

Selectmen's Meeting
Monday, November 26, 2018

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

Public Input:

None presented.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 11/19/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Non-Public Session & Work Session held on 11/19/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 11/24/2018 in the amount of \$54,252.19. The Accounts Payable Voucher was submitted for the week ending 11/19/2018 in the amount of \$163,508.57. The Water & Sewer Accounts Payable Voucher submitted for the week ending 11/19/2018 was in the amount of \$5,781.97. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated these are just the batch total and that the invoices go through a multi-tier review process by the Department Head, Finance Office and Selectmen before they are combined into the weekly batch totals.

Review of Red Folder:

A Supplemental Tax Warrant in the amount of \$150.00 for a camper located at 110 Nichols Road (Map 29, Lot 1, Sub Lot 148) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Clerical Abatement was received for the camper located at 110 Nichols Road (Map 29, Lot 1, Sub Lot 148). The request in the amount of \$150.00 is due because the camper sold in August but the bill of sale was not presented until after the tax bills had been issued. A Supplemental Warrant has been issued to the new owner for the tax due. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Clerical Abatement was received for the property located at 130 Chickville Road (Map 239, Lot 5). The request in the amount of \$1,000 is due because a Veteran's Credit that was approved was not applied to the property before the tax bill was issued. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Ossipee Old Home Week Committee requesting use of the Bub Avery Memorial Gymnasium for a Penny Sale on 3/9/2019 with setup taking place on 3/8/2019. Morgan questioned if the schedule has been verified by Craig Brady, Recreation Director. White responded that the date is the weekend prior to Town Election and Town Meeting and would not be available. Morgan suggested to table the decision until the schedule is verified.

A Raffle Permit Application was received from the Ossipee Old Home Week Committee for a 50/50 raffle to be held during the Penny Sale. Morgan made a motion to grant the permit. Martin seconded. A unanimous vote was taken.

The minutes from the Ossipee Economic Development Committee Meetings held in October and November were presented for review.

A Supplemental Tax Warrant in the amount of \$2,525.00 for the property located at 1 Dore's Crossing (Map 102, Lot 1) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 1 Dore's Crossing (Map 102, Lot 1). The request in the amount of \$288.00 is due because an exemption that no longer applies was not removed from the property. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Central NH VNA & Hospice requesting use of the Bub Avery Memorial Gymnasium on 12/16/2018 for a Christmas Party for home visiting families. The schedule has not been verified so Morgan suggested to also table the decision until the schedule is verified.

A proposal/agreement was received from White Mountain Survey & Engineering, Inc. to complete a survey on Town-owned properties that were affected by a timber trespass. Morgan questioned if a complete survey is required or if the corners can be marked. White responded that the property has been surveyed in the past but the corners need to be marked to determine how much of the property was affected. Morgan made a motion to approve and sign the contract. Martin seconded. A unanimous vote was taken.

The Board received a letter from NH Electric Coop stating that they will no longer pay for traffic control when working to install, remove or repair outdoor lights in Town, and if the Town requires a traffic detail, the cost will be the responsibility of the member responsible for the light. The letter requests response as to whether the Town will require traffic details. Morgan suggested checking with Chief Duchesne.

The 2019 Town Contract for Animal Shelter Service was received from the Lakes Region Humane Society. There are no changes from the prior contract which is for dogs only (no cats). Morgan made a motion to approve and sign the contract. Martin seconded. A unanimous vote was taken.

The Board received a copy of a check from Northeast Resource Recovery Association in the amount of \$269.90 for scrap metal recycling.

The Board received a notice from the Town of Effingham Planning Board informing them of a nonbinding design review discussion scheduled for 12/6/2018 at 6:45 PM at the Effingham Municipal Offices to discuss a proposed aggregate extraction in Effingham using access to the site through a deeded right-of-way through Green Oaks Development, LLC's gravel pit in Ossipee. Morgan stated that depending on the size of the operation, it may result in additional heavy equipment traveling Duncan Lake Road.

The Board received a letter of thanks from Donna Walker for the use of the gymnasium to host Ossipee's first Alcathon-Recovery First holiday.

Water & Sewer Red Folder:

The Payroll Reimbursement Request in the amount of \$3,263.11 for the week ending 11/24/2018 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$492.49 for service charges was presented for signatures. Morgan made a motion to sign the warrant. Martin seconded. A unanimous vote was taken.

New Business:

2019 Municipal Budget Review:

Agape Ministries Servants, Inc. - Morgan announced that Agape Ministries Servants, Inc. has been funded in the past and they submitted a request to the Budget Committee for the upcoming budget, but have since withdrawn their request.

Insurance – Morgan stated the request is level-funded in the amount of \$124,500 for property-liability, worker's compensation and unemployment insurance. Morgan made a motion to recommend the request in the amount of \$124,500. Martin seconded. A unanimous vote was taken.

Ossipee Concerned Citizens, Inc. – Morgan stated the request is level-funded in the amount of \$20,000. Morgan made a motion to recommend the request in the amount of \$20,000. Martin seconded. A unanimous vote was taken.

OCC Daycare - Morgan stated the request is level-funded in the amount of \$7,000. Morgan made a motion to recommend the request in the amount of \$7,000. Martin seconded. A unanimous vote was taken.

Tri-County CAP Homeless Intervention & Prevention (Tyler Blain) – No one was present to discuss the request. No action taken.

Old Business:

Whittier Covered Bridge – Nothing new to report

Brad Harriman, Public Works Director, stated that a preconstruction meeting was held at Town Hall last week on the Lovell River Bridge and Bearcamp River twin bridges reconstruction. These are part of a two-year project that will commence in the spring. Discussion took place on traffic detours that will affect Route 16 northbound one weekend only while the new twin bridges are put in place.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

None presented.

Morgan announced the Budget Committee will be meeting on Wednesday, 11/28/2018 at 6:30 PM at the Freight House Annex.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a) for a personnel matter at 4:31 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 4:43 PM. Martin seconded. A unanimous vote was taken.

Morgan re-opened the public session at 4:44 PM.

Morgan made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A:3, II (a) for a personnel matter. Martin seconded. A unanimous vote was taken.

Ed Comeau, State Representative, announced that new legislators are to be sworn-in in the next two weeks.

The next meeting will take place on Monday, December 3, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:45 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 12/3/2018