

**Selectmen's Meeting  
Monday, May 22, 2017**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

**Public Input:**

None presented.

**Meeting Minutes:**

Morgan made a motion to accept the minutes from the 5/15/2017 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 5/15/2017 Selectmen's Work Session. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 5/20/2017 in the amount of \$40,385.33. The Accounts Payable Voucher total for the week ending 5/13/2017 was in the amount of \$122,675.10 including Accounts Payable of \$12,557.27 and payments made to the Fire Precincts of \$110,117.83. Morgan made a motion to approve and sign the check voucher. Martin seconded. A unanimous vote was taken.

Morgan stated that the Board reviews each invoice prior to approving the batch totals in the weekly manifest.

**Review of Red Folder:**

The Board received a memo from Brad Harriman, Public Works Director, reviewing the bids received for the paving. The totals are as follows:

F.R. Carroll, Inc.	\$206,768.00
R & D Paving, Inc.	\$222,595.80
Pike Industries, Inc.	\$224,230.00

Harriman's recommendation is to award the bid to F.R. Carroll as the lowest bidder, and this also allows for additional shim work to be completed on Pine River Road and Granite Road. Morgan made a motion to award the paving contract to F.R. Carroll, Inc. Martin seconded. A unanimous vote was taken.

The Board received a second memo from Harriman, reviewing the bids received for the leach field replacement. The totals are as follows:

Evans Brothers	\$39,750 plus \$22.00 per cubic yard for sand replacement
Dawson's Excavation	\$42,000 including sand replacement
G.W. Brooks	\$71,295 including sand replacement
Rumney Hill Excav.	\$83,150 plus \$9.00 per cubic yard for sand replacement

Harriman's recommendation is to award the bid to Dawson's Excavation as the lowest bidder. Morgan made a motion to award the contract to Dawson's Excavation. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 5/20/2017.

A Request for an Abatement was received from Bill Fitzgerald for the property located on Map 130, Lot 12, Sub Lot 068. The request is for a refund/abatement in the amount of \$126.33 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Jane M. Wright for the property located on Map 104, Lot 14, Sub Lot 2. The Assessor recommends the abatement be denied because the owner has not provided sufficient evidence to compel a value adjustment. Morgan made a motion to deny the request. Martin seconded. A unanimous vote was taken.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$213.21 for scrap metal recycling.

A Timber Tax Warrant in the amount of \$3,927.65 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from David A. West for the property located on Map 73, Lot 109, Sub Lot 44. The request is for a refund/abatement in the amount of \$121.00 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Christine Csokmay for the property located on Map 104, Lot 14004, Sub Lot Q. The request is for a refund/abatement in the amount of \$135.85 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Economic Development Committee requesting use of the Freight House on Monday, 6/26/2017 from 5-7:30 PM for a meeting with area real estate companies. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Neil & Jennifer Eldridge for the property located on Map 223, Lot 28. The intent is to cut 3.5 acres of the 4.4 acre parcel and the logger listed is Brandon Valley. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Phillip Tewell for the property located on Map 23, Lot 7, Sub Lot G22. The request is for a refund/abatement in the amount of \$92.00 because the camper was not on site until 5/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Pam Smith for the property located on Map 104, Lot 14004, Sub Lot 45. The request is for a refund/abatement in the amount of \$57.00 because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to Central Tire in the amount of \$10,000 for the purchase of truck and tractor tires at State bid pricing was presented for signatures. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to Diamond Ledge Electronics in the amount of \$6,639.00 for the purchase of equipment for the new Police cruiser (Warrant Article #16) was presented for signatures. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to Hertz Equipment Rental in the amount of \$4,500.00 for the rental of a vibratory roller for two months was presented for signatures. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to Motorola Solutions, Inc. in the amount of \$3,780.53 for the purchase of radio equipment for the new Police cruiser (Warrant Article #16) was presented for signatures. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 5/17/2017.

The Board received a letter from James Dolan expressing his interest in serving on the Conservation Commission. Morgan made a motion to appoint James Dolan to the vacant position. Freeman seconded. A unanimous vote was taken. Morgan requested that White send a letter of appointment to Mr. Dolan.

