

**Selectmen's Meeting  
Monday, June 12, 2017**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Morgan made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A:3, II (c). Freeman seconded. A unanimous vote was taken.

Morgan made a motion to reject the settlement offer proposed by the Town of Freedom. Freeman seconded. A unanimous vote was taken.

**Public Input:**

None presented.

**Meeting Minutes:**

Morgan announced that the minutes from the last meeting are available in draft form but are not ready in their final format to be approved.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 6/10/2017 in the amount of \$46,028.24. The Accounts Payable Voucher total for the week ending 6/3/2017 was in the amount of \$39,313.68. Morgan made a motion to approve and sign the check voucher. Martin seconded. A unanimous vote was taken.

A Supplemental Payroll Voucher in the amount of \$315.25 for the week ending 6/3/2017 was presented for signatures. Morgan made a motion to approve the voucher. Martin seconded. A unanimous vote was taken.

Morgan announced that the new Finance & Benefits Administrator, Karen Anthony, started today.

**Review of Red Folder:**

The Warrant for Unlicensed Dogs pursuant to RSA 466:14 was presented for signatures. Morgan made a motion to sign the warrant. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 6/10/2017.

The Board received a memo from Brad Harriman, Public Works Director, with the prices to purchase new water meters along the entire water system. Harriman broke down the cost into one year, two year and three year options (see attached). Morgan stated the meter replacement is necessary in order to accurately capture the right amount of water usage. Per the analysis provided to the Board of Selectmen last week, it is estimated that only 1/3 of the water usage is being billed. Morgan made a motion to pursue option #2 presented in Harriman's memo. Martin seconded. Marie McConarty questioned whether the meters that need to be replaced are inside homes. Wayne "Bo" Eldridge, Superintendent, responded that they are and notifications will be sent out requesting the visit to replace the meters. Morgan suggested advertising requests for proposals

for installation by one or multiple companies. Conduct Billings questioned where the funds will come from. Harriman responded that it would come from the Water Capital Reserve Fund. Billings responded that the fund only has \$164,000 available. No further discussion, a unanimous vote was taken.

The Board received a memo from Harriman reviewing the prices received to purchase a new paint sprayer for painting the crosswalks and striping the parking lots. The prices received are as follows:

Sherwin Williams	\$3,800.00
Franklin Paint	\$3,900.00
M & M Distributors	\$4,000.00

Harriman recommends purchasing the paint sprayer through Sherwin Williams for \$3,800.00. Morgan made a motion to approve Harriman's recommendation. Freeman seconded. A unanimous vote was taken.

The Board received two letters from the Lakes Region Planning Commission requesting the appointment of one additional Commissioner to the LRPC and an Alternate to the Transportation Advisory Committee. Morgan requested that White ask the Planning Board to appoint the Commissioner. Discussion took place on the Alternate to the TAC Committee. Harriman stated that he is the TAC Representative and also currently Vice Chairman on the Committee and anticipates that there will not be any meetings he can't attend, thus eliminating the need for an Alternate. Morgan made a motion to not appoint an Alternate at this time. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Scott Riley for the property located on Map 255, Lot 5. The intent is to cut 10 acres from the 18 acre parcel and the logger listed is R.C. McLucas Trucking. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

The Board received a memo from Steve McConarty, Zoning Enforcement Officer, reviewing the bids requested for the fire alarm system for the Highway Garage. McConarty stated that three companies were offered the chance to bid, however, Knight Security was the only one to respond with a quote of \$4,428.00. Morgan made a motion to proceed with Knight Security. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant for the property located on Map 29, Lot 1, Sub Lot L01 in the amount of \$281.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant for the camper located on Map 104, Lot 14002, Sub Lot P1 in the amount of \$123.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Neil McQuaid for the camper located on Map 104, Lot 14004, Sub Lot Z. The refund/abatement in the amount of \$44.00 is due because the camper was not on site as of 4/1/2017. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Northgate Ossipee, LLC for the camper located on Map 29, Lot 1, Sub Lot D11. The refund/abatement in the amount of \$69.00 is due because the lot was vacant as of 4/1/2017. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Andy & Bette McKeon for the property located on Map 29, Lot 1, Sub Lot L01. The refund/abatement in the amount of \$281.00 is due because the bill was sent to the wrong owner. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Robert Denault for the property located on Map 104, Lot 14002, Sub Lot P1. The refund/abatement in the amount of \$123.00 is due because the camper transferred ownership but notification of the sale was not presented until after the tax bills were issued. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

A Petition & Pole License submitted by Eversource for the installation of a new utility pole on Valley Road was presented for signatures. Morgan made a motion to sign the license. Martin seconded. A unanimous vote was taken.

A Purchase Order payable to All States Asphalt in the amount of \$35,000 for the purchase of calcium chloride through State bid pricing was presented for signatures. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken.

The Board received a letter from Julianne Rosiak acknowledging her resignation from the Conservation Commission as she is moving out of Town. Morgan made a motion to send a thank you letter to Rosiak for her participation on both the Conservation Commission and Budget Committee. Freeman seconded. A unanimous vote was taken.

