

**Selectmen's Meeting  
Monday, April 10, 2017**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra "Sam" Martin.

**Meeting Minutes:**

Morgan made a motion to accept the minutes from the 4/3/2017 Selectmen's Meeting. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 4/3/2017 Selectmen's Work Session & Finance Meeting. Freeman seconded. A unanimous vote was taken.

A memo received from Ellen White, Town Administrator, stated that the minutes of the 1/4/2017 Selectmen's Meeting were never approved and include guidance regarding the encumbrance of funds to replace the gymnasium floor. Morgan made a motion to approve the minutes. Freeman seconded. Martin abstained. The motion passed.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 4/8/2017 in the amount of \$41,630.49. The Accounts Payable Voucher total for the week ending 4/1/2017 was in the amount of \$76,645.86. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

Morgan stated that the Board reviews each invoice prior to approving the batch totals in the weekly manifest.

**Review of Red Folder:**

A Request for an Abatement of Water & Sewer charges for the tax deeded property located on Map 90, Lot 1 in the amount of \$86.27 was presented for signatures. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

A Request made to the Water & Sewer Department for payroll reimbursement in the amount of \$3,690.63 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Green Oak Realty Development in the amount of \$15,000 for the purchase of gravel products was presented for signatures. Morgan made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Evans Brothers in the amount of \$23,000 for the purchase of gravel products was presented for signatures. Morgan made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to Ossipee Aggregates in the amount of \$23,000 for the purchase of gravel products was presented for signatures. Morgan made a motion to approve the purchase order. Freeman seconded. A unanimous vote was taken.

A Request to the Trustees of Trust Funds for the withdrawal of \$46,767.64 from the Whittier Covered Bridge Expendable Trust Fund for the reimbursement of expenses paid to Hoyle, Tanner & Associates and White Mountain Survey was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

Form 941: Employer's Quarterly Federal Tax Return was presented for signatures. The total of deposits paid for the first quarter was \$149,472.29. Morgan made a motion to sign the return. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Diversified Resources Corp for the property located on Map 65, Lot 1. The intent is to cut the entire 30 acres and the logger listed is Wadsworth Woodlands, Inc. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ossipee Aggregates Corp for the property located on Map 130, Lot 10. The intent is to excavate 2,500 cubic yards of sand and the taxes are paid. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ossipee Aggregates Corp for the property located on Map 266, Lot 7. The intent is to excavate a total of 809,240 cubic yards of earth and the taxes are paid. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

Form A-5: Land Use Change Tax for the property owned by Daniel Drew located on Map 223, Lot 1 was presented for signatures. A total of 1 acre will be removed from Current Use Assessment. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

A Land Use Change Tax Warrant in the amount of \$6,340.00 for the change mentioned above was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Jan Satonero for the property located on Map 122, Lot 10, Sub Lot 20. The abatement in the amount of \$89.00 is to correct a bill issued to the incorrect property owner. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Carroll County Home for the property located on Map 258, Lot 18. The Assessor recommends a reduction in value of \$36,800 resulting in a refund of \$801.51 because this is a piece of land that is part of the water draining system for the County and should be tax-exempt. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Carroll County Home for the property located on Map 257, Lot 13. The Assessor recommends denying the abatement as he found documentation in the property file noting the taxable portion of the land being 20% for the portion of the water system that feeds 36 private residences. The remaining 80% is considered County use and is therefore tax-exempt. Morgan made a motion to deny the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Donna Couture for the property located on Map 17, Lot 1, Sub Lot C05. The abatement in the amount of \$121.00 is to correct a bill issued to the incorrect property owner using information provided by Whits End Campground. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Joseph Gerorglano for the property located on Map 122, Lot 10, Sub Lot 21A. The abatement in the amount of \$70.00 is to correct a bill issued to the incorrect property owner. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

Morgan stated the application deadline for Elderly Exemptions and Veteran's Credit is April 15<sup>th</sup> and encouraged anyone eligible to apply.

