

## **Selectmen's Meeting Monday, July 6, 2020**

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

### **The Selectmen's Meeting reconvened from recess at 4:15 PM.**

M. Eldridge reopened the meeting with the Pledge of Allegiance.

### **Department Head Reporting:**

Police Department – Joseph Duchesne, Police Chief – advised that the department is getting busier as we start to resume normal activities. The numbers are slightly lower than in the past due to restrictions on proactive enforcement. The numbers are going back up as indicative of the past holiday weekend, which had a lot of firework and noise complaints. Chief Duchesne had 5 Officers on duty. He presented the Board with the statistics for the month of June. There were a total of 1623 calls with 10 arrests. Chief Duchesne also advised that his all Officers have completed the Police Academy so he is fully staffed and training is complete for all full time Officers. He has also advised that his Part Time Officer has almost finished his training and should be out on his own soon. He thanked the Town's people for their cooperation regarding the cancelation of the Old Home Week festivities.

Town Clerk/Tax Collector-Kellie Skehan, advised her office received \$4.5 million dollars in revenue last week with \$1.1 million still due. Auto renewals received \$139,000.00 in revenue. She advised that they have been busy. They are still doing appointments for now but since we are past the Tax crunch they should be able to do same day appointments going forward. Skehan also advised that the Deputy Tax Collector will be retiring July 31, 2020. There will be a celebration for her.

Selectmen's Office, Matt Sawyer, Jr., Town Administrator, advised that he did some cross training within the department to better understand the accounting system. He worked on an Unassigned Funds Balance Policy and advised that the Selectmen have a draft of that. He is working with the Welfare Director on updating a 15 year old Welfare Guidelines Policy and he should have that for the Board to review by next week. He advised that there are currently 2 applicants for the Transfer Station part time position. He asked the Board if he should arrange interviews and they agreed that he should as it has been posted for more than a month.

### **Public Input:**

Dallas Emery addressed the Board and advised that he appreciates that they have opened the Town Hall to the public.

M. Eldridge read a letter of resignation from Patricia Hodge, Deputy Tax Collector, and accepted it with regret.

### **Meeting Minutes:**

M. Eldridge made a motion to approve the minutes from the Work Session and Non-Public session held on 6/29/2020. Simpson seconded. A unanimous vote was taken.

Simpson made a motion to approve the minutes from the Selectmen's Meeting held on 6/29/2020. M. Eldridge seconded. A unanimous vote was taken.

**Accounts Payable & Payroll Manifests:**

The Payroll Check Voucher total was submitted for the week ending 7/4/2020 with a pay date of 7/7/2020 in the amount of \$161,176.16. Accounts Payable for the week ending 7/4/2020 is \$1,756,150.14. Water & Sewer Accounts Payable is \$3,593.76. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 7/4/2020 with a pay date of 7/7/2020 was submitted in the amount of \$3,845.63. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

**Review of Red Folder:**

A Request for an Abatement was received for the property located at 30 Conner Pond Road for property owner Mahlon & Meadow Welch (Map 061, Lot 023). The request is in the amount of \$686.26. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for \$39.00 for Richard Gladu. Map 242, Lot 7. This property was sold in January with a second parcel but that was not conveyed due to an unclear deed. Simpson made a motion to approve this warrant. Smith seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for \$1,485.00 for Scott Godfrey. Map 018, Lot 006. This property was sold in April and the correct owners needs the Tax Bill. Simpson made a motion to