

**Selectmen's Meeting**  
**Monday, January 7, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

**Call to Order:**

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge.

**Public Input:**

Loretta Sim, Duncan Lake Road, reported that she was able to present a petition to the Town of Effingham signed by most of her neighbors on Duncan Lake Road. The letter states their concerns with the opening of an Effingham sand pit which will require additional travel down Duncan Lake Road. Sims stated that a design meeting was held by the Effingham Planning Board on 12/6/2018. A copy of the petition and list of questions was presented to the Board. Morgan reviewed the questions to include the following: Hours of operation regulation – Morgan stated they would be set by the Effingham Planning Board. Dust Control Regulations– Morgan stated that this should be referred to NH DES.

Additional discussion took place on gravel pit regulations for Green Oak's sandpit. Morgan referred Sims to review the gravel pit regulations on the Town's website. Morgan stated that it does not appear the Town of Ossipee can restrict the operation of the new pit in Effingham but can seek remedy for any necessary road repairs that result from the additional travel.

Another resident of Duncan Lake Road (name unknown) discussed the excessive speed, lack of aggregate cover on the trucks, and the unnecessary use of Jake (engine) brakes on a flat road. Morgan responded that the truck traffic can be regulated by the Police Department.

Brad Harriman, Public Works Director, added that the Highway Department can monitor the road, with feedback provided by residents, and apply additional calcium chloride as necessary to assist with dust control and also grade more frequently.

Morgan made a motion to prepare a letter addressed to the Effingham Planning Board expressing the concerns of Ossipee residents. Martin seconded. A unanimous vote was taken.

Condict Billings stated that a truck does not need to be covered if operating under 35 MPH. He also suggested sending a copy of the correspondence received to the Green Oak pit. Additional discussion took place on whether the Green Oak pit is legally grandfathered from current gravel pit regulations.

Morgan discussed the thru-trucking concerns that have been raised more recently by several residents of Granite Road. He stated that he had former Police Chief Eldridge and current Chief Duchesne conduct some research on the most practical way to handle restricting tractor trailers from using the side roads as a short cut to/from Maine. Morgan stated that the roads in Granite are narrow by nature and those that run into the Town of Wakefield are already restricted from travel. Harriman reported

that a tractor trailer jackknifed during the last storm and resulted in having to be pulled out by Town equipment and a skidder in order to clear the roadway for snow removal.

Francis Burke questioned if a weight limit restriction could be placed. Morgan responded that this is done in the spring to protect the roads but is not a permanent solution. By establishing a no thru trucking restriction, unauthorized travel is punishable by fine. Morgan made a motion to proceed with establishing a Town Ordinance prohibiting thru-trucking on Granite Road, Effingham Road, and Foggs Ridge Road, and also to prohibit the use of engine brakes on Duncan Lake Road. Eldridge seconded. A unanimous vote was taken. Morgan requested that the required public hearings be scheduled and advertised.

Ed Comeau suggested sending the petitioner complaints to the pit owner as he may not be aware of the issues. Morgan confirmed and stated that the use of the engine brakes is an individual operator issue to be dealt with.

#### **Meeting Minutes:**

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 12/31/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Work Session held on 12/31/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Work Session held on 12/17/2018. Martin seconded. A unanimous vote was taken.

#### **Accounts Payable & Payroll Manifests:**

Payroll & Benefits Voucher was submitted for the week ending 1/5/2019 in the amount of \$172,732.92. The Accounts Payable Voucher was submitted for the week ending 12/31/2018 in the amount of \$167,536.52. The Water & Sewer Accounts Payable Voucher submitted for the week ending 1/5/2019 was in the amount of \$7,078.79. Morgan made a motion to approve and sign the vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that these are only the batch totals; each individual invoice is reviewed and coded by the respective Department Head, then turned into Finance, and finally reviewed by the Board of Selectmen before they are entered into the batch totals.

#### **Review of Red Folder:**

A Petitioned Warrant Article received on 12/10/2018 requesting changes to the Zoning Ordinance has been verified by the Town Clerk to include 26 signatures from registered voters. Billings questioned whether the Petitioned Warrant Article was timely received as it had been returned to the petitioners because it lacked a printed name line which was helpful in verifying the voter registration status of those who signed it. RSA 675:4-I was reviewed and discussion ensued. Morgan made a motion to forward the Petitioned Warrant Article to the Planning Board for action. Martin seconded. A unanimous vote was taken. Morgan also requested that White check with the Town Attorney to verify the actual receipt date of the Petitioned Warrant Article.