An Application for Veteran's Credit was presented for review. Having met all requirements, the Assessor recommends granting the credit. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit was presented for review. The Assessor recommends granting the credit to the applicant qualifying as Surviving Spouse. Morgan made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit was presented for review. The Assessor recommends denying the application as the applicant did not serve during a qualifying time period. Morgan made a motion to deny the application. Freeman seconded. A unanimous vote was taken.

The Health and Deputy Health Office Appointment Form was presented for signatures. Morgan made a motion to appoint Ellen White to Health Officer and Steve McConarty to Deputy Health Officer. Freeman seconded. A unanimous vote was taken.

A letter addressed to the Taxpayer regarding the establishment of a payment agreement for those who are delinquent with their property taxes was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Selectmen's Deed for a property taken for taxes but repurchased by the former owner was presented for signatures. Morgan made a motion to sign the deed. Freeman seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$856.43 was presented for signatures. Morgan made a motion to sign the warrant. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 4/8/2017.

The Recycling Center Daily Cash Log was received for the month of March. The total collected for the month was \$2,730.95.

The Board received a copy of the Public Hearing Transcript, Report of the Commissioner and Report of the Commission from the NH DOT on Project 14749, X-A000 (490) – Bridge Replacement and Rehabilitation of NH 16 & NH 25.

The Board received a letter of thanks from the Freedom Food Pantry for the \$8,000 in funding support approved at Town Meeting.

The letter from the State of NH Bureau of Rail and Transit regarding a request they received from an abutter seeking to purchase two parcels containing approximately 0.25 acre and 0.99 of railroad property was in the folder for further review and discussion. Morgan stated that he does not see that the parcels are of any interest to the Town. Morgan made a motion to take no action. Martin seconded. A unanimous vote was taken.

The Board received a copy of a Notice of Decision from the Planning Board on the conditional approval granted for the Site Plan Review submitted by Irving Energy for the addition of (1) 30,000 gallon underground propane tank.

**Old Business:**

Intersection of Routes 28 & 171 – Nothing new to report.

Intersection of Routes 16, 25 & 28 – Nothing new to report.

Hazardous & Dilapidated Buildings – Morgan stated that ZEO Steve McConarty provided an update during their work session. A court order has been issued and the building is scheduled to be razed at 44 Bay Point Road. The 44 Danville Road property is still awaiting a court order.

9 Dorrs Corner Road – Morgan stated that this matter has been dealt with and can now be removed from the agenda.

Recreation Committee – Nothing new to report.

Highway Department and Water & Sewer Department Training & Licensing – Nothing new to report.

Whittier Covered Bridge – Brad Harriman, Public Works Director, stated that he did not receive a return call from Hoyle, Tanner & Associates prior to the meeting. Discussion took place on when the bidding process will begin. Harriman stated that Hoyle, Tanner & Associates is working hard to meet the deadlines.

Martin reviewed a transcript she prepared from the 11/9/2016 Conservation Commission audio recording. Martin stated that several derogatory comments were made about fellow board members and other elected officials. Morgan stated his disappointment with their actions. Martin made a motion to submit the transcript as part of the minutes. Freeman seconded. A unanimous vote was taken. (Transcript attached)

**New Business:**

Conservation Commission Vacancies – The Board reviewed a letter received from the Conservation Commission recommending the reappointment of Ron Adams, Donna Gridley and Ralph Buchanan. Letters of interest were received from Julianne Rosiak, Joe Deighan, Marie McConarty, Roy Barron and Lorey Pendarvis. Morgan stated that there are three openings, one vacant position and two alternates.

Morgan made a motion to re-appoint Ralph Buchanan for an opening with the term expiring in 2020. Martin seconded. A unanimous vote was taken.

Martin made a motion to appoint Julianne Rosiak for an opening with the term expiring in 2019. Freeman seconded. A unanimous vote was taken.

