

**Selectmen's Meeting
Monday, May 20, 2019**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.

Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson.

Public Input:

Brad Harriman, Public Works Director, announced he would have to leave early to attend a class and presented his report: The Mill Hill Road Bridge deck has been removed and the new deck will be set in place on 5/29/2019. The sidewalk project will commence once the bridge repair has been completed. The Highway Department has been busy completing drainage work on Ossipee Mountain Road in preparation for paving. Harriman reported that the bird nuisance at the Transfer Station has reduced since the cleaning out of the fecal matter but the turkey vultures have not made their appearance yet. Harriman will continue to seek ideas for a final solution to the nuisance bird problem.

Harriman stated that he provided a memo reviewing the paving results and the difference was a mere \$25.90. Martin stated they would be reviewing the memo during the business portion of the meeting.

Harriman confirmed that the final phase of the Whittier Covered Bridge has not gone out to bid yet.

Angel Montanez presented the Board with a letter he prepared in regard to the non-enforcement of the Sign Ordinance and then proceeded to explain his interactions with Zoning Enforcement Officer Steve McConarty on the matter, as well as review the research he has conducted on several existing signs. McConarty's presence was requested before further discussion take place. McConarty explained that the legality of the Sign Ordinance has recently been reviewed by the Town Attorney and it has been found to be legal. McConarty stated he is in the process of sending out letters to all sign owners requesting that they come into compliance with the Town's Sign Ordinance. Discussion ensued. Montanez requested a copy of the letter being sent out. McConarty stated that the letter will be drafted by the end of the week.

Joseph Deighan, Conservation Commission Chairman, informed the Board that the new sign has been installed at the Windows on the Ossipee Mountains property. He then provided the Board with photos of the sign as well as the load of gravel that was dropped off at the site for the road repair, but left for the Conservation Commission members and volunteers to spread. Deighan stated that they were able to use Ralph Buchanan's loader to help move the dirt but the bulk of the spreading was done by hand. Discussion took place on the insurance liability. Martin stated that the Board would be looking into this matter further.

Ash Fischbein voiced concern with the Sign Ordinance's 10-mile requirement and requested an amendment be made. He stated that there is a sign on the Mountain Grainery property advertising Hobbs which is 10.9 miles north and therefore a violation of the Sign Ordinance. He stated that the Sign Ordinance can actually restrict the advertisement of an Ossipee business in its own Town and suggested the 10-mile limitation be

amended to be 10-miles from the town itself. Martin stated Fischbein's point is valid and requested a copy of the Sign Ordinance be distributed to all Selectmen for review and further discussion.

Lynne Parker spoke on behalf of the Moultonville United Methodist Church and informed the Board of their plan to rehabilitate the rectory at the church to be used as a rehab residence for women in conjunction with the efforts of White Horse Addiction Center. Parker acknowledged the requirement for the Church to go before the Planning Board and Zoning Board of Adjustment and stated she wanted to inform the Board that they will be starting the process.

Meeting Minutes:

Martin made a motion to approve the minutes from the Selectmen's Work Session & Non-Public Session held on 5/13/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 5/13/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A: 3, II (a) for a personnel matter, and RSA 91-A: 3, II (c) for a tax matter. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 5/18/2019 was submitted in the amount of \$3,691.74. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 5/18/2019 in the amount of \$39,982.32. The Accounts Payable Voucher was submitted for the week ending 5/13/2019 in the amount of \$164,913.49. The Water & Sewer Accounts Payable Voucher submitted for the week ending 5/13/2019 was \$8,698.26. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

Department Head Reporting:

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, stated tax bills are due 7/1/2019. Anyone with taxes due for 2016, 2017, or 2018 can seek payment agreements through the Tax Office.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that the water has been turned on at the Grant Hill Cemetery. The hydrant flushing will commence on Tuesday. He will also be working on repairing the water leak to the Town Garage this week.

Police Department – Joe Duchesne, Police Chief, reported it has been another busy week and that they are in the process of reviewing the department's policies and procedures for updates. Several have not received updates since 1983 and they anticipate completion of this project by July.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that permits are steadily coming in. He is awaiting a court order on the Coleman Concrete property in regard to soil testing. McConarty stated he is also working on a water issue at an apartment building on the health side of his responsibilities.

