

**Selectmen's Meeting
Monday, July 31, 2017**

These minutes were recorded by Ellen White, Town Administrator.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Public Input:

None presented.

Meeting Minutes:

Morgan made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3, II (c) for a tax matter. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Department Head Meeting and Work Session held on 7/24/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 7/24/2017. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 7/29/2017 in the amount of \$45,467.51. The Accounts Payable Voucher total for the week ending 7/22/2017 was in the amount of \$96,647.41. The Water & Sewer Accounts Payable Voucher total for the week ending 7/22/2017 was in the amount of \$12,457.59. Morgan made a motion to approve and sign the check vouchers. Freeman seconded. A unanimous vote was taken.

Review of Red Folder:

An Intent to Cut Timber was received from Lee Hobbs-Stege for the property located on Map 18, Lot 11. The intent is to cut 30 acres from the 46 acre parcel and the logger listed is Jesse Duplin. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Barbara Buesser & Frederick Heckel for the property located on Map 124, Lot 25. The intent is to cut 8 acres from the 185 acre parcel and the logger listed is Wadsworth Woodlands. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Monja Von Maxcy for the properties located on Map 251, Lots 3 & 4. The intent is to cut 3 acres from the combined 6 acres and the logger listed is Wadsworth Woodlands. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Lindsay Adjutant requesting use of the Main Street Gazebo on 8/2/2017 at 6:30 PM for a wedding. The schedule has been verified and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Representation Letter in connection with the audit of the financial statements for the year ending 12/31/2016 was presented for signatures. Morgan made a motion to sign the letter. Martin seconded. A unanimous vote was taken.

The Board received a letter from Northern Human Services requesting support for their funding request of \$4,425.00 in 2018.

The Board received notification of a hearing scheduled for 11/3/2017 relating to the dilapidated structure on the property located at 44 Danville Road.

The Board received a copy of a check received from the State of NH in the amount of \$153,081.10 for the allocation of surplus Highway Block Grant funds.

The Board received a letter from Fenton Hodge in appreciation for assistance given at the Chickville Cemetery and for its care and condition. Morgan requested the letter be forwarded to the Cemetery Trustees.

The Board received a memo from Brad Harriman, Public Works Director, reviewing three quotes received to complete video inspection of 10,000 linear feet of town sewer lines. The quotes received are as follows:

Eastern Pipe Service, LLC	\$1,750.00/day + \$200.00 mobilization fee (one time)
Underground Testing & Services	\$1,500.00/day
E.J. Prescott	\$1.30/linear foot for a total of \$13,000.00

Harriman's recommendation is to award the contract to Eastern Pipe Service, LLC, a past provider, and also due to their ability to perform any necessary repairs found while they're inspecting inside the lines. Harriman's recommendation is for three days for a total of \$5,450.00. Eldridge discussed the repair process. Morgan made a motion to approve Eastern Pipe Service, LLC for \$5,450.00. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman requesting consideration for road projects to be completed using the unanticipated funds from the Highway Block Grant. Harriman suggests a new fiber mat chip seal on Elm Street and Dorrs Corner Road to extend their life by at least 7-8 years. Harriman notes that reductions made in the road maintenance budget over the past two years total \$150,000 and road improvement such as these were not able to be completed. Harriman explained the fiber mat chip seal process, which is a relatively new process being utilized in this area of the region. Harriman was asked to locate examples that the Board can look at. Ed Comeau, State Representative, added that the additional grant funds must be used on projects not already budgeted for. Morgan made a motion to proceed with the fiber mat chip seal on Elm Street and Dorrs Corner Road. Freeman seconded. A unanimous vote was taken.

Morgan questioned if Harriman would be able to address the paving issue at the Ossipee Concerned Citizens building. Harriman responded that Highway Foreman Bill Eldridge completed some immediate, temporary repairs and that a better fix will take place.

Water & Sewer Red Folder:

A Request for the Reimbursement of Payroll Expenses in the amount of \$3,279.52 for the week ending 7/29/2017 was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Michael S. Houle for the property located at 21 Dorrs Corner Road. The abatement/refund in the amount of \$225.56 is due because the water usage was from a water system bleed to prevent the line from freezing. Wayne “Bo” Eldridge, Water & Sewer Superintendent, confirmed that the bleed is required in order to keep the line from freezing down through. He further stated that a line replacement in the future will correct this process. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Ossipee DG LLC for the property located at 18 Route 25 East. The abatement/refund in the amount of \$35.34 is due because the second meter only tracks the amount of water flow to the irrigation system. Eldridge confirmed that the meter only tracks water flow to the irrigation system and is not for additional water usage. Morgan made a motion to approve the request. Freeman seconded. A unanimous vote was taken.

Old Business:

Water & Sewer Department Rules & Regulations – Revisions are still being made to the document. Tabled.

Hazardous & Dilapidated Buildings – Hearing on 44 Danville Road scheduled for 11/3/2017.

White responded to the complaint filed on the 46 Stoneview Road property and reported that the home is currently being hooked up to utilities and should be fully functional tomorrow.

Morgan reported that a Voluntary Non-Suit has been filed by the Town of Freedom dropping the lawsuit filed against Ossipee regarding the expansion of Westward Shores Campground. Morgan stated that a draft joint statement has been prepared and presented to the Town of Freedom for their comments. Morgan also reported that the Board had a telephone conference with the owners of Northgate Ossipee, LLC and they are in the process of reviewing the FEMA regulations and bringing the existing section into compliance.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Eldridge questioned the status of Duncan Lake and whether a porta-potty is supposed to be at that location. Morgan responded that the porta-potty company delivered the porta-potty to a neighbor’s property and then removed it altogether. A correction is in progress. Eldridge further questioned the lack of trash cans. Morgan responded that all Town facilities are “carry-in, carry-out” although this is being abused and the Town Laborer is picking up trash left on the beach a few days per week.

Harriman stated the Household Hazardous Waste Collection is this Saturday (8/5/2017) from 8:30 AM–12:00 PM. Morgan added this to be a great opportunity for proper disposal of waste oils and other hazardous materials.

Morgan noted the NH DOT presentation on the proposed intersection improvements of Routes 28 & 171 scheduled for Monday, 8/14/2017 at 6:00 PM.

Comeau informed the Board that a public hearing is required under SB 38 to accept the unanticipated funds received. White will post a public hearing notice for 8/21/2017 in conjunction with the regularly scheduled Selectmen’s Meeting.

Comeau asked if the Board has reached out to the campground owners in an effort to resolve the taxation issues of campers. Morgan responded that they will draft a letter explaining their obligations under statute to help reduce the issues at present. Future legislation will be needed to correct the issues but time will be needed to allow it to work through the current process.

Morgan stated the Planning Board meets Tuesday and briefly reviewed the agenda item of a Site Plan Review for concerts to be held on a regular basis at 3 Covered Bridge Road.

The next meeting will take place on Monday, August 7, 2017 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:56 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 8/7/2017