The Highway Department Work Logs were received for the weeks ending 12/29/2018 and 1/5/2019.

A Request for a Clerical Abatement was received for the property owned by the Town of Ossipee located at 13 Frost Road (Map 66, Lot 47). The request in the amount of \$0.00 is due because the property sold at a Town Auction and should have been conveyed to the new owner. A supplemental warrant for the tax due will be issued to the new owner. Morgan made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$132.00 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A letter addressed to Stanley Brothers acknowledging the acceptance of his resignation from the Zoning Board of Adjustment and thanking him for many years of service to the Town was presented for signatures. Morgan made a motion to sign the letter. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Ossipee Concerned Citizens requesting use of the Bub Avery Memorial Gymnasium on 6/15/2019 for a Penny Sale with setup taking place on 6/14/2019. The schedule has been verified by Craig Brady, Recreation Director. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Stephen Cravola requesting use of the Bub Avery Memorial Gymnasium on 1/19/2019 for a birthday party. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

Three purchase orders for incomplete projects were submitted in order to encumber funds from 2018. The first is for Warrant Article #14 in the amount of \$9,530.00 and is payable to Dupont Storage Systems for the vault storage system. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken. The second is payable to Lilac Printing & Graphics in the amount of \$552.00 for printed envelopes for the tax bills. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken. The third is payable to Kofile Preservation in the amount of \$3,155 for the restoration of Town volumes. Morgan made a motion to approve the purchase order. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Rainbow Ridge Landowner's Association requesting use of the Bub Avery Memorial Gymnasium on 5/18/2019 for an association meeting. The schedule has been verified by Craig Brady, Recreation Director, and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a letter from the Planning Board with a recommendation to appoint Krystal Eldridge as an Alternate to the Planning Board for a term of three years. Billings made a correction stating that Eldridge would have to resign her position on the Conservation Commission before she can be appointed to the Planning Board since Tim Otterbach already holds a position on two land use boards and there can only be one person statutorily authorized to hold multiple positions.

The Board received a copy of the proposed Zoning Ordinance changes as recommended by the Planning Board. Billings stated that the first four changes are housekeeping changes to comply with RSA updates. Morgan stated that the proposed changes are in the folder for review.

The Board received a summary of building permits issued for the month of December and the year. Morgan stated that a total of 390 permits were issued totaling \$28,392 in revenue of which 20 were issued in the month of December.

The updated Employee Manual was presented for review and adoption. Morgan stated that the updates have been made and reviewed in work session over the past few weeks. Morgan made a motion to adopt the updated Employee Manual. Martin seconded. A unanimous vote was taken.

Programming updates were received from Charter Communications.

Morgan announced two job openings in the Police Department for a full-time and part-time patrolman.

**Water & Sewer Red Folder:**

The Payroll Reimbursement Request for the week ending 1/5/2019 was submitted in the amount of \$3,342.30. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$76,861.07 for first quarter billing was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$160.00 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$1,830.00 for hauler fees was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

**Old Business:**

Morgan stated that the Board is now seeking the second oldest living Ossipee resident as a potential recipient for the Boston Post Cane as the last candidate has refused it.

**New Business:**

Morgan announced the Timber Monitor has changed his office hours to Thursday morning from 9:00-12:00.

**Public Input #2:**

Billings stated that the proposed Zoning Ordinance changes conflict with the Town's Temporary Outdoor Event Ordinance which require a business to file an amended Site Plan Review for regular events held outside. Lengthy discussion ensued including a review of the Temporary Outdoor Event Ordinance and the distinction between the purposes of the Site Plan amendment and the Temporary Outdoor Event Ordinance. Billings stated that a Public Hearing is scheduled for next Tuesday to discuss the proposed amendments.

Comeau announced the review of the School District budget is scheduled for tonight at 7:00 PM. He also stated that a Petitioned Warrant Article requesting an elected Budget Committee will be presented at tonight's meeting.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, January 14, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:30 PM.

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Richard H. Morgan, Chairman

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Sandra P. Martin

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Martha B. Eldridge

To be approved 1/14/2019