

Selectmen's Meeting Monday, June 29, 2020

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

The Selectmen's Meeting reconvened from recess at 4:15 PM.

Department Head Reporting:

Town Clerk/Tax Collector-Kellie Skehan, advised her office received \$1.2 million dollars in revenue last week with \$3.5 million still due. Auto renewals received \$35,000.00 in revenue. She is waiting on a big tax payment and she was advised it will be here soon. She advised that they will continue to be open by appointment only for the next week or so. Then they will transition to opening to the public without appointments.

Transfer Station, T.J. Eldridge, Public Works Director, read the weekly log. They baled cardboard and aluminum. They shipped 22 ton of cardboard. They also cleaned and replaced a container. The Transfer Station has been very busy.

Water & Sewer, T.J. Eldridge, Public Works Director, advised that the Water and Sewer Department read all meters for the 3rd quarter. He also advised that they dewatered lagoons 1 and 2 at Camp David.

Highway Department, T.J. Eldridge, Public Works Director, advised that they graded Walker Hill Road, County Farm Road, Gile Road, White Pond Road, Duncan Lake Road, Blake Hill Road and John Hodgdon Road. They cut brush on Elm Street, added gravel to Roland Park and painted lines in the parking lots. They also treated the decking on all the dams.

Government Building, T.J. Eldridge, Public Works Director, advised that they have been mowing designated areas. They have also been doing frequent clean up at Duncan Lake. He advised there has been some damage to the signs at Duncan Lake and that Chief Duchesne will increase patrols in that area. Also a trash can is currently missing from Duncan Lake.

Selectmen's Office, Matt Sawyer, Jr., Town Administrator, advised that he investigated a few health and environmental complaints. He also advised that they have made progress on the Whittier Covered Bridge Project, which he will go into further detail under old business. The I.T. project to update the network is complete. Budget season has begun. They had a meeting last week and another scheduled for August. He reminded the public that the Town Offices will be closed on Friday, July 3, 2020 in observance of Independence Day. He also advised that there is currently \$2.1 million dollars in the operating account and there was \$800,000.00 borrowed from the TAN. There will be \$2.8 million dollars due to the school for July and August.

Public Input:

Linda White asked why the Pledge of Allegiance was not done at the start of the meeting. Chairman Eldridge advised that they have been doing that upstairs in the Work Session but advised we will also do it downstairs as well. M. Eldridge asked everyone at the meeting to stand for the Pledge of Allegiance.

Accounts Payable & Payroll Manifests:

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 6/27/2020 with a pay date of 6/30/2020 was submitted in the amount of \$2,850.10.

The Payroll Check Voucher total was submitted for the week ending 6/27/2020 with a pay date of 6/30/2020 in the amount of \$46,927.51. Accounts Payable for the week ending 6/27/2020 is \$86,210.68. Water & Sewer Accounts Payable is \$5,430.14. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The Board received a Right of Way Certificate for Nudd Road over Bearcamp River. This was signed by Chairman M. Eldridge.

The Board received a Supplemental Warrant for \$274.00. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received the Recycling Center Daily Cash Log for May 2020. Total collected was \$14,857.15.

The Board received a Water & Sewer Warrant for \$87,534.50. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner Chris Ryan (Map 029, Lot 001, Sub 015). The request is in the amount of \$112.15. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 98 & 100 Deer Cove Road for property owner Donald E. Swansburg Jr. Trustee (Map 037, Lot 001 & 023). The request is in the amount of \$648.24. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner Kelley & Cheryl George (Map 029, Lot 001, Sub 273). The request is in the amount of \$36.00. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 104 Fogg's Ridge Road for property owner Gary S. Morris (Map 275, Lot 018). The request is in the amount of \$1,557.82. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 71 Knox Mountain Road for property owner Frederick M. Scibelli (Map 075, Lot 032). The request is in the amount of \$2,034.00. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 15 Blueberry Road for property owner Robert & Joanne MacIver (Map 047, Lot 005). The request is in the amount of \$274.00. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 110 Nichols Road for property owner Eric & Maureen Conlon (Map 029, Lot 001, Sub 265). The request is in the amount of \$62.00. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for \$2,034.00 for Tax Map 75 Lot 032. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a Tax Map Maintenance Proposal for the Town of Ossipee from CAI Technologies, also known as Cartographic Associates, Inc. This is a yearly renewal with a cost of \$3,950.00 which includes a \$250.00 increase from last year. Smith made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a request from the Finance Director to pay the Outside Agencies totaling \$84,436.00.

Selectman Smith read the Forester Report from Richard Gerard of Ossipee Mountain Land Company regarding properties owned by the Town of Ossipee that could provide Timber income. He surveyed the properties and advised that the estimated income is \$96,500.00-\$109,000.00. Smith made a motion to move forward with the process. M. Eldridge seconded. A unanimous vote was taken.

Old Business:

Whittier Covered Bridge Update – Matt Sawyer Jr., Town Administrator, advised that the final signature needed for the Right of Way Easement was obtained. He thanked T.J. Eldridge for his efforts in getting this completed. He also thanked the 4 property owners that signed the easement as well. There is a final letter to summarize that will go to the State of New Hampshire. The funding request will go to NHDOT. Sawyer Jr. is hopeful to see further progress in 2020 with a likely conclusion in 2021.

New Business:

None presented

Second Public Input:

Dallas Emery asked if the Town has looked into any possible abatements from the School regarding the School Taxes. Sawyer Jr. advised that there is no abatement process for school payments so we will not be receiving any credits for this fiscal cycle but we may see a benefit in the next cycle. Emery asked if that means a possible lower rate for next year. Sawyer Jr. advised yes.

Sawyer Jr. discussed that he has been working with the Cemetery Trustees regarding getting Chickville Cemetery surveyed. He has a quote from White Mountain Survey and Engineering that will provide 100-200 more lots to be sold. The cost would be approximately \$3500.00. Smith asked if there was any further discussion as that is a big window of 100-200 lots. Sawyer Jr. was advised that it would be closer to 200 lots and suggests the Town proceed as we are unable to sell any future lots until this

project is completed. Discussion ensued. Krystal Eldridge, Cemetery Trustee, advised the Board that there are approximately 35 lots in the road of the cemetery so this step is very much needed to fix the issue. M. Eldridge asked if the water has been turned on at this cemetery. Sawyer Jr. advised it has. M. Eldridge made a motion to enter into this contract. Smith seconded. A unanimous vote was taken.

Krystal Eldridge, Cemetery Trustee, asked the Town to purchase a trash barrel for Grant Hill Cemetery. She advised that people are leaving a lot of trash there. T.J. Eldridge advised that he will get one. It will be applied to the Cemetery budget. K. Eldridge advised that the cemetery maintenance crew will maintain that trash barrel.

Non-Public Session:

None

The next meeting will take place on Monday, July 6, 2020.

Adjournment:

Being no further input, Simpson made a motion to adjourn. M. Eldridge seconded.

Adjourned at 4:35 PM.

Martha B. Eldridge, Chairman

Susan J. Simpson

Jonathan H. Smith

To be approved 7/6/2020