The Board received the updated payment schedule from the Governor Wentworth Regional School District. Morgan announced the total of payments made to the School District to be \$7,384,913 for the 2016-2017 school year.

#### **Old Business:**

Sumner Brook Fish Hatchery – Morgan reported that the Board attended a very productive meeting with the tenants this afternoon. He stated the Town will be seeking Requests for Proposal for installing vinyl siding on the house and metal roofing on the house and garage. Steve McConarty, Zoning Enforcement Officer, will be overseeing the project and be the point of contact. Morgan also stated that he septic has been pumped and other items noted from McConarty's inspection report are in the works.

Intersection of Routes 28 & 171 – Nothing new to report.

Hazardous & Dilapidated Buildings – White stated that Attorney Sager is seeking an order to remove the building located at 44 Danville Road. She reported that the house located at 44 Bay Point Road has been removed.

Pine River Boat Access to Ossipee Lake – White reported that a NH Fish and Game representative provided an update that the boat launch will be open on 5/26/2017 and landscape and hardscape work will continue into the first few weeks of June.

Town of Freedom Right-to-Know Request – White reported that Attorney Sager is reviewing the request and it will be mailed once his comments have been received back.

Valley Road Bridge – Harriman reported that the water level has been too high to start the bridge repair but he anticipates being able to begin work next week. Wayne "Bo" Eldridge stated that lowering the water level will affect the upcoming fishing derby and suggested waiting until after.

Freeman reported a tree that needs to be pruned or removed on Moultonville Road. Foreman Bill Eldridge will look into this.

#### **New Business:**

Morgan discussed the updates that need to be made to the Sign Ordinance and suggested inviting the Economic Development Committee and Chamber of Commerce to provide their input. Morgan stated that businesses rely heavily on signs. Morgan requested that White send a letter to the Economic Development Council and Chamber of Commerce inviting them to attend the 6/12/2017 Selectmen's Meeting to discuss the Sign Ordinance and provide any comments. He added that a Public Hearing would be scheduled at a later date.

This concluded the business portion of the meeting and Morgan opened the meeting back up for public input.

#### **Public Input continued:**

Trustee of Trust Funds Connie Billings announced that he and Selectman Freeman chose six recipients to award the Lyford Merrow Scholarship to in the amount of \$2,000 each. Billings also stated that the Lord/McIndoe Scholarship will be presented to an Ossipee student with highest academic achievement.

Wayne "Bo" Eldridge discussed having a Town Facebook page to better circulate notifications to the general public. Morgan stated that the Police Department has had one for several years and the Recreation Department has one as well. This will be held for future discussion.

#### **Review of Water & Sewer Folder:**

The Payroll and Accounts Payable Manifest for the week ending 5/20/2017 in the amount of \$5,906.27 was presented for signatures. Morgan made a motion to approve the manifest. Freeman seconded. A unanimous vote was taken.

Morgan presented the Town & City publication that is issued quarterly by the NH Municipal Association and features a picture of the Ossipee Town Hall on the cover. Morgan gave credit to Sam Martin who took the cover photo.

#### **Non-Public Session:**

Morgan polled the Board for a non-public session under RSA 91-A:3, II (b) for the hiring of a public employee at 4:40 PM. Roll call vote was taken. Martin answered yes, Freeman answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 4:44 PM. Martin seconded. A unanimous vote was taken.

Morgan made a motion to return to public session at 4:45 PM. Martin seconded. A unanimous vote was taken.

Morgan stated there were 14 applicants for the Finance & Benefits Administrator position of which 6 applicants interviewed. Morgan announced a conditional offer of employment will be offered to Karen Anthony. Morgan stated there were some excellent applicants for the position and Anthony is very well qualified for the position.

Morgan asked for State Representative Ed Comeau's assistance with coming up with a better to handle the taxation of campers located in campgrounds. Morgan reviewed the process by which a camper, if not

registered by 4/1, is assessed for property tax when it is left at a campground year-round. Comeau responded that he will check with other towns to see if they are also experiencing challenges.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:55 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 6/5/2017