

**Selectmen's Meeting  
Monday, July 10, 2017**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

**Public Input:**

Craig Brady, Recreation Director, acknowledged the Ossipee Old Home Week Committee for hosting a great celebration. Brady stated that 4-5 volunteers made all the events happen. Morgan gave a brief history on the formation of the Committee and their purpose to promote pride and stimulate the local economy.

Bob Gillette thanked the Board for his recent appointment to serve as Commissioner to the Lakes Region Planning Commission (LRPC). Gillette stated that he will attend the meetings and provide a written summary to the Board of Selectmen and Land Use Boards to keep them informed. Additional discussion took place on the Town's involvement with the LRPC. It was noted that services are primarily related to the Town's Public Works Department, however, additional services are available upon request. Discussion also took place on the funding of the annual dues and participation rights as a non-paying member.

Ed Comeau, State Representative, discussed the difference between the Metropolitan Planning Commission (MPO) and Rural Planning Commission (RPC) and clarified that the LRPC is an RPC not an MPO as he stated in the past. Discussion took place on the budget of the LRPC and whether the services the Town is being provided is worth the annual fee. White was asked to invite Jeff Hayes, Executive Director of LRPC, to attend the next Selectmen's Meeting\* for additional discussion. (\*postponed until 7/24/2017)

Brad Harriman, Public Works Director, discussed the benefit he receives from the LRPC in his role in Public Works. Harriman stated that the LRPC has been involved in several road safety audits in Town, in addition to coordinating with the NH DOT to create a realistic 10-year plan. Harriman also discussed the Household Hazardous Waste Collection that the Town hosts in conjunction with the LRPC.

Bryce Northrup informed the Board that he has completed his Eagle Scout Project on the Conservation Land at Annie Nichols Road/Beech River Mill and presented a report and photos of the finished trail for the Boards' review. Morgan noted that several people have commented on the project and commended Northrup for a job well done. Morgan made a motion to sign the document stating the project has been completed to their satisfaction. Freeman seconded. A unanimous vote was taken. Morgan requested the Board be notified when Northrup's Eagle Court of Honor has been scheduled. Tim Otterbach reported that Conservation Commission Member Ralph Buchanan is working with the High School on the sign specifications for the property and further stated the creation of a parking area is in progress.

**Meeting Minutes:**

Morgan made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A:3, II (a) for a personnel matter and RSA 91-A:3, II (e) for a legal matter. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Work Session & Non-Public Session held on 7/3/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 7/3/2017. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 7/8/2017 in the amount of \$43,121.83. The Accounts Payable Voucher total for the week ending 7/1/2017 was in the amount of \$129,046.31. Morgan made a motion to approve and sign the check voucher. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews each invoice prior to approving the batch totals in the weekly manifest.

**Review of Red Folder:**

The Board received a memo from Harriman reviewing the cost to construct and erect an announcement sign on the front lawn at Town Hall. Harriman estimates a cost of \$1,500 for an 8'x4' sign with Plexiglas and concrete block frame to be built and installed by the Highway Department. Morgan made a motion to proceed with constructing the sign. Martin seconded. A unanimous vote was taken.

The Board received a memo from Harriman reviewing the cost to install a fence along the road at the Chickville Meeting House. Harriman estimates a cost of \$1,200 to install picket fencing. Morgan made a motion to proceed with installing the fence. Freeman seconded. A unanimous vote was taken. Morgan noted there will be two gated accesses in the fence.

A Representation Agreement provided by Donahue, Tucker and Ciandella (DTC Lawyers) for assistance with the Town's Cable Franchise Agreement renewal negotiations was presented for signatures. Morgan discussed the need for expanding the cable service in Town and how the current contract restricts expansion unless certain density requirements have been met. Morgan stated that DTC is currently representing the Town in a class action suit filed by Fairpoint, and they will be working with several other towns to renegotiate their cable franchise agreements. Morgan made a motion to sign the agreement. Martin seconded. A unanimous vote was taken. Otterbach questioned the percentage of current coverage. Morgan and White estimated 60-70%.

The Board received a copy of a check received from Northeast Resource Recovery Association in the amount of \$389.10 for scrap metal recycling revenue.

Form PA-16: Application for Reimbursement to Towns and Cities in Which Federal and State Forest Land is Situated was presented for signatures. Morgan stated there to be approximately \$1.6 million in assessed State Forest Land located in Town. Morgan made a motion to sign the form. Martin seconded. A unanimous vote was taken.

The Board received a copy of a check received from the State of NH in the amount of \$5,783.00 for the Water Filtration Grant.

