

Selectmen's Meeting
Monday, November 13, 2017

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan announced that the Board held a Department Head Meeting with the Police Chief earlier and entered into a Non-Public Session pursuant to RSA 91-A:3, II (a) for a personnel matter. Morgan made a motion to seal the minutes from the Non-Public Session. Freeman seconded. A unanimous vote was taken.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin.

Public Input:

None presented.

Meeting Minutes:

Morgan made a motion to accept the minutes from the Selectmen's Department Head Meeting & Work Session held on 11/6/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 11/6/2017. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 11/11/2017 in the amount of \$38,284.27. The Accounts Payable Voucher total for the week ending 11/4/2017 was in the amount of \$148,684.34 including accounts payable of \$38,566.51 and payments made to the Fire Precincts of \$110,117.83. The Water & Sewer Accounts Payable Voucher total for the week ending 11/4/2017 was in the amount of \$59,640.78. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan commented that the Board reviews each invoice after it has been through the appropriate Department Heads and then the Finance Office, prior to approving the totals in the weekly manifest.

Review of Red Folder:

A letter written to an organization regarding the use of the gym and the condition in which it was left following an event was presented for signatures. Morgan made a motion to sign the letter. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the School's Out! Program requesting use of the Bub Avery Memorial Gymnasium 11/7/2017-1/23/2018 for an afterschool club. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Miss Karoly's Dance Factory requesting use of the Bub Avery Memorial Gymnasium 12/1/2017 for a Vendor Bingo event. The schedule has been verified by Craig

Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Michael & Ginger Brownell for the property located on Map 228, Lot 1. The intent is to cut 58 acres from the 116 acre parcel and the logger listed is William A. Day Jr. & Sons. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from the Brownell Family Trust for the property located on Map 230, Lot 5. The intent is to cut 45 acres from the 61 acre parcel and the logger listed is William A. Day Jr. & Sons. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve the intent. Martin seconded. A unanimous vote was taken.

The 2017 Equalization Municipal Assessment Data Certificate was presented for signatures. The preliminary equalization median ratio is noted to be 94.6%. Morgan made a motion to sign the certificate. Martin seconded. A unanimous vote was taken.

A Wetlands Permit Application for the property located on Map 123, Lot 61 (905 Route 16) was presented for review. Morgan stated the application is for the alteration of terrain.

The Consent Calendar Agenda was received for the meeting of the Governor and Executive Council held on 11/8/2017.

The Board received programming updates from Charter Communications.

Water & Sewer Red Folder:

A Request for the Reimbursement of Payroll Expenses for the Water & Sewer Department in the amount of \$3,487.12 for the week ending 11/11/2017 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Old Business:

Town Beach – Morgan stated that Town Meeting is on schedule for 11/28/2017 at 6:30 PM. White announced that she submitted the application for the bond last Tuesday and it will be entered into the pool with others for the January bond sale when the Municipal Bond Bank will negotiate for the best rates. Morgan announced the Supervisors of the Checklist will be meeting on Saturday, 11/18/2017 from 11:00 AM-12:00 PM at which time anyone can register to vote. Martin stated that all information related to Town Meeting has been posted to the Town's website.

New Business:

Morgan announced the start of the budget review:

Long-Term Debt: Morgan stated the Town has no long-term debt but there is interest that will be due on the Tax Anticipation Note. The 2018 request is level-funded at \$10,000.00. Morgan made a motion to put forth the budget request in the amount of \$10,000.00. Martin seconded. A unanimous vote was taken.

Insurance – The budget request is in the amount of \$124,500.00, an increase of \$1,000.00. White stated that she estimates a 2% increase but is still awaiting figures from Davis & Towle Insurance. The amount may be amended before the budget is reviewed by the Budget Committee. Morgan made a motion to put forth the budget request in the amount of \$124,500.00. Martin seconded. A unanimous vote was taken.

Library – John Mingori, Library Trustee, and Maria Moulton, Librarian, presented the budget request in the amount of \$219,066.72, a decrease of \$1,828.28 due to a reduction in the health insurance rates. Mingori stated that the Library's savings fund is able to supply books, repairs, upgrades and supplies for 2018 and 2019. Morgan made a motion to put forth the budget request in the amount of \$219,067.00 (rounded). Martin seconded. A unanimous vote was taken.

Fire Warden – Adam Riley, Fire Warden, presented the level-funded budget request in the amount of \$21,955.00. Riley confirmed that tools are to be purchased before year-end and another order of foam is also incoming. Morgan made a motion to put forth the budget request in the amount of \$21,955.00. Martin seconded. A unanimous vote was taken.

Emergency Management – Dana Cullen, Jr., Emergency Management Director, presented the level-funded budget request in the amount of \$6,700.00. Cullen stated that the licensing for the repeater is due for renewal in 2018 and funds are available in the event of an emergency. White stated that the budget has replaced the pads and batteries in the AED's this year. Morgan made a motion to put forth the budget request in the amount of \$6,700.00. Martin seconded. A unanimous vote was taken. Martin thanked Cullen for his service.

Ambulance – The budget request is in the amount of \$268,628.00 for 2018. White confirmed the amount will be \$266,936.00 for the balance of the six-year contract (2019-2020). Morgan made a motion to put forth the budget request in the amount of \$268,628.00. Martin seconded. A unanimous vote was taken.

Morgan announced the Budget Committee will be meeting on Wednesday, 11/15/2017, and Thursday, 11/16/2017 at 6:30 PM at the Freight House Annex.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Ed Comeau, State Representative discussed legislation being presented to recalculate the apportionment of school taxes. He reviewed the current method which was developed in 1960. If House Bill 1542 passes, the school tax will be reduced by half. Further discussion took place on support needed to pass the bill and the lack of sponsors due to the nature of the legislation.

Further discussion took place on the voting of the School Board Members and the School District's budget process, default budget, and deliberative session.

Comeau stated a second bill being presented is for a full audit of the Department of Health and Human Services Bureau of Adult and Elderly Services. A prior audit conducted in 2008 is difficult to understand.

Comeau commended the Highway Department for the status of the roads. Morgan added that road loss was inevitable 20-years ago, but improvements to drainage, culverts, and other preventative maintenance performed have proved effective.

Comeau announced the Forest Fire Departments in the region will be meeting at Central Station in Tuftonboro on 11/15/2017 at 6:00 PM to discuss manning the fire towers in the area. Comeau stated the importance of the Forest Fire Departments and reviewed the fire of 1947 which burned from Chocorua to the Maine oceanfront. Morgan remembered a 1997 desktop exercise he partook in on the anniversary of the fire. That same forest fire today would've taken over 200,000 lives and many homes. Morgan also reiterated the importance of early detection of forest fires due to the heavy presence of pine bearing and scrub oaks which burn quickly.

The next meeting will take place on Monday, November 20, 2017 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:41PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 11/20/2017