Recreation Department – Craig Brady, Recreation Director, stated the spring programs are underway and are very well attended. He announced the Dog Park will be open by this Friday and he is still looking for volunteers to help with the community build of the playground at Constitution Park starting at 8:00 AM on 5/31/2019 and 6/1/2019.

Review of Red Folder:

The Transfer Station Work Log was received for the week ending 5/18/2019. Eldridge read the work completed at the Transfer Station.

The Board received a memo from Harriman reviewing the results of the paving bids received: All States Materials Group was the lowest bidder by a difference of \$25.90. Harriman states in the memo that All States Materials Group has frequently submitted the lowest bid on projects and they have always done an excellent job, therefore he recommends awarding the paving bid to them. Martin made a motion to award the paving contract to All States Materials Group. Simpson seconded. A unanimous vote was taken.

The Board received a memo from Harriman regarding the purchase of calcium chloride to be delivered to the bulk tanks at the Highway Garage. Harriman explained in the memo that All States Asphalt has supplied a quote at \$0.92/gallon, which is \$0.06 per gallon less than last year. Harriman recommends contracting with All States Asphalt for the purchase of calcium chloride. Eldridge made a motion to award the contract to All States Asphalt. Simpson seconded. A unanimous vote was taken.

An Excavation Tax Warrant in the amount of \$424.00 for the Report of Excavation filed by Ernest Berry (Map 231, Lot 22) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$544.20 for the Report of Cut submitted by Shelley Jarl (Map 248, Lot 8) was presented for signatures. Simpson made a motion to approve the warrant. Martin seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 5/18/2019. Simpson read the work completed by the Highway Department.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 5/15/2019.

An Intent to Excavate was received from Ernest Berry for the property located at 172 Dorrs Corner Road (Map 231, Lot 22). The intent is to excavate a total of 42,000 cubic yards of earth and the taxes are paid. Simpson made a motion to approve the intent. Eldridge seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant in the amount of \$74.58 for service charges was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

Review of Red Folder Continued:

Martin thanked Simpson for her 23-years of employment and presented her with a plaque acknowledging her retirement from the Town of Ossipee.

Martin announced receipt of a packet of information on the playground to be installed at Constitution Park.

A Memorandum of Understanding (MOU) was received from the University of New Hampshire for a downtowns and trails survey to be completed in the amount of \$3,000. Fischbein stated that the Economic Development Council added the funds to their budget for this survey. Jeff from UNH has visited the EDC meetings and reviewed the process by which they assess the town, its challenges, and assets and compile the data to determine the best path to move forward with a use for the unused rail bed. Fischbein spoke highly of rail trails and how popular they are becoming. Martin questioned if Fischbein has reviewed the MOU and he responded that he did not receive the attachment to the email. Martin requested it be tabled until Fischbein could review it.

The Board received a letter from the Town of Albany in regard to their research on affordable high speed internet. A meeting has been scheduled for 6/14/2019 to discuss the necessity, interest, and participation required to collaborate. Martin questioned if the EDC would be interested in sending a representative. Fischbein responded that he will check with the other members at their next meeting on 6/10/2019. Fischbein spoke on the benefit of offering this service from a marketing standpoint, but also acknowledged the high cost of fiber cabling.

Martin announced the Secretary position will be filled by Angela Rizzatano who will be starting on 5/29/2019.

Martin also announced a job opening for the part-time (20-30 hour per week) position of Custodian for the cleaning of Town buildings. Applications will be accepted until end of day on 5/31/2019.

Martin announced the next Budget Committee Meeting is on 6/5/2019. She encouraged everyone to review the budget status reports that are posted on the Town website.

New Business:

Nothing new presented.

Old Business:

Paving Bids – discussed earlier in the meeting.

Public Input #2:

Fischbein announced the Economic Development Council is now meeting on the second Wednesday of each month and requested the meeting notice on the Town bulletin board be updated to reflect the change.

Fischbein expressed continued concern with erosion taking place on his property due to the high water level of the Mill Pond. He stated that a survey completed of his property shows that his property bounds include a portion land located under the water. Fischbein encouraged the Selectmen or Brad Harriman, Public Works Director, to visit his property and hear his complaint. Fischbein stated that he has planted bushes to retain the land as recommended by NH DES but that is not an adequate solution. Martin suggested contacting the Wright family who controls the Town's dam that ultimately feeds into the Mill Pond, and the Dam Authority.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, June 3, 2019 at 4:15 PM.

Adjournment:

Being no further input, Martin made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 5:40 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 6/3/2019