

Selectmen's Meeting
Monday, March 23, 2015

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Franklin Riley and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 3/16/2015. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Workshop held on 3/16/2015. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 3/21/2015 in the amount of \$38,362.29. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 3/14/2015 in the amount of \$48,545.41. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Kellie Skehan, Town Clerk/Tax Collector, informing them of their responsibility per RSA 35:11 to request the transfer of surplus funds to the various Capital Reserve Funds/Expendable Trust Funds voted and approved in Warrant Articles at Town Meeting.

A Commitment Letter from Northway Bank for the Tax Anticipation Note was presented for signatures. Morgan announced that the amount requested to borrow is \$2.5 million and the interest rate will be 1.40%. Morgan further stated that an email was also provided clarifying how the unused line fee is calculated on the Note. Morgan made a motion to sign the Commitment Letter. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 3/21/2015.

An Excavation Tax Warrant in the amount of \$0.00 was presented for signatures. Morgan made a motion to sign the Warrant. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Effingham/Ossipee Cal Ripken Baseball requesting use of the YMCA field March through June for baseball practice and games. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Effingham/Ossipee Cal Ripken Baseball requesting use of Constitution Park March through June for baseball practice and games. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been received. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

Form MS-232, Report of Appropriations Actually Voted, was presented for signatures. Morgan made a motion to sign the form. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Peter Zavas expressing his interest in serving as a Trustee of Trust Funds. Morgan stated that Zavas has been acting as the Selectmen's Representative to the Planning Board for several years and thanked him for doing so. He further stated that Selectman Riley will be filling that position this year. Morgan then made a motion to appoint Zavas to the Trustee of Trust Funds position for the two-year term. Freeman seconded. A unanimous vote was taken.

The Board received a letter from Jonathan Smith acknowledging his immediate resignation from his position as Trustee of Trust Funds since his recent appointment to Deputy Treasurer. Morgan made a motion to accept Smith's resignation. Freeman seconded. A unanimous vote was taken.

Morgan announced that one vacancy remains for the Trustee of Trust Funds and there is also one vacancy for the Cemetery Trustees. Morgan requested that White advertise the vacancies on the Town's website.

An Intent to Excavate was received from Downy Shea for the property located on Map 243, Lot 2. The Intent is to excavate 10,000 cubic yards and the taxes are paid. Morgan made a motion to approve the Intent. Freeman seconded. A unanimous vote was taken.

An Intent to Excavate was received from Ambrose Bros Inc. for the property located on Map 231, Lot 1. The Intent is to excavate 500 cubic yards and the taxes are paid. Morgan made a motion to approve the Intent. Freeman seconded. A unanimous vote was taken.

An Application for an Elderly Exemption was received. The Assessor recommends the exemption be granted since the applicant meets the asset and income requirements. Morgan made a motion to grant the Exemption. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to the Postmaster in the amount of \$3,920.00 for stamps for the tax bills was presented for signatures. Morgan made a motion to approve the Purchase Order. Freeman seconded. A unanimous vote was taken.

Programming updates were received from Time Warner Cable.

Incident Reports for the period of 3/3-3/15/2015 were received from the Dog Officer.

Old Business:

Whittier Covered Bridge – Brad Harriman, Public Works Director, reported that he received a verbal commitment from the NH DOT approving the funding of the change order. Harriman stated that he has already informed Stan Graton of 3G Construction.

Harriman stated that he has contacted Larry Eldridge to mill the siding needed for the Bridge and they will be cutting the timber needed in the next week or so from Town property.

New Business:

Morgan announced the Representatives of the various Boards and Committees to be as follows:

Morgan – Selectmen's Representative to the Budget Committee

Riley – Selectmen's Representative to the Planning Board

Freeman – Alternate to the Zoning Board of Adjustments

Riley – Selectmen's Representative to the Safety Committee

Morgan asked if Chester "Ski" Kwiatkowski mentioned the vacancy on the Lakes Region Planning Commission to the Planning Board or ZBA. "Ski" answered that he did not. White stated that Pat Jones' resignation was as of 3/11/2015 so the position is vacant. Riley stated that he may consider the vacancy if there is no interest from the Boards.

Morgan made a motion to send a card and flowers to departing Treasurer Natalie Hall thanking her for her years of service to the Town. Morgan stated that Hall along with the Finance Team (Town Administrator, Town Clerk/Tax Collector and Finance Manager) were instrumental in the audit going so smoothly this year.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

“Ski” asked if there was any update on the Freight House case. Morgan answered that the Town Attorney is working on it to see if it is worthwhile for the Town to pursue a civil case.

“Ski” questioned why both sides of the Bridge are not being re-sided with new boards. Morgan answered that there is enough existing siding in good shape to do the other side.

Condict Billings asked if UNH had followed up with the Board in August regarding the Lord Scholarship. White answered that she thought a report had been received and she would get a copy to Billings.

“Ski” asked if the communication between the students/parents and the guidance department at the school regarding scholarships had improved. Morgan answered that he believes it has.

Harriman announced that the roads were posted with a 6-ton limit earlier today.

Morgan announced that a joint meeting will be held with the Cemetery Trustees at 4:45 PM.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 4:35 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 3/30/2015