

Riley stated that the recent change to the Temporary Outdoor Event Ordinance are positive and proven beneficial to business community. He then noted two Site Plan Amendments recently approved allowing businesses to conduct additional events at their locations: The Board received a copy of a Notice of Decision granting Jake's Seafood an amendment to their original Site Plan Review to hold seasonal outdoor events on their property. The Board also received a copy of a Notice of Decision granting Sunny Villa Co. LLC an amendment to their original Site Plan Review pending conditions are met to hold seasonal outdoor events on their property.

A Petition Warrant Article was received and reads as follows "To see if the Town will vote to amend Article 3.2 Zoning Map of the Ossipee Zoning Ordinance to change the zoning classification of Tax Map 8, Lot 22 from Village District to Roadside Commercial District." White confirmed that the petition contains the minimum required signatures and has forwarded it to the Planning Board for the scheduling of required public hearings.

The Board received notice from Eversource that the meter at the Freight House Annex, 1 Moultonville Road, will be replaced due to the excessive electric use for the last three consecutive months.

The Board received a letter from the NH DOT responding to continued concerns with the intersection of Routes 171 & 28 and proposed improvements. Morgan stated that the NH DOT will be holding another meeting at the intersection with the Town and Department of Safety to review what immediate measures can be implemented. He reiterated that the DOT continues to assert that the traffic counts do not support a traffic light and that their sign package is inadequate.

The Board received a letter from the NH DOT regarding the reimbursement procedures for the Whittier Covered Bridge Project and acknowledged an incoming reimbursement in the amount of \$14,273.28.

The Board received a letter of appreciation from Susan Simpson acknowledging the road conditions following the weekend snow storm. The Board requested thanks be endorsed to the Highway Department.

The Board received a copy of a Notice of Decision for a Special Exception granted to the property located on Map 51, Lot 7 owned by Ed & Patricia Gaj for the rebuilding of a larger garage with full second story apartment.

The Board received a copy of correspondence addressed to the Planning Board from the Dan Hole Pond Watershed Trust acknowledging they will be proceeding with raising the funds to complete the build-out study. Riley stated that the Board is bound by statute to hold a public hearing to accept donations with monetary value exceeding \$5,000. Riley then read the Public Notice for the Public Hearing scheduled to be held on 1/9/2017 at 5:00 PM for discussion on the donation. Morgan stated that the Planning Board voted to accept the build-out study but the vote was rescinded because they were informed they did not have the authority to accept it. Morgan stated that the Dan Hole Pond Watershed Trust should be advised to not proceed until it is accepted through the required public hearing process. Riley made a motion to have White contact the Dan Hole Pond Watershed Trust to let them know of the public hearing requirement and to invite them to attend to provide any input on the study. Freeman seconded. A unanimous vote was taken. Morgan commented that the study was turned down at Town Meeting and the public hearing will give opportunity to hear what different circumstances should allow the use of the build-out study.

The Board received a copy of a request from the Conservation Commission to expend \$1,750 payable to the Ecosystem Management Consultants LLC to conduct mapping, wildlife study, marking trails and putting in barriers for ATVs for the new parcel of land acquired by the Dan Hole Pond Watershed Trust to be known as the Charles Norman Munroe Memorial Preserve. Riley made a motion to refer the request to DRA to see if it is a legal disbursement request. Freeman seconded. Morgan stated that DRA will need the full history including the fact the expenditure is not for Town-owned land or easement held. A unanimous vote was taken.

Old Business:

Intersection of Routes 28 & 171 – Discussed earlier.

Loss of Education Stabilization Grant Funds (tabled 10/31/2016) – Riley stated this can be removed as the response given by the Superintendent of Schools determines the impact.

Hazardous & Dilapidated Buildings – In progress, awaiting court dates.

9 Dorrs Corner Road – In progress, awaiting court dates.

Recreation Committee – White stated that two people have joined and are awaiting a third member.

Budget Review: Water & Sewer Department – In progress.

Lakes Region Humane Society Animal Shelter Agreement – In progress.

New Business:

Morgan stated that correspondence is in circulation from the Green Mountain Conservation Group encouraging fundraising efforts to the Ossipee Lake Protection Fund created by the Town of Freedom seeking money to be used toward suing the Town of Ossipee for the Westward Shores expansion. Morgan stated concern for the organization encouraging the lawsuit that could potentially cost the

Town thousands of dollars to defend. He also stated that Ossipee has partnered with the Green Mountain Conservation Group to conduct water quality testing and other collaborative efforts and is upset to think they would support such fundraising.

Bid Opening: Valley Road Bridge Project – Bids received are as follows:

Integrity Earthworks	\$ 59,950.00 (plus \$1,800 if a bond is required)
Evans Brothers	\$ 32,500.00
Dawson's Excavation & Utility Services	\$114,000.00
GW Brooks & Sons	\$ 65,797.00

The Board requested Harriman compare the bids received to the bid specifications and return with a recommendation.

Morgan stated that this will be the last regular meeting until 1/9/2017 due to holiday observances and wished all a Merry Christmas.

Morgan questioned if Harriman had reviewed the signage at the intersection of Routes 171 & 28. Harriman stated that he had but not thoroughly. Morgan suggested a larger sign entering onto Route 28 reminding motorists to check their turn signal. Additional signage was recommended to warn motorists of the stop ahead coming from Courthouse Square and Water Village. Riley expressed concern for putting additional liability on the Town by placing signs on State property.

This concluded the business portion of the meeting and Riley opened the meeting to public input.

Public Input:

Ash Fischbein stated he attended the Selectmen's Meeting when a donation made to the Fish and Game by the Conservation Commission was questioned earlier in the year and questioned the result. Morgan stated that a letter was sent requesting the Commission not expend taxpayer money on donations and rather have the agencies seek appropriation through Town Meeting as other agencies do. The money market account held by the Conservation Commission was noted to have a balance in excess of \$50,000.

Fischbein also questioned the status of the Water & Sewer Department transition. Riley responded that effective 1/1/2017, the Commission will dissolve and all power will be reverted to the Board of Selectmen. He stated that there will be no other changes as there has not been enough time to see how the department operates so the operation will run status quo. Morgan added that the Commission has pursued an attorney to initiate discussion between the Commission and Board of Selectmen and already expended \$800 in legal costs. Morgan stated that one meeting was held shortly after Town Meeting at which the newest elected Commissioner was present and the meeting was non-productive.

The Board agreed to hold their next meeting on Wednesday, 12/28/2016 at 9:00 AM to address any business that may come before them.

Non-Public Session:

Not applicable.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:05 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 12/28/2016