

## **Selectmen's Meeting & Public Hearing Monday, May 13, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

### **Call to Order:**

Chairman Martin called the meeting to order at 4:15 PM.

Martin opened the meeting with the Pledge of Allegiance.

### **Attendance by Roll Call:**

Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson.

### **Public Input:**

Francis Burke questioned why the Board is holding a hearing for the reconsideration of purchasing a cannon at the Transfer Station. Martin stated that she felt the public had the right to provide their input on the matter. Burke rebutted that if two Selectmen vote to take action he does not understand how or why it should come up for further discussion. White stated that the purpose of the public hearing is to have discussion and receive public input from anyone that may be affected, it is not a public hearing for reconsideration, although the Board may choose to reconsider after hearing the public input. White further stated that after the motion was made it was agreed by two Selectmen that an abutter notification should take place. Eldridge stated that she may reconsider the motion she made if the public is against it.

Ed Comeau stated that any public board can reconsider a vote made. Burke responded that it is not parliamentary procedure.

### **Meeting Minutes:**

Martin made a motion to approve the minutes from the Selectmen's Finance Meeting, Work Session & Non-Public Session held on 5/6/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 5/6/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A: 3, II (b) to address the hiring of a Secretary, and RSA 91-A: 3, II (c) for a tax matter. Eldridge seconded. A unanimous vote was taken.

### **Accounts Payable & Payroll Manifests:**

The Payroll Voucher was submitted for the week ending 5/11/2019 in the amount of \$39,842.56. The Accounts Payable Voucher was submitted for the week ending 5/6/2019 in the amount of \$36,988.08. The Water & Sewer Accounts Payable Voucher submitted for the week ending 5/6/2019 was \$4,276.95. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 5/11/2019 was submitted in the amount of \$3,793.47. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

**Water & Sewer Red Folder:**

A Water & Sewer Warrant in the amount of \$80.00 for service charges was presented for signatures. Eldridge made a motion to approve the warrant. Simpson seconded. A unanimous vote was taken.

**Review of Red Folder:**

A Contract for Use of Facilities was received from the OCC Childcare Center requesting use of the Freight House on 6/14/2019 from 6:00-7:30 PM for a preschool promotion/graduation. The schedule has been verified by Craig Brady, Recreation Director. Eldridge made a motion to approve the contract. Simpson seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for the week ending 5/11/2019. Simpson read the work completed at the Transfer Station.

The Highway Department Work Log was received for the week ending 5/11/2019. Simpson read the work completed by the Highway Department.

A Supplemental Tax Warrant in the amount of \$932.00 for the property located at 95 Route 16B (Map 86, Lot 3) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$1,686.00 for the property located at 5 Patriots Way (Map 44, Lot 24) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$4,344.30 for the Report of Cut submitted by Glenn Hilton (Map 231, Lot 26) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$0.00 for the Report of Cut submitted by Karen Downing (Map 248, Lot 10) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$0.00 for the Report of Cut submitted by Scott and Isabelle Downing (Map 248, Lot 10, Sub Lot 1) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

**Department Head Reporting:**

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that tax bills were mailed out on 5/7/2019 with a due date of 7/1/2019. Dog license reminders were mailed out on 5/8/2019 notifying dog owners that dogs not registered by 6/10/2019, will be subject to a penalty assessment of \$25.00 per unlicensed dog.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, presented his monthly statistics report and apologized for not being able to attend last week's meeting due to an emergency hydrant repair. Eldridge stated that hydrants will be flushed during the week of 5/20-5/24/2019 and this will be advertised in the Conway Daily Sun and on the Town's website. The Department will be conducting monitoring of the wells at Camp David, a semi-annual requirement.

Police Department – Joe Duchesne, Police Chief, reported it has been another busy week but has nothing to report.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that permits are starting to pick up and he is conducting more inspections. McConarty stated he is waiting to hear on the soil testing that has been requested at the Coleman Concrete site and it is in the Town Attorney's hands.

Highway Department/Transfer Station – Brad Harriman, Public Works Director, reported the Highway Department has been busy grading roads. The bid results are in for the Route 28 & 171 roundabout construction and Coleman Concrete was the only bidder at \$2.2 million. This project will be proceeding to the Governor's Council for funding. In regard to the sidewalks, a memo was presented regarding the excavator rental. After the award last week, Harriman learned that Herc Rental does not have an excavator or vibratory roller available to rent for the timeframe he needs it. His suggestion is to award the excavator rental to United, and he was able to find a vibratory roller available through Evans Brothers for less money. Martin made a motion to award the excavator rental to United and the vibratory roller to Evans Brothers. Eldridge seconded. A unanimous vote was taken.

Martin questioned if the roadside washing along Moultonville Road is resulting in the residual salt and sand flowing into the Mill Pond. Harriman was unsure and stated that he would check into it.

