

## **Selectmen's Meeting Monday, August 12, 2019**

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

### **Call to Order:**

Chairman Martin called the meeting to order at 4:15 PM.  
Martin opened the meeting with the Pledge of Allegiance.

### **Attendance by Roll Call:**

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

### **Meeting Minutes:**

Martin made a motion to seal the minutes from the non-public session held pursuant to RSA 91-A: 3, II (e) for a legal matter, and RSA 91-A: 3, II (c) for a tax matter. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 8/05/2019. Simpson seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public session held on 8/05/2019. Eldridge seconded. A unanimous vote was taken.

### **Department Head Reporting:**

Police Department – Joe Duchesne, Police Chief, presented the July statistics. July was a busy month. There were 208 offenses with 10 arrests and 2010 total calls. The Police Department promoted Jamie Mullen from Sr. Patrolman to Corporal. Also, a conditional offer of employment was sent to Brian Baker for a full time position and Will French for a part time position.

Highway Department – Brad Harriman, Public Works Director, was not in attendance but he left a weekly report with the Board. Martin read the report.

The report stated that they have started monitoring the Mill Pond elevations.

There has been some increased beaver activity in the culverts on Sawyer Road, Dore Street, Connor Pond Road and Pine Hill Road that they are also monitoring.

Tri State Curb is looking at their schedule to come up and install the granite curb. A date has not been given yet.

The lamp post will be moved to another location away from existing lighting this week.

The DOT bridge project on Route 16 is still on schedule for the weekend of September 13<sup>th</sup> -15<sup>th</sup>, or the following weekend, the 20<sup>th</sup>-22<sup>nd</sup>.

The Lovell River Bridge project is still scheduled to move the Route 16 traffic over the temporary bridge this fall, then start the construction of the new bridge which will be completed in the spring of 2020.

The work on the round-about at the intersection of Route 28 and Route 171 is well underway. They are looking to have the round-about built and base pavement in place this fall, with the final pavement and landscaping being completed in the spring of 2020.

Brad has a meeting scheduled with NHDOT and Hoyle Tanner for September 4<sup>th</sup> in Concord to discuss the Whittier Covered Bridge.

Selectmen's Office – Town Administrator/Ellen White, reported that the time clock project has begun. Ellen and Karen have been working with our I.T. department to get it up and running by September 1, 2019. She has also been receiving quotes for phone system providers and network upgrades to put a new phone system in place. White advised that the town revaluation is almost complete. Jessi in our Assessing office has been very busy doing the data entry for the revaluation with help from Angela as well. White advised that property owners will be receiving a letter for appointment by the middle of September to review the new values with the assessor.

Transfer Station – Brewster Vittum, Transfer Station Supervisor, advised that they had 8 bales of recycled material. Also they shipped out 16 pounds of plastic and the cardboard was shipped as well.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, advised that the State inspection for Camp David was held on July 30, 2019. He has not heard anything regarding the results as of yet and advised that no news is usually good news. They had an inspection on the storage tank on Valley Road which went well. Martin asked how he likes the new hand held meter. He replied that it is much faster and easier now.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that they have been busy with Westwood Shores as the FEMA compliance deadline is approaching on October 30, 2019. Permits are on the rise for housing.

### **Public Input:**

Ash Fischbein of the Economic Development Council advised that the new playground behind Ossipee Concerned Citizens is set to be installed 8/22/19 - 8/24/19. He spoke with Police Chief Duchesne regarding use of the driveway and advised that it should be a quick process. They still need volunteers to assist on this project. Children should be allowed to use the new playground on Monday, August 26, 2019 if everything goes as planned.

Wayne Marshall of 78 Walker Hill Road advised that he is working on a project to bring a memorial for soldiers who fought in the Civil War that were from Ossipee, NH. He advised that through the VFW, private donations and help from Aubuchon Hardware, they have raised the funds to construct this memorial. He is looking for help from the town in finding a good place to erect this memorial as well as a piece of granite for mounting the plaque. Martin suggested putting it in

Constitution Park and Mr. Marshall advised he would like it to be closer to town center. He suggested the Gazebo or the Town Hall. Martin advised that the Board will discuss and advise.