Martin made a motion to appoint Marie McConarty for an opening with the term expiring in 2020. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to appoint Joe Deighan for an opening with the term expiring in 2020. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to appoint Roy Barron and Lorey Pendarvis to serve as Alternates to the Conservation Commission. Freeman seconded. A unanimous vote was taken.

Morgan requested that letters thanking Donna Gridley and Ron Adams for their service be prepared for signatures at the next meeting.

Cemetery Lot Availability – White stated that Cemetery Trustee Roy Barron was unable to attend the meeting but he has been contacted by an owner of a cemetery plot in the Route 171 cemetery who is looking to sell it back to the Town as the family has relocated to Moultonboro. Morgan requested additional information on the cemetery lot.

**Public Input:**

Connie Billings noted that April 15<sup>th</sup> falls on a Saturday so the application deadline for Elderly Exemption and Veteran's Credit should be extended to Monday, April 17<sup>th</sup>.

Billings questioned whether the cemetery lot would be repurchased at the price it was originally purchased for or the current price. Morgan responded that they will be requesting that information.

Harriman announced that Earth Day will be held on Saturday, 4/22/2016, where items can be disposed of at no charge (limitations apply). Morgan stated that a second free day will be scheduled in the fall.

Harriman commended the Highway Department for completing routine road checks which resulted in an emergency repair to a section of Foggs Ridge Road that had the potential of being a significant repair with excessive cost if not found when it was. Morgan asked to pass along gratitude to Foreman Bill Eldridge and the Highway crew for an excellent job. Morgan stated that it is rare that roads are lost due to weather damage because of the preventative maintenance that is completed yearly.

Librarian Maria Moulton commented that the Library repairs are complete and they are very happy with the finished product. She noted that the sidewalks will need repair.

**Review of Water & Sewer Folder:**

A Water & Sewer Warrant in the amount of \$2,282.25 for the collection of Backflow Prevention Device Testing was presented for signatures. Morgan made a motion to approve and sign the warrant. Freeman seconded. A unanimous vote was taken.

The Payroll and Accounts Payable Manifest for the week ending 4/7/2017 in the amount of \$6,224.44 was presented for signatures. Morgan made a motion to approve the manifest. Martin seconded. A unanimous vote was taken.

**Public Input continued:**

Representative William Marsh was in attendance as suggested by Commissioner David Babson to answer any questions the Selectmen may have about the budget and ratification of elections.

Representative Ed Comeau confirmed his statement from the “wood over the fence” discussion made at a previous Selectmen's Meeting where it was noted that 2.5 inmates annually are being used. If you are sentenced you can work to bag wood, but if you are not sentenced, you can't.

Morgan questioned Comeau on the Right-to-Know Law referencing the article in last week's Carroll County Independent where it suggested a non-public session should have taken place to discuss the issues with the Conservation Commission. Comeau responded that members on the Commission are appointed by the Selectmen and would fall under the same criteria as a public official which would not fall under RSA 91-A.

Morgan stated that the information discussed should be transparent as it dealt with the expenditure of money.

Comeau requested a copy of the audio recording from the 11/9/2016 Conservation Commission meeting. Martin was able to supply a copy immediately.

Martin requested the resignation of Tim Otterbach and Bruce Parsons, both Conservation Commission members.

**Non-Public Session:**

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a) for a personnel matter at 5:08 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:43 PM. Martin seconded. A unanimous vote was taken. Morgan made a motion to seal the minutes. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes.

Public session reconvened at 5:44 PM. Morgan stated that the minutes from the non-public session were sealed.

Comeau mentioned Earth Day as being a great opportunity for holding a Town-wide yard sale as he has suggested in the past. A suggestion was made to propose this to either the Main Street Program or Economic Development Committee to host during the fall clean-up day.

The next meeting is scheduled for Monday, April 17, 2017 at 4:15 PM.

**Adjournment:**

Being no further input, Martin made a motion to adjourn. Morgan seconded. A unanimous vote was taken.

Adjourned at 5:46 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra "Sam" Martin

To be approved 4/17/2017