

**Selectmen's Meeting**  
**Monday, November 20, 2017**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan and Sandra Martin. Selectman Robert Freeman was absent-excused.

**Public Input:**

None presented.

**Meeting Minutes:**

Morgan made a motion to accept the minutes from the Selectmen's Department Head Meeting & Work Session held on 11/6/2017. Martin seconded. A unanimous vote was taken. White stated that they are an addendum as the Finance Meeting portion was omitted from the original minutes that were approved on 11/13/2017.

Morgan made a motion to accept the minutes from the Selectmen's Meeting held on 11/13/2017. Martin seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the Selectmen's Department Head Meeting & Work Session held on 11/13/2017. Martin seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 11/18/2017 in the amount of \$39,909.20. The Accounts Payable Voucher total for the week ending 11/11/2017 was in the amount of \$103,643.72. The Water & Sewer Accounts Payable Voucher total for the week ending 11/11/2017 was in the amount of \$7,528.38. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan commented that the Board reviews each invoice after it has been through the appropriate Department Heads and then the Finance Office, prior to approving the totals in the weekly manifest.

**Review of Red Folder:**

The GIS Internet Services Maintenance Agreement from CAI Technologies, Inc. for the online tax map hosting and maintenance was presented for signatures. Morgan noted the cost for this service to be \$2,400.00 per year. White noted it is an increase from \$1,800.00 charged last year but was expected. Morgan made a motion to sign the agreement. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Economic Development Committee requesting use of the Bub Avery Memorial Gymnasium on 1/8/2018 (snow date of 1/9/2018) from 6:00-8:00 PM for a community discussion on economic development. The schedule has been verified. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

An Application for Restoration of Involuntarily Merged Lots was received from Chocorua Forestlands, LLC. White stated that a 2016 survey has been provided and documentation related to Supreme Court ruling on the matter. Morgan requested the application be tabled further allowing time for White to send the information to the Town Attorney for clarification.

Morgan read a letter written in support of the purchase of a Town Beach on Ossipee Lake from the Executive Committee of the Broad-Leavitt Bay Association.

Morgan read a news release issued by Eversource related to an ongoing scam where a fraudulent caller is requesting payment by a prepaid debit card to avoid a disconnection of service that has been dispatched.

**Water & Sewer Red Folder:**

A Request for the Reimbursement of Payroll Expenses for the Water & Sewer Department in the amount of \$3,562.09 for the week ending 11/18/2017 was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$40.00 for November fees was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$649.90 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

**Old Business:**

Intersection of Routes 28 & 171 – Brad Harriman, Public Works Director, stated he has not received any further update.

Town Beach – Morgan stated the Town Meeting is on schedule for next Tuesday, 11/28/2017. He also reported that he and Martin wrote letters to the editor encouraging people to vote. Morgan discussed the signs and postcard mailings that are being distributed and encouraged everyone to watch the Selectmen's meetings, attend Town Meeting and vote, hopefully in the affirmative for a historic decision that will impact future generations.

Whittier Covered Bridge – Nothing new to report.

**New Business:**

Morgan announced the start of the budget review:

Water & Sewer Department – Harriman and Wayne “Bo” Eldridge, Water & Sewer Supervisor, presented the Water & Sewer budget request in the amount of \$439,167.91, an increase of \$23,331.86, noting increases in the chemical costs, professional fees, town fees for billing and collection, and sampling test fees. The cost of electricity was discussed. With the regional collaboration, the Town departments should be seeing a reduction in the electric supply bills. Morgan suggested level funding the electricity to offset some of the other increases. Further discussion took place on the balances in the capital reserve funds and anticipated revenues. Morgan made a motion to put forth a budget request in the amount of \$438,168.00. Martin seconded. A unanimous vote was taken.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

**Public Input #2:**

Bill Eldridge, Highway Foreman, reported that he received a telephone call from a woman commending Water & Sewer Operator Jim Champagne for assisting with a downed tree. Eldridge stated that the woman was very appreciative of Champagne's assistance in going over and above to help out.

Ash Fischbein questioned the difference in the proposed budget for the Water & Sewer Department. Morgan responded that it is an increase of \$22,332.00.

Fischbein questioned the procedure to add funds to the sidewalk fund. Morgan responded that the Capital Reserve has already been established for that purpose and it would have to be voted on at Town Meeting. Morgan requested clarification on the intention. Fischbein stated he would like to build the fund to install sidewalks, improve infrastructure, and include the acquisition of the State roads of Main Street and Folsom Road. Discussion took place on the Safe Routes to School Program the Town was involved with a few years ago in an effort to add sidewalks on Main Street. Harriman discussed the challenges with meeting the federal requirements of the grant funding and ultimately the loss of program funding. He added that the design has been completed by White Mountain Survey and it should be relatively easy to get approved through the State without the federal guidelines in the way. Morgan asked for clarification as it was the Boards understanding that the sidewalks would be difficult to obtain on a State highway. Harriman responded that it is a possibility to get the appropriate approvals and necessary easements. Harriman estimates the project cost to be \$80,000 and there is currently \$60,000 available in the Capital Reserve Funds established for that purpose. Morgan requested that the information be dusted off post haste for possible funding in the 2018 budget.

Fischbein questioned the timeframe for adding to the Capital Reserve Fund. White responded that all Warrant Articles are due in February prior to Town Meeting.

Fischbein questioned if the business signage at the bottom of Grant and Folsom Hill could be incorporated into Harriman's inquiry. Harriman responded that a separate department, the Bureau of Traffic, handles the signage.

Morgan wished all a safe and Happy Thanksgiving.

Morgan then reminded all of the Special Town Meeting on Tuesday, 11/28/2017 at 6:30 PM in the Bub Avery Memorial Gymnasium at Town Hall. He stated the part-time, seasonal residents have had their chance to attend the Public Information Night and Public Hearings to ask questions, make comments, put up signs and send out postcards, but it is up to the only the Ossipee voters to decide whether they want a Town Beach on Ossipee Lake.

Matt Trahan questioned if discussion will be allowed at Town Meeting. Morgan responded that it is up to the voters to decide if they want to allow non-residents the opportunity to speak. He stated non-residents have been given the opportunity to speak up to this point but it will be up to a poll of the voters to determine whether they can during the Special Town Meeting.

The next meeting will take place on Monday, November 27, 2017 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:01 PM.

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Richard H. Morgan, Chairman

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ABSENT  
Robert C. Freeman

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Sandra P. Martin

To be approved 11/27/2017