The Board received a memo from Harriman reviewing a quote received from New England Backflow Co. for the installation of new meters. The cost would be \$125.00 per meter plus materials, so the estimated cost for year 1 would be \$58,000 and years 2 and 3 each would be \$43,000. Harriman notes this to be a reduction of \$10,000 per year from the original estimate. Harriman stated that New England Backflow Co. comes with a recommendation from TI Sales, the company providing the new meters. Morgan requested Harriman contact additional companies for pricing to ensure price competitiveness.

The Highway Department Work Log was received for the week ending 7/8/2017.

A Request for an Abatement was received from Robin Doherty for the property located on Map 29, Lot 1, Sub Lot 173. The abatement/refund in the amount of \$123.00 is due because the camper was not on site as of 4/1/2017. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Linda L. and William A. Abdu for the properties located on Map 248, Lots 29, 31, and 32. This request is to request payment for the Superior Court Appeal that has been settled and results in refunds of \$81.44, \$264.63, and \$457.56 respectively for the 2016 tax year. Morgan made a motion to approve the abatement. Martin seconded. A unanimous vote was taken.

#### **Water & Sewer Red Folder:**

A Request for the Reimbursement of Payroll Expenses in the amount of \$5,130.86 for the week ending 7/8/2017 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Morgan announced the retirement of the current Water & Sewer Clerk and requested the position be advertised immediately. Morgan noted the position will be part-time, 15 hours per week, and he anticipates this to include three, five-hour work days.

A Request for an Abatement was received and returned to Wayne “Bo” Eldridge, Water & Sewer Superintendent, for clarification.

A Water & Sewer Warrant in the amount of \$80.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

#### **Old Business:**

Hazardous and Dilapidated Buildings – White reported Attorney Sager is awaiting the court to set a date for a hearing.

Zoning Violation(s) – Morgan stated that Steve McConarty, Zoning Enforcement Officer, has spoken with the owner of the property in Windsock Village regarding the camper complaint received, and McConarty will be following up with the complainant.

Morgan announced that the Valley Road Bridge at Little Dan Hole Pond repairs are complete and the bridge has been reopened.

Water & Sewer Rules & Regulations – Morgan stated the Board has reviewed the updated version and although the content is okay, grammatical and formatting is to be corrected before they adopt it.

Intersection of Routes 28 & 171 – White reported that Michael Dugas from NH DOT has requested to be added to the Selectmen’s Agenda on 8/7 or 8/14 to provide an update on the proposed intersection improvements.

Freeman commented on the new Valley Road Bridge at Little Dan Hole Pond stating the Highway Department did a nice job.

**New Business:**

Freeman questioned whether a shoulder could be cleared to allow room for pedestrians to walk along Moultonville Road in the vicinity of the new retainer wall installed south of Dorrs Corner Road. Highway Foreman Bill Eldridge will look into this area to see what can be done.

Harriman reported that he spoke with Michael Dugas at NH DOT last week and they have developed a plan for a roundabout at the intersection of Routes 28 and 171 that they believe can be supported and meet the criteria to develop and receive funding for. Morgan noted that a traffic light still seems to be a simpler solution but something being done is positive.

Harriman reported that the State has \$32 million in surplus that will be distributed to towns through an increase in the Highway Block Aid Program.

Harriman announced the Household Hazardous Waste Collection will take place at the Highway Garage on Saturday, 8/5/2017.

Morgan stated the Board is in receipt of the draft audit and will be reviewing the management recommendations. He noted the Town is in good financial shape with surplus noted at \$1.1 million.

Freeman questioned the status of the Whittier Covered Bridge. Harriman responded that it is still awaiting final design authorization so it can go out to bid late summer/early fall. Morgan noted the project to be 11 years in the making and at a cost of \$2 million to rehabilitate the bridge.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

**Public Input #2:**

Otterbach reported the Get Wild Event held at Sumner Brook Fish Hatchery this past Saturday was very successful with attendance reaching 77, almost double what it has been in past years. Martin has uploaded a slideshow of pictures from the event to the Town's website.

Morgan stated that the Board will be meeting with the tenants at Sumner Brook Fish Hatchery to renew their lease agreement in the near future. Safety items in the building are in the process of being addressed.

Maria Moulton, Librarian, questioned whether the cable negotiations will affect current customers. Morgan responded that it will not; they are looking to expand the coverage areas. Gillette questioned if alternate companies have been sought to bring their service into town. Morgan responded that it would be difficult to do, since the current provider owns the public right of ways. Morgan is hopeful that other towns can join in on the negotiations for better success. Comeau asked what other towns are being represented by DTC and stated he will pass the word onto the towns of Brookfield and Wakefield to see if they would be interested in combining forces. Morgan stated that the existing Cable Franchise Agreement has been in place for 17 years and the Town had to stop the automatic renewal process a year ago in order to start the renegotiation process.

The next meeting will take place on Monday, July 17, 2017 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:08 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Sandra P. Martin

To be approved 7/17/2017