

Selectmen's Meeting Monday, November 4, 2019

These minutes were recorded by Angela Rizzitano, Secretary. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectman Martin called the meeting to order at 4:15 PM.
Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

Chairman Sandra Martin made a statement regarding the Town Administrator. Martin advised that Ellen White has left the Town of Ossipee for another position. Martin thanked Ellen White for her service to our community and wished her well. Martin advised that an advertisement for the Town Administrator position was put in the paper on Friday, November 1, 2019. She also advised there have been no decisions made on this position and the Selectmen will review applications as they are received.

Department Head Reporting:

Police Department – Joe Duchesne, Police Chief, reported that the statistics for the month of October. They had a total of 1,935 dispatch calls with 10 arrests. He also advised that the new canine, Atlas, has finished his training and is awaiting certification.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, reported that the Tax Collector received approximately \$185,000.00 in revenue. The Town Clerk received approximately \$126,000.00 in revenue. She advised that the December auto renewals will be going out on November 7, 2019. Skehan also presented the Board with the monthly reports.

Transfer Station – Brewster Vittum, Transfer Station Supervisor, advised that they had 5 bales of recycling. Vittum also advised that the two containers for Planet Aid are being removed from the Transfer Station as they are going out of business.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that he read meters to review water usage. He has also been getting the new body of the truck set up.

Public Input:

Daymond Steer of the Conway Daily Sun asked about the school tax rate and the letter that was sent to the DRA. Martin advised that the Town of Ossipee has rescinded that letter through our Town Attorney and we are waiting for the DRA to send the tax rate. The Town of Ossipee will set the tax rate once received from the DRA. Ed Comeau asked for clarification as to which item this was referred to. Martin advised this refers to setting the tax rate to zero. Discussion ensued. Martin also advised that the school payments will continue to be paid monthly.

Meeting Minutes:

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A: 3, II (c) for a tax matter and RSA 91-A:3 II (a) for a personnel matter. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Joint Meeting and Work Session held on 10/28/2019. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 10/28/2019. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 11/2/2019 with a pay date of 11/5/2019 in the amount of \$154,308.97. Accounts Payable for week ending 11/2/2019 in the amount of \$77,935.37. The Water & Sewer Accounts Payable for the week ending 11/2/2019 is \$45,377.61. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 11/2/2019 with a pay date of 11/5/2019 was submitted in the amount of \$3,772.33. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

None presented

Review of Red Folder:

The Board received a Water & Sewer Abatement Application for Charles A. Fischbein of 146 Moultonville Road. The reason for the abatement is that a leak was found and fixed. It is unknown how long it was leaking. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

The Board received a Water & Sewer Abatement Application for Tina Maxfield of Maxfield Property Holdings located at 1230 Route 16. The reason for the abatement is that her bill was twice the amount of her previous bill due to a leak. Eldridge made a motion to approve this abatement. Martin seconded. A unanimous vote was taken.

The Board received a letter from Planet Aid regarding their boxes at the Transfer Station. They will be removing them as the cost of servicing them is higher than the revenue they get from selling the collected clothing.

A Notice of Intent to Cut Wood or Timber for Map 264, Lot 008 was presented for Scott Pike. The logger is Carl Eldridge. There are no cemeteries on the property and the taxes are paid. Simpson made a motion to approve this Intent to Cut. Eldridge seconded. A unanimous vote was taken.

The Transfer Station Work Log was received for the week ending 11/2/2019. It will be on file in the Selectmen's Office.

The Board received the Highway Department weekly report for October 28, 2019 through November 1, 2019. It will be on file in the Selectmen's Office.

Budget Review- Long Term Debt- Selectman Martin reviewed. The Town has borrowed from the Tax Anticipation Note. \$1 million dollars borrowed, interest is calculated on amount borrowed plus .25% basis point per month on unborrowed funds of the \$2.5 million dollar note. Martin made a motion to take it under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Insurance- Martin read a note from Ellen White advising rates will not be determined until after the budget has been reviewed by the Selectmen and Budget Committee. White adjusted the figures to more accurately show actual expenditures of the various insurances. She also calculated just shy of a 3% increase based on trends. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Library- Maria Moulton went over with the Board. They are asking for a warrant article to replace the carpets. Moulton advised they are asking for a fuel increase of \$1000.00 due to the expected winter forecast and projected frigid temperatures. They are also asking for an increase of \$500.00 for Technology to obtain a movie license. Moulton also asked for an increase for professional development of \$300.00 for classes and workshops for the staff. Moulton is also asking for an increase on programs of \$1,000.00. Total increase requested is \$3,250.00 for 2020. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Fire Warden- Adam Riley reviewed with the Board. This is level funded. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Budget Review- Ambulance- Martin made a motion to table until they hear from the Ambulance Board. Eldridge seconded. A unanimous vote was taken.

Budget Review- Emergency Management- Martin made a motion to table until they hear from the Board. Eldridge seconded. A unanimous vote was taken.

Budget Review- Water & Sewer- Wayne Eldridge went over with the Board. He advised that sewer revenue will increase. Retirement and insurance has decreased. Total request is \$435,082.26 for 2020. Martin made a motion to take this under advisement. Eldridge seconded. A unanimous vote was taken.

Martin advised that the sidewalks have been paved.

Old Business:

None presented

New Business:

None presented

Second Public Input:

Ash Fischbein asked about the progress on the Covered Bridge Project. Martin advised that there is paperwork to be filled out but they can recover the funds by reapplying for it. Martin advised that they are waiting on 2 more signatures for the easements. Martha Eldridge read a letter from Hoyle and Tanner regarding this project. Discussion ensued.

Ash Fischbein requested a copy of the letter of complaint regarding a business in town from the previous meeting. Martin advised that Angela Rizzitano can get him a copy of that.

Non-Public Session:

None

The next meeting will take place on Monday, November 18, 2019

Adjournment:

Being no further input, Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:42 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 11/18/2019