**Accounts Payable & Payroll Manifests:**

The Payroll Check Voucher total was submitted for the week ending 8/10/2019 in the amount of \$46,530.10. The Accounts Payable total for the week ending 8/10/2019 was \$370,631.07. The Water & Sewer Accounts Payable Voucher submitted for the week ending 8/10/2019 was \$4,959.71. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 8/13/2019 was submitted in the amount of \$3,763.16. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

**Review of Red Folder:**

A Request for a Clerical Abatement was received for the property located at 1 Terrace Pines Road (Map 104, Lot 014002, Sub T1) for property owner Bob Steinhauer. The request in the amount of \$95.00 is due because the camper was being assessed as if it was a 2012 and it is actually a 1985. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

The Board received a settlement agreement for an abatement from the BTLA regarding the property at 38 Elm Street. Map 119, Lot 021 for the years 2016, 2017, and 2018. The assessed value for those years is to reflect the amount of \$255,000.00. For 2016, the amount of the abatement is \$161.17. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken. For 2017, the amount of the abatement is \$160.95. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken. For 2018, the amount of the abatement is \$172.64. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

The Board received a letter of thanks to the voters of Ossipee from Tri-County Community Action Program for supporting their programs. TCCAP provides services to over 24,000 individuals and families in need in the Tri-County area every year.

A Yield Tax Warrant in the amount of \$6,364.18 for the Report of Cut submitted by Neal Family Trust (Map 103, Lot 001) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 266, Lot 17 for Asset Traders LLC C/O Carrie Hurn. Name of access road is Route 16. The acreage of the lot is 121. The acreage of the cut is 50. The taxes have been paid and there are no cemeteries on the property. Simpson made a motion to approve this Intent to Cut Wood or Timber. Eldridge seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Reed and Reed Inc. This is for a Public Outreach Meeting-Bearcamp Relief Bridge Replacement to be held in the Town Hall Gymnasium on August 28, 2019 from 10AM-12PM. Simpson made a motion to approve. Eldridge seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for the week ending 8/10/2019. Simpson advised that it is on file in the Selectmen's Office.

The Highway Department Work Log was received for the week ending 8/10/2019. Simpson read and advised it is on file in the Selectmen's Office.

Martin read the Coleman test results. Test pit #2 came in at the same level that is considered normal. Test pit #4 came out at 54, which is contaminated soil. Test pit #6 came out at 54, which is contaminated soil. The soil is contaminated and corrosive. Any questions regarding this can be directed to Steve McConarty.

The Board received a small claims complaint. Case name is Town of Ossipee Vs Christian Aylward. This is in regards to a camper at Terrace Pines Campground on or before 4/1/16 that was assessed for \$7,600.00. Per Kellie Skehan, a tax bill was sent 11/22. A delinquent tax notice was sent 2/13/17. An impending lien notice was sent 3/20/17. On 4/24/17 a lien was place on the property and recorded at the Carroll Country Registry of Deeds. The owner removed the camper in the fall of 2016. Martin made a motion to sign. Eldridge seconded. A unanimous vote was taken.

**Water & Sewer Red Folder:**

A Water & Sewer Warrant was presented for signatures for \$317.20 with penalties after September 16, 2019 for all sums not paid by this date. Martin made a motion to approve. Simpson seconded. A unanimous vote was taken.

**Old Business:**

None presented.

**New Business:**

Martin advised that for the people that are going to be involved in the budget process, all the budget information is on the website under department reports. You can see what each department is spending and what the balances are. Also available are department statistics.

**Second Public Input:**

Frank Burke asked about the Coleman results and if the wells of the houses bordering that property have been tested. Martin advised that they have not been tested. Mr. Burke asked what the next step will be regarding this. Martin advised that they are working with legal.

**Non-Public Session:**

Not applicable.

The next meeting will take place on Monday, August 19, 2019 at 4:15 PM.

**Adjournment:**

Being no further input, Eldridge made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:55 PM.

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Sandra P. Martin, Chairman

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Martha B. Eldridge

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Susan J. Simpson  
To be approved 8/19/2019