

**Selectmen's Meeting
Monday, November 5, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Public Input:

Greg Lagios and Kyle Copeland followed up on the proposal that was submitted by the Dog Park Committee last week. Morgan and Martin confirmed that they had a chance to review it, Eldridge had not. Lagios stated that they were able to form a committee comprised of 11 executive professionals as members to come up with the proposal submitted. Lagios stated he was involved in the dog park at the Nick in Wolfeboro and used similar circumstances to provide the estimate of materials. Morgan stated that the estimate for fencing seemed high. Martin questioned if the group had considered filing for 501C3 status as a non-profit and to accept donations for their purpose as it is a large expenditure to benefit only a small group of people. Martin felt the money would be better served by a program for the children. Lagios responded that he is not familiar with establishing a non-profit. Craig Brady, Recreation Director, stated that he received one quote from a fencing company today in the amount of \$9,200 because of the sand at Constitution Park. Lagios questioned if the Board needed any further information to proceed. Copeland questioned the amount of registered dogs there are in Ossipee. Morgan responded that there are more than 700 but the actual figure can be verified in the Town Clerk's Office. Lagios stated that they completed a site visit with Brady and Public Works Director Brad Harriman and there is plenty of space at Constitution Park. With the use of wood chips to be changed every 2-3 years, the park would be virtually maintenance free. Bill Eldridge commented that there is not even a playground at Constitution Park yet and that would be a better option. Eldridge questioned the status of the playground Brady was working on. Brady responded that he applied for a grant but did not get the funding for it. He anticipates proposing a warrant article for park improvements and maintenance in 2019. Morgan suggested that Lagios and Copeland proceed with drafting a petition warrant article of at least 25 registered voters for submission in February.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 10/29/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Work Session held on 10/29/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll & Benefits Voucher was submitted for the week ending 11/3/2018 in the amount of \$170,542.77. The Accounts Payable Voucher was submitted for the week ending 10/29/2018 in the amount of \$15,532.63. The Water & Sewer Accounts Payable Voucher submitted for the week ending 10/29/2018 was in the amount of \$5,812.34. Morgan made a motion to approve and sign the check

vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that all invoices are reviewed before they are approved in the weekly manifest totals.

Review of Red Folder:

An Intent to Cut Wood or Timber was received from Enoch & Geoff Stiff for the property located on Map 103, Lot 1 (Blake Hill Road). The intent is to cut 170 acres from the 205 acre parcel and the logger listed is William A. Day, Jr. & Sons. The taxes are paid and there is no cemetery noted. Morgan made a motion to approve and sign the intent. Martin seconded. A unanimous vote was taken.

The Boat Agent Agreements for a total of 5 boat agents at Wards Boat Shop, Inc. who are authorized to issue boat registrations were presented for signatures. Martin made a motion to sign the agreements. Eldridge seconded. Morgan abstained (conflict). Majority vote carried.

A Selectmen's Deed for a property that was taken by Tax Collector's Deed and repurchased by its former owner was presented for signatures. Morgan made a motion to sign the deed. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 11/3/2018.

The contracts for fuel supply were presented for signatures. Morgan made a motion to sign the contract with Suburban Propane. Martin seconded. A unanimous vote was taken. Morgan then made a motion to sign the contract with CN Brown. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Debra King requesting use of the Bub Avery Memorial Gymnasium on 12/14/2018 for a Penny Sale. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the School's Out! Program requesting use of the Bub Avery Memorial Gymnasium afterschool as needed from 10/30/2018-6/30/2019. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been waived. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the NH DOT requesting use of the Bub Avery Memorial Gymnasium on 11/8/2018 from 9:00-11:00 AM for a preconstruction meeting on Project #14749 (Route 16 bridge improvements). The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been waived. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of October. The total collected was in the amount of \$5,604.45.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 10/31/2018.

The Board received a copy of a letter sent to Senator Jeb Bradley from the NH DOT regarding intersection of Routes 28 & 171 concerns. The letter acknowledged the presentation scheduled during the Selectmen's Meeting of 10/29/2018.

