

Selectmen's Meeting Monday, August 26, 2019

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

Department Head Reporting:

Selectmen's Office/Town Administrator - Ellen White, reported that the time clock software is up and running. It will be ready for payroll processing the first week in September. White also advised that she is finalizing quotes for the phone systems and server upgrades.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that she has slowly been receiving money for 2019 taxes. She also advised that the last day to make payment or payment arrangements on 2016 taxes is August 26, 2019. If those taxes have not been paid or payment arrangements have not been made by this date, the Town will be taking those properties.

Highway Department – William Eldridge, Highway Foreman reported that they are getting the trucks ready for inspection stickers.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, advised he will be reading meters this week. He is also working on the budget. He advised he would like to get some paving done this week. Also, he will be working at Camp David this week as well.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported that he has been busy with Westward Shores permits as the FEMA compliance deadline is approaching.

Police Department – Joe Duchesne, Police Chief, reported they have had a busy and productive week. Town Clerk Kellie Skehan proceeded with the swearing in of the new patrolman, Brian Baker.

Public Input:

Ash Fischbein of the Economic Development Council advised that the new playground has successfully been installed. They had many volunteers and they would like to thank them for all their help. Chief Duchesne advised that anyone using the playground should park in the municipal parking area between the Mountain View Station restaurant and the Freight House. The EDC will be finalizing this week regarding the rest of that budget. Ash advised he would like to get some trash receptacles. Martin asked who would be responsible for emptying the trash receptacles and Ash advised he needs to finalize that. Next Sunday the Economic Development Council will be having a community pot luck at 4pm. All are welcome to attend.

Donna Gridley asked about the Town's stance on the Affordable Broadband Commission. Martin advised that she asked Ash Fischbein and the Economic Development Council if they would like to take part in that. She advised Donna Gridley to discuss the matter with Ash Fischbein directly.

Meeting Minutes:

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A: 3, II (c) for a tax matter and RSA 91-A: 3, II (a) for a personnel matter. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 8/19/2019. Simpson seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Work Session and Non-Public Session held on 8/19/2019. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 8/24/2019 in the amount of \$43,012.47. The Accounts Payable total for the week ending 8/24/2019 was \$65,770.99. The Water & Sewer Accounts Payable Voucher was submitted for \$4,249.71 with a check date of August 26, 2019. Eldridge made a motion approve and sign the vouchers. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 8/24/2019 was submitted in the amount of \$4,645.45. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

None

Review of Red Folder:

The Board received the Lord Scholarship Fund reports for the period ending June 30, 2019 from the University of New Hampshire. It is filed in the Selectmen's Office.

The Board received 4 Notices of Decision from the Planning Board. They will be posted on the website.

A Contract for Use of Facilities was received from Miranda McPherson for a birthday party on October 20, 2019 from 2PM to 7PM. Simpson made a motion to approve. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 248, Lot 010 for Karen Downing. Name of access road is Effingham Road. The logger is Western Maine Timberlands Inc. There are no

cemeteries on the property. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 126, Lot 018 for Frank Varney. Name of access road is Route 28. The logger is Frank Varney. There are no cemeteries on the property. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

A Notice of Intent to Cut Wood or Timber for Map 245, Lot 013 for Pine River State Forest. They have posted a bond for \$7,391.05. The logger is RC McLucas Trucking. There are no cemeteries on the property. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

The Highway Department Work Log was received for the week ending 8/24/2019. Simpson read and advised it is on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending 8/24/2019. Simpson read and advised that it is in the Selectmen's Office.

Martin made an announcement that the ambulance proposals will be opened in a joint meeting 8/26/2019.

A memo issued to Kellie Skehan, Tax Collector, requesting she proceed with the deeding process of Map 217, Lot 12 was presented. The property address is 67 Ossipee Mountain Road. Martin made a motion to sign. Eldridge seconded. A unanimous vote was taken.

Old Business:

Eldridge would like thank the Economic Development Council for all their hard work.

New Business:

None presented

Second Public Input:

Ash Fischbein advised that he noticed the agenda for old business including sidewalks and bridges have disappeared. Martin advised there are no updates at the moment. Ash also advised that he noticed Brad has not been at the Selectmen's Meeting for a few weeks and asked if he was on leave. Martin advised that he was taking some time off. Ash asked who the EDC should be discussing the sidewalk lighting with in Brad's absence. The Board will discuss and advise. White advised that the post light was moved and is working. Discussion ensued.

The DOT bridge project on Route 16 is still on schedule for the weekend of September 13th -15th, or the following weekend, the 20th-22nd.

The budget information is on the website under department reports for anyone that would like to view it.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, September 9, 2019 at 4:15 PM.

Adjournment:

Being no further input, Eldridge made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson
To be approved 9/09/2019