The Board received a letter from the Library Trustees requesting the appointment of Dolores Connelly as an Alternate. Morgan made a motion to appoint Dolores Connelly as an Alternate to the Library Trustees for a one-year term. Martin seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of May. The total collected was in the amount of \$6,816.65.

The Board received a letter from Vegetation Control Service, Inc. notifying them that they will be completing an herbicide treatment to undesirable vegetation growing within power line rights of way corridors located throughout the community for New Hampshire Electric Co-Op.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 6/7/2017.

Several letters addressed to Sergeant King, Lieutenant Duchesne, Officer Baker, and Corporal Swift, thanking them for their assistance during an incident last December. Morgan asked White to forward the letters to the Police Chief for acknowledgement.

A License to Sell Pistols and Revolvers was submitted by Michael A. Hashem. Morgan made a motion to sign the license. Martin seconded. A unanimous vote was taken.

The Board received a letter and packet of information from Chris Goumas regarding the sale of camp firewood in Town. Goumas provided information from the NH Department of Agriculture, Markets & Foods which regulates the sale of locally-sourced wood. Goumas questions the source of the wood being sold at the end of the four lanes in Ossipee and also next to Napa in West Ossipee, and also whether the individual has a Hawker's and Peddler's License and landowner permission allowing him to sell. Morgan requested this information be forwarded to the Code Enforcement Officer to see if there is a valid license.

**Water & Sewer Red Folder:**

A Request for Payroll Reimbursement in the amount of \$4,661.29 was presented for signatures. Morgan made a motion to sign it. Martin seconded. A unanimous vote was taken.

The Payroll & Accounts Payable Voucher was submitted for the week ending 6/10/2017 in the amount of \$5,456.97. Morgan made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

**Old Business:**

Intersection of Routes 171 & 28 – Nothing new to report.

Whittier Covered Bridge – Nothing new to report.

Sign Ordinance – Morgan announced they discussed this earlier in the work session and will be obtaining Sign Ordinances from surrounding towns for comparison. He further stated the Board has requested involvement in the process from the Economic Development Committee and Chamber of Commerce.

Morgan discussed the complaint made about members of the Police Department during last week's Selectmen's Meeting. Morgan reported that he met with the Police Chief on the matter and it did not occur as was stated. Morgan encouraged anyone with a complaint to go the Department Head first and if the result is not satisfactory then schedule a non-public session with the Board of Selectmen to discuss further. He further stated that it is not fair to make statements during a public meeting that may harm the reputation of a person or department especially when the allegations may not be true. Ed Comeau, State Representative, suggested making a statement at the start of each meeting reviewing the rules and procedures for the meeting especially in regard to what is allowed in public input.

Martin reviewed the legal costs expended in the lawsuit filed against the Town by the Town of Freedom regarding the expansion of Westward Shores Camping Area & Resort. Martin announced the figure expended to date totals \$5,148.25.

**New Business:**

Taxation of RVs/Campers – Comeau is still working on researching this issue and how it is affecting other towns. Comeau questioned the number of campers being taxed as residences in town.

Comeau reported on today's meeting at Carroll County; RFQ's are being requested for an energy analysis being completed and a grant review took place.

Comeau suggested communicating with the campgrounds to see if a resolution can be made on the taxation of campers. Morgan responded that the campgrounds are already required to report their inventory to the Town by April 1<sup>st</sup> each year. He further stated that the amount of money spent on keeping the tax rolls up to date is hardly worth the taxes collected.

Harriman stated that he omitted the cost of installation from the meter replacement proposal and asked if the Board would like him to come back next week with a figure for both the materials and installation. Morgan responded that he would like to see the revised cost next week. Morgan also requested the current balance in the Water System Capital Reserve Fund.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

**Public Input #2:**

Bill Eldridge, Highway Foreman, reported that the Valley Road Bridge at Little Dan Hole Pond is now in progress and traffic detours are in place. Eldridge anticipates the project completion in three weeks.

Condict Billings, Trustee of Trust Funds, questioned the status of incoming reimbursements for the Whittier Covered Bridge Project. Harriman responded that he recently received correspondence that the reimbursement has been approved and will be on its way.

Freeman questioned if there was a way to find out who donated to the Green Mountain Conservation Group toward the legal fees that were included in their \$4,500.00 donation. Freeman further questioned whether Ossipee residents who are on Town boards contributed to sue their own town. Freeman stated that any Ossipee resident that serves on a Town board and donated funds toward the lawsuit filed against the Town of Ossipee should resign their position.

Comeau stated that if the group is a 501C-3 organization, the information on its formation should be on file at the Secretary of State's Office. Discussion took place on how the funds are being collected by the Town of Freedom and whether it is legal and authorized by the Department of Revenue.

Wayne "Bo" Eldridge reported that he detected another leak in the water system that was brought to his attention by a neighbor. The property involved is one that is on the schedule to be auctioned. Discussion took place on the procedures that need to take place once a property is taken by Tax Deed including shutting off water and utilities, and securing the building.

The next meeting will take place on Monday, June 19, 2017 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:58 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 6/26/2017