#### **Review of Red Folder Continued:**

A letter addressed to Fire Chief Dana Cullen thanking him and the Fire Department for their assistance in cleaning up bird feces at the Transfer Station & Recycling Center was presented for signatures. Martin made a motion to sign the letter. Eldridge seconded. A unanimous vote was taken. Martin questioned if the cleanup has reduced the bird presence. Harriman responded that he would check with the Transfer Station employees.

An Application for an Elderly Exemption was presented for review. The Assessor has determined that the applicant does not use the property as their primary residence and recommends the application be denied. Martin made a motion to deny the application. Eldridge seconded. A unanimous vote was taken.

The Board received an updated copy of the payment scheduled for the Governor Wentworth Regional School District. White announced the total of payments made to the School District for the fiscal year is \$8,671,557.

The Board received a memo from McConarty reviewing the bids received to replace both boilers at the Ossipee Concerned Citizens building. The bids received are as follows:

Kyle Strauch	\$12,900.00
Air Duct Plus	\$ 8,100.00 (single boiler only)
Duchesne Heating, Inc.	\$17,885.00

McConarty recommends awarding the bid to Kyle Strauch for \$12,900. Martin made a motion to approve the award to Kyle Strauch. Eldridge seconded. A unanimous vote was taken.

The Board received a letter from the Conservation Commission requesting the proceeds from the sale of the Sumner Brook property be transferred to their money market account since the initial purchase was made possible through donations, federal government matched funds, and the value of the Depot Road property in Tamworth, and no Town funds were used. White stated that the property has been municipal-exempt from property taxation and the Conservation Commission has collected the monthly rental income from the property since the Town has had ownership. Martin made a motion to deny the request. Eldridge seconded. A unanimous vote was taken.

Harriman presented information on single-stream recycling noting that 357 tons of recyclable material were sorted, baled and sold to the highest bidders in 2018 resulting in \$39,611.71 in recycling income. The cost to send this material to a landfill would be approximately \$37,000. Harriman then introduced Bonnie Bethune from Northeast Resource Recovery Association (NRRRA). Bethune stated that NRRRA has been around since 1981 and Ossipee is an active member of the non-profit organization. She reviewed the recycling process and the importance of recycling efforts. Martin questioned where Ossipee's materials are going. Harriman and Bethune responded that the municipal solid waste (MSW) goes to a landfill in Berlin while other commodities are sold to the highest bidders. Bethune confirmed concerns with plastic recycling and waste going to other countries where it is ending up in oceans, and stated that communication needs to be better. Bethune provided the Board with an informational packet on where recyclables go.

Martin made a motion to recess the meeting for the scheduled Public Hearing at 5:02 PM. Eldridge seconded. A unanimous vote was taken.

### **Public Hearing:**

Martin opened the Public Hearing at 5:02 PM and read the public notice. She then requested public input.

Bob Hampe questioned how loud the cannon will be? And if there is already one being tested? Harriman responded that there is not one being tested, the plan is to see if the Town can borrow one for testing purposes but it is supposedly as loud as a shotgun. Hampe questioned where the pests will go if they are deterred from the Transfer Station. Harriman responded that the cannon is for the birds and he is unsure where they will relocate to.

Hampe questioned if the cannon will go off 24-hours a day. Harriman responded that the goal is to start around 5:00 PM when the birds begin to nest. Eldridge stated her hope was to get a company to come in and demonstrate.

Lorraine Tabb questioned if the birds will get used to the sound. She has read up on them and understands it will actually sound like a cannon and not a shotgun. She would like to see them tested and then be able to provide feedback.

Denise Dorsley stated she is very familiar with them as they were used in another state she lived in. The cannons are very loud and you have to constantly move them around to be effective. Dorsley stated a more appropriate solution would be to build a fence or gate. She is confident the cannons will not work.

Simpson questioned if other Transfer Stations have similar problems and further questioned how they handle it. Bethune responded that the Town of Wilton is in the same situation and she is interested to share the information.

Martin stated that the fire department used the high pressure hoses to deep clean where the birds are nesting and questioned if the bird presence has reduced since.

Harriman stated there has been discussion on adding a screening, netting or even spikes to eliminate the nesting areas. Wayne Eldridge suggested a dump truck tarp or similar canvas that can be rolled down at night and pulled up during the day while in use.

Eldridge requested a general consensus from the audience by a show of hands of those in favor. Result – 2. And for those not in favor of the cannon option. Result – 9. Eldridge made a motion to rescind her vote to proceed with the purchase of a propane cannon. Simpson seconded. A unanimous vote was taken.

Martin announced the Board will be seeking alternative solutions.

Martin made a motion to close the public hearing at 5:14 PM. Eldridge seconded. A unanimous vote was taken. The Selectmen's Meeting reconvened.

**New Business:**

Paving Bids – Martin announced the opening of the paving bids. The bids received are as follows:

Pike Industries	\$287,535
All States Asphalt	pricing provided per ton, no total calculated
R & D Paving	\$251,924.90

Martin requested Harriman review the bids received and bring forward his recommendation at next week's meeting.