The Board received an invitation to attend the rededication ceremony of the Effingham Honor Roll on 11/11/2018 at 2:00 PM at the Lord's Hill Meeting House in Effingham.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 11/3/2018 in the amount of \$3,362.15 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$120.00 for service charges was presented for signatures. Morgan made a motion to sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$11,076.00 for hauler fees was presented for signatures. Morgan made a motion to sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for an Abatement was received from Herbert & Natalie Hall for the property located on Map 92, Lot 45 (10 Dore Street). The request in the amount of \$86.27 is due because there is only one water line into the property and the second meter was pulled. Wayne Eldridge, Water & Sewer Supervisor, recommends approving the abatement request. Morgan made a motion to approve the abatement request. Martin seconded. A unanimous vote was taken.

Old Business:

Economic Revitalization Zone - West Ossipee – White stated that she has resubmitted the application to add the West Ossipee Zone as the department that processes the applications changed locations so the original application was misplaced during the transition. White stated that a request for an update of property owners in the previously established economic revitalization zones is incoming. Morgan questioned if Technicoil is taking advantage of the applicable tax credits. Ash Fischbein, EDC Chairman, responded that Nick Castle is the property owner and is aware.

Sidewalks – Harriman stated that there is still discussion to be had on the new crosswalk location as well as on the State's lighting requirements. Morgan questioned if there are enough funds in the capital reserve fund to complete the project. Harriman responded that there is approximately \$85,000 in the fund and the cost of the project depends on what the contractor proposals come in at. Morgan requested that Harriman conduct the necessary research on the lighting requirements.

Whittier Covered Bridge – Harriman reported that he met with Hoyle, Tanner & Associates, NH DOT and the engineer last Friday. With the start of the new fiscal year on October 1, the final phase will be going to bid in December/January.

New Business:

2019 Municipal Budget Review – Outside Health Agencies:

Morgan reported that the Board of Selectmen changed the review process this year stating that any outside health agency seeking level funding is not being asked to present their request to the Selectmen, and the Budget Committee are following suit. He stated that a lot of the organizations have received the same amount of funding over several years and they have been continuously supported because of the service they provide to Ossipee residents.

Caregivers of Southern Carroll County – Level funding requested in the amount of \$2,500. Morgan made a motion to approve the request in the amount of \$2,500. Martin seconded. A unanimous vote was taken.

Children Unlimited – Level funding requested in the amount of \$3,000. Morgan made a motion to approve the request in the amount of \$3,000. Martin seconded. A unanimous vote was taken.

Central NH VNA & Hospice – Level funding requested in the amount of \$14,000. Morgan made a motion to approve the request in the amount of \$14,000. Martin seconded. A unanimous vote was taken.

End 68 Hours of Hunger – Funding requested in the amount of \$3,000, down from \$5,000 approved in 2018. Morgan made a motion to approve the request in the amount of \$3,000. Martin seconded. A unanimous vote was taken.

Freedom Food Pantry – Level funding requested in the amount of \$8,000. Morgan made a motion to approve the request in the amount of \$8,000. Martin seconded. A unanimous vote was taken.

Kingswood Youth Center - Level funding requested in the amount of \$5,000. Morgan made a motion to approve the request in the amount of \$5,000. Martin seconded. A unanimous vote was taken.

Life Ministries Food Pantry - Level funding requested in the amount of \$6,000. Morgan made a motion to approve the request in the amount of \$6,000. Martin seconded. A unanimous vote was taken.

Main Street Program - Level funding requested in the amount of \$5,000. Morgan made a motion to approve the request in the amount of \$5,000. Martin seconded. A unanimous vote was taken.

Northern Human Services - Level funding requested in the amount of \$4,425. Morgan made a motion to approve the request in the amount of \$4,425. Martin seconded. A unanimous vote was taken.

Ossipee Children's Fund - Level funding requested in the amount of \$25,000. Morgan made a motion to approve the request in the amount of \$25,000. Martin seconded. A unanimous vote was taken.

