

**Selectmen's Meeting
Monday, April 15, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.

Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson.

Public Input:

None presented.

Meeting Minutes:

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3, II (b) for a personnel, and RSA 91-A:3, II (d) for an acquisition. Simpson seconded. A unanimous vote was taken.

Eldridge made a motion to approve the minutes from the Selectmen's Work Session held on 3/25/2019. Simpson seconded. Martin abstained (absent). Majority vote carried.

Eldridge made a motion to approve the minutes from the Selectmen's Meeting held on 3/25/2019. Simpson seconded. Martin abstained (absent). Majority vote carried.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 4/8/2019. Simpson seconded. Eldridge abstained (absent). Majority vote carried.

Martin made a motion to approve the minutes from the Selectmen's Work Session & Non-Public Session held on 4/8/2019. Simpson seconded. Eldridge abstained (absent). Majority vote carried.

Accounts Payable & Payroll Manifests:

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 4/13/2019 was submitted in the amount of \$3,312.42. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 4/13/2019 in the amount of \$42,337.80. The Accounts Payable Voucher was submitted for the week ending 4/8/2019 in the amount of \$156,429.82 including accounts payable of \$45,769.40 and payment made to the fire precincts totaling \$110,660.42. The Water & Sewer Accounts Payable Voucher submitted for the week ending 4/8/2019 was in the amount of \$4,475.80. Eldridge made a motion to approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant in the amount of \$178.00 for service charges was presented for signatures. Martin made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

Review of Red Folder:

An application for Veteran's Tax Credit was presented for review. The Assessor has reviewed the application and determined that the applicant meets all requirements for the All Veteran's Tax Credit and recommends its approval. Eldridge made a motion to approve the application. Martin seconded. A unanimous vote was taken.

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An application for an Elderly Exemption was presented for review. The Assessor has determined that the applicant is over the income limitation and recommends its denial. Eldridge made a motion to deny the application. Martin seconded. A unanimous vote was taken.

An application for an Elderly Exemption was presented for review. The Assessor has determined that the applicant is over the asset limitation and recommends its denial. Eldridge made a motion to deny the application. Martin seconded. A unanimous vote was taken.

The Board received a memo from Wayne Eldridge, Water & Sewer Supervisor, reviewing a quote he obtained for the parts needed to replace ten access doors for the two holding tanks at the Beech River Pumping Station. Eldridge explains that the parts must come from a Bilco distributor and Pace Representatives is the only distributor. The quote is in the amount of \$6,920.00 and the installation will be completed by the Water & Sewer Department. Martin made a motion to approve the purchase. Eldridge seconded. A unanimous vote was taken.

An application for Current Use was received from Nan Gregorio for the properties located at 15 & 17 Rainbow Drive (Map 112, Lots 8 & 9). The application is to put a total of 28.6 acres into current use assessment. Simpson made a motion to approve the application. Eldridge seconded. A unanimous vote was taken.

The Board received a notice from the NH DES acknowledging a permit to reconstruct a dam that has been issued for the reconstruction of the Ossipee Lake Dam Berry Bay in Freedom, NH. This is the dam that controls the level of Ossipee Lake.

An application for Current Use was received from David Babson for the property located at back Old Granite Road (Map 267, Lot 2). The application is to put a total of 5.9 acres into current use

assessment. Simpson made a motion to approve the application. Eldridge seconded. A unanimous vote was taken.

An application for Current Use was received from David Babson for the property located at Trask Mountain Road (Map 272, Lot 53). The application is to put a total of 36 acres into current use assessment. Simpson made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$0.00 was presented for signatures. Simpson made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

Department Head Reports:

Recreation Department – Craig Brady, Recreation Director, stated the Easter Egg Hunt at Ossipee School is this Saturday, 4/20/2019 at 10:00 AM. He recommends arrival 15 minutes prior to the event as it is often well attended and the eggs go quickly. Brady announced he will be posting job openings this week for Summer Staff.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that the department is operating at status quo.

Police Department – Joe Duchesne, Police Chief, stated that it was a busy week last week. Two new part-time officers, Matt Martino and Eric Diaz, have been hired and Ethan Recco will be finishing up at the Police Academy at the end of this month.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, announced payments for past due property taxes must be received by cash, bank check or money order by 4:30 PM on 4/23/2019 to avoid a lien being placed on the property. She stated that dog licenses are due on 4/30/2019 and the tax bills will be going out in the first week of May with a due date of 7/1/2019.

Zoning Enforcement/Government Buildings – Steve McConarty, ZEO, reported on concrete sludge dumping at the property adjacent to Green Mountain Furniture stating that legal has been involved and a cease and desist has been ordered. McConarty stated that it is unknown exactly what has been dumped but fresh gravel is now covering the material. State of NH DES and the EPA have been contacted. Francis Burke questioned what the plan is for the property. McConarty responded that the property was purchased by Coleman Concrete but they have not come to the Town for permits or with their intentions.

Highway Department/Transfer Station – Brad Harriman, Public Works Director, reminded all that the Earth Day free collection day will take place at the Transfer Station this Saturday from 8:00 AM-4:00 PM. He reviewed the items that can be disposed of and the limitations that apply. Harriman also informed the Board that an emergency tree removal that was ordered by the power company resulted in damage to a section of Valley Road. The damage is to be evaluated and Eversource has been notified. Harriman reported no update on the Whittier Covered Bridge other than it is supposed to go out to bid in the next week. Harriman also reported that the Route 171/28 roundabout project is to go out to bid tomorrow. The sidewalk project will begin when the weather officially cooperates.

Review of Red Folder Continued:

The Board received an invitation to attend a forum on educational funding in the Great Hall at the Wolfeboro Town Hall on 5/8/2019.

The Board received a Notice of Decision from the Zoning Board of Adjustment acknowledging the denial of a Motion for Rehearing for case #19-1-MFRH for the property located at 16 Frost Road (Map 66, Lot 49).

The Board received a Notice of Decision from the Zoning Board of Adjustment acknowledging a variance for side setbacks and special exception for expanding a non-conforming structure that was granted for case #19-8-V & SE for the property located at 70 Deer Cove Road (Map 44, Lot 67).

The Board received a letter from the Freedom Food Pantry in appreciation of the funding support in the amount of \$8,000 approved at Town Meeting.

The Board received programming updates from Charter Communications.

The Board received a newsletter from White Horse Addiction Center with the spring events that the organization is hosting.

The Highway Department Work Log was received for the week ending 4/13/2019. Simpson read the work completed by the Highway Department.

The Transfer Station Work Log was received for the week ending 4/13/2019. Martin read the work completed at the Transfer Station.

Old Business:

Martin announced that she was questioned by a reporter as to whether she should have read the response given by CarePlus regarding an ambulance that was taken out of service. Martin stated that there was nothing restricting public disclosure and for the amount of money paid for the ambulance service, the public has the right to know about the service provided.

Whittier Covered Bridge – Discussed earlier in the meeting.

Sidewalk Project – Discussed earlier in the meeting.

Intersection of Routes 28 & 171 Roundabout Landscaping Agreement – Tabled

New Business:

Department Head Reporting – Took place earlier in the meeting.

Public Input #2:

None presented.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, April 22, 2019 at 4:15 PM.

Adjournment:

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 4:44 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 4/22/2019