Simpson reported that she and Eldridge attended Ossipee Concerned Citizens' Annual Meeting and Dinner last Wednesday, along with 40-45 other people in attendance. She was surprised at how long the organization has been in existence and how many employees have been with them for 20-30 years. She reported that the organization is responsible for putting out 1,600 meals each month and noted great appreciation for the services they provide.

Simpson also attended the Silent Auction and Meeting held by the White Horse Addiction Center last Friday. White Horse has a thrift store that raises money to help those suffering with addiction, and a presentation was given on the services White Horse provides. Simpson has information available to share for anyone interested.

**Old Business:**

None presented.

**Public Input #2:**

Joe Deighan, Conservation Commission Member, questioned if the Board would reconsider their vote for the transfer of sale proceeds from Sumner Brook to the Conservation Commission. Deighan stated that the Conservation Commission would like to have the funds available to use toward conservation purposes such as the walking trail on Annie Nichols Road. He further explained the reasoning behind the Conservation Commission's request. Martin stated that the goal in the sale is to get the property back on the tax roll. Martin questioned how much money is in the Conservation Commission Money Market account. Marie McConarty, Conservation Commission Chairman, responded that the balance is approximately \$53,000. Martin clarified that the property may have been managed by the Conservation Commission but it is owned by the Town and the only portion being sold is the fish hatchery. None of the Board members spoke in favor of changing their vote.

Ash Fischbein questioned an estimated date for the start and completion of the sidewalk project. Harriman responded that the plan is to start next Monday and the completion will depend on the schedule of the subcontractors but he anticipates completion by the end of June.

Craig Brady, Recreation Director, announced signups for Summer Camp and the Teen Summer Program are now open.

Martin announced that two people were added to the interview panel for the Secretary position and she is very pleased with how the interviews went.

Martin announced the Budget Committee will be meeting in a joint meeting with the Board of Selectmen on 6/5/2019 to start discussions on the upcoming budget review process. She stated that budget information has been added to the website and encouraged people to review it, stay informed, and ask questions.

Lois Sweeney questioned how a Report of Cut would result in a \$0.00 tax due. White responded that either no timber was cut or the operation did not start before the close of the tax year (March 31).

Burke questioned the paving work to be completed on Ossipee Mountain Road and whether an expansion of the pavement will take place. Harriman responded that it will be to add additional layers to the previously paved sections and there is no plan to expand the pavement this year.

**Review of Red Folder Continued:**

A Request for a Clerical Abatement was received for the property located at 95 Route 16B (Map 86, Lot 3). The request in the amount of \$932.00 is due because the property was sold and the incorrect person was billed. Eldridge made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road (Map 29, Lot 1, Sub Lot 7). The request in the amount of \$381.00 is due because the camper was removed last fall and should not have received a tax bill. Eldridge made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 700 Route 16 (Map 130, Lot 12, Sub Lot 112). The request in the amount of \$120.00 is due because the camper was registered as of 4/1/2019 but a copy was not provided to the Town until after the tax bills were sent out. Eldridge made a motion to grant the abatement. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 700 Route 16 (Map 130, Lot 12, Sub Lot 24). The request in the amount of \$79.00 is due because the camper was registered as of 4/1/2019 but a copy was not provided to the Town until after the tax bills were sent out. Eldridge made a motion to grant the abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road (Map 29, Lot 1, Sub Lot 24). The request in the amount of \$108.00 is due because the camper was removed last fall and should not have received a tax bill. Eldridge made a motion to grant the abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 5 Patriots Way (Map 44, Lot 24). The request in the amount of \$1,686.00 is due because the property was sold and the incorrect person was billed. Eldridge made a motion to grant the abatement. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received from the Julie L. Torrey Revocable Trust for the property located at 10 Old Broad Bay Road 1 (Map 35, Lot 16). The Assessor recommends a reduction in value from \$274,900 to \$264,000, resulting in a refund/abatement of \$243.83, to account for a land condition adjustment for the property being located on a Class VI road, offset by adjustments made to the building. Eldridge made a motion to grant the abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 140 Newman Drew Road (Map 17, Lot 14, Sub Lot P06). The request in the amount of \$50.00 is due because the camper was not on site as of 4/1/2019 and should not have received a tax bill. Eldridge made a motion to grant the abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 700 Route 16 (Map 130, Lot 12, Sub Lot 69). The request in the amount of \$148.00 is due because the camper was registered as of 4/1/2019 but a copy was not provided to the Town until after the tax bills were sent out. Eldridge made a motion to grant the abatement. Simpson seconded. A unanimous vote was taken.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, May 20, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 5:40 PM.

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Sandra P. Martin, Chairman

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Martha B. Eldridge

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Susan J. Simpson

To be approved 5/20/2019