Ossipee Historical Society - Level funding requested in the amount of \$4,000. Morgan made a motion to approve the request in the amount of \$4,000. Martin seconded. A unanimous vote was taken.

School's Out! Program – Jen Berkowitz, Program Director, reviewed the School's Out! Program that has been run out of Ossipee Central School for the past 16 years. She stated that she has been involved in 3 grant cycles, fundraising efforts, donation acceptance and other funding sources since the program's inception. This year, the NH Charitable Foundation changed their guidelines which no longer makes the School's Out! Program eligible for grant funding and it was responsible for a gross portion of the needed funding for the program to sustain. Although she will continue to pursue alternative options, this year's request for funding from the Town has been increased from \$20,000 to \$45,000. Morgan stated that he is very familiar with the program and how beneficial it is to the children in Ossipee. He also stated that Berkowitz met with the Board in work session several weeks ago to inform them of the funding shortfall so they could be aware of an incoming increase in funding

request. Morgan made a motion to approve the request in the amount of \$45,000. Martin seconded. A unanimous vote was taken.

Starting Point – Raetha Stoddard, Executive Director, thanked the Board for their past support and reviewed the program statistics which include providing shelter for 13 victims, and 664 services that have been offered totaling \$65,478 to 63 Ossipee residents. Stoddard stated that 250 people were turned away last year and they are hoping to reduce that number significantly by providing long-term support, transitional housing, and beyond-crisis prevention. The request is based on percentage of service provided and the request is in the amount of \$5,679, up from \$3,706. Morgan made a motion to approve the request in the amount of \$5,679. Martin seconded. A unanimous vote was taken.

Carroll County Transit - Level funding requested in the amount of \$3,000. Morgan made a motion to approve the request in the amount of \$3,000. Martin seconded. A unanimous vote was taken.

Tri-County Community Action Program - Level funding requested in the amount of \$12,000. Morgan made a motion to approve the request in the amount of \$12,000. Martin seconded. A unanimous vote was taken.

Tri-County Homeless Intervention & Prevention Program (Tyler Blain House) – No one was present to review the request in the amount of \$6,500. White stated that the organization was last funded in 2017 in the amount of \$400.00. This will be tabled until a representative is able to present their request.

White Horse Addiction Center - Level funding requested in the amount of \$5,000. Morgan made a motion to approve the request in the amount of \$5,000. Martin seconded. A unanimous vote was taken.

White Mountain Community Health Center – Funding requested in the amount of \$3,813, down from \$4,360 approved in 2018. Morgan made a motion to approve the request in the amount of \$3,813. Martin seconded. A unanimous vote was taken.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Fischbein discussed the playground located behind the Ossipee Concerned Citizens building and questioned whose responsibility it is. Morgan responded that the lease is being reviewed to determine who maintains and controls which aspects of the property. Morgan stated that the building and land are Town-owned but is leased to Ossipee Concerned Citizens. Discussion also took place on improvements and renovations that are needed at that location and whether Town-funding should be considered. Morgan stated that similar research into improvements is being conducted on Constitution Park. Fischbein expanded the discussion by reviewing areas to improve in Town that incentivize people and businesses to relocate here including an expansion of the Town water & sewer system, walking path/bike trails utilizing the railroads, and adding playgrounds to name a few.

Martin acknowledged the passing of former Town employee Fred Loud. Morgan stated that he worked for the Highway Department for 20+ years and will be missed.

Ed Comeau announced the School Board meeting is tonight at New Durham Elementary at 7:00 PM.

Comeau informed the Board that White Horse Addiction Center has been awarded funding by Carroll County and has been advised by the County Delegation to not go to individual towns for additional funding.

Morgan announced there will be no meeting on Monday, 11/12/2018 as that is the day observed for the Veterans' Day holiday.

Morgan announced the State General Election is tomorrow, 11/6/2018 at Town Hall from 8:00 AM – 7:00 PM. The Budget Committee meets on Wednesday, 11/7/2018 at 6:30 PM at the Freight House.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, November 19, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:22 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 11/19/2018