

Selectmen's Meeting Monday, August 05, 2019

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

Martin announced the Employee of the Year for 2018, Jessi O'Blenes.

Meeting Minutes:

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 7/29/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public session held on 7/29/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A: 3, II (a) for a personnel matter, and RSA 91-A: 3, II (c) for a tax matter. Eldridge seconded. A unanimous vote was taken.

Department Head Reporting:

Police Department – Joe Duchesne, Police Chief, reported it has been a busy week. He advised that they promoted Anthony Castaldo and Justin Swift to Lieutenant and Sergeant on 8/5/19. He also advised that he will have the July statistics at next week's meeting.

Highway Department – Brad Harriman, Public Works Director, reported the sidewalk project is currently waiting on an easement from the apartment building on the corner of Huckins Street and Main Street. He is waiting to hear back from the curb company to schedule curbing for this project. Martin asked Harriman what they are doing with the mailboxes. He advised that he needs to discuss the mailbox issue with the owners of the properties in question and the Post Office. They don't currently have a plan yet but he will work on it and advise when he has more information.

Martin asked Harriman if the lamppost was working in front of the Town Hall. Harriman advised that it is not working and he is in the process of figuring out the issue so he can fix it.

Harriman advised that the annual Household Hazardous Waste Collection took place on August 3, 2019. He advised that it was well attended and it went very well. 208 households attended.

Harriman also advised that the Transfer Station is currently loading a truck with plastics and they are still waiting for a truck to load the cardboard. Martin asked what the issue was regarding the truck for the cardboard. Brad advised that the NRRA is having a hard time getting a trucking company to do the haul for us.

Harriman also advised that the bridge work on Route 16 is still scheduled for September 13-16 or September 20-23.

Recreation Department – Craig Brady, Recreation Director, stated the summer program is going great. There are only 2 weeks left of the summer program. They will start to transition to the fall sports program. Brady advised a flyer will be going out next week. Brady also advised that tetherball is now available at Constitution Park.

Selectmen's Office – Town Administrator/Ellen White, read the Selectmen's Office revenue report. White reported \$33,105.00 came through the Selectmen's Office. White also advised that she spent last week in the Selectmen's office making room in the assessing files. White and Rizzitano were busy going through and organizing files as well as archives to make room for new stuff coming in as we continue to grow and expand as a town.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that the Water and Sewer bills are due August 12, 2019. After August 12, 2019, a \$15.00 fee will be assessed for penalty of late payment. She advised that in September she will be sending reminders for anyone who hasn't paid their July 1, 2019 tax bills.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that they have been busy with lots of permits and inspections. He advised there are 2 new buildings and 5 new homes. The 2 buildings are the condominiums being built on Route 16 and Melvin Village Boat Storage.

Public Input:

Ash Fischbein of the Economic Development Council advised that the new playground behind Ossipee Concerned Citizens is set to be installed 8/22/19 - 8/24/19 with preparation days scheduled for 8/19/19 – 8/20/19 to remove the old features. They are looking for at least 15 volunteers to assist on this project. Police Chief Duchesne expressed concerns regarding maintaining the operation of the Police Department and the impacts of parking for the officers and citizens needing access to the Police Department as he was not reached out to regarding this project. Ash advised that he would meet with Duchesne to discuss further. The Board was also asked if the town could post the need for volunteers on the sign in front of the Town Hall. Martin advised yes.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 8/3/2019 in the amount of \$172,017.08. The accounts payable total for the week ending 8/3/2019 was \$774,734.45 including the school payment. The Water & Sewer Accounts Payable Voucher submitted for the week ending 8/03/2019 was \$5,517.07. Eldridge made a motion approve and sign the vouchers. Martin seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 8/3/2019 was submitted in the amount of \$3,873.87. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Review of Red Folder:

The Transfer Station Work Log was received for the week ending 8/3/2019. Simpson read and advised that it is on file in the Selectmen's office.

The Highway Department Work Log was received for the week ending 8/3/2019. Simpson read and advised it is on file in the Selectmen's office.

The Board received a report from NH Division of Public Health Services for the Mill Pond water testing on July 10, 2019. The results came back negative for bacteria.

The Board received a report from NH Division of Public Health Services for the Mill Pond water testing on July 25, 2019. The results came back negative for bacteria.

A Charter notice from Spectrum was received regarding changes in the channel lineup. This will be on file in the Selectmen's office.

The Board received the Recycling Center Daily Cash Log for the month of July with a total of \$7,453.55 collected.

The Board received a check from the State of New Hampshire for the Highway Block Grant in the amount of \$55,894.38.

The Board received a Cemetery Deed for a cemetery lot in the addition to Chickville Cemetery for Paula Jay. Lot 79. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

Martin commented that the Town of Ossipee is in good shape with regards to the budget. Martin advised that we have 41.55% left in the budget.

Martin advised the future Highway Block Grant payments are scheduled for October 2019 for \$55,894.38. January 2020 for \$37,262.92 and April 2020 for \$37,262.92.

Martin read the existing sign ordinance and made a motion to keep the ordinance as stated until they can rework it. Eldridge seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant was presented for signatures for \$12,570.00 with penalties after September 10, 2019 for all sums not paid by this date. Simpson made a motion to approve. Eldridge seconded. A unanimous vote was taken.

Old Business:

None presented.

New Business:

None presented.

Second Public Input:

None presented.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, August 12, 2019 at 4:15 PM.

Adjournment:

Being no further input, Eldridge made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson
To be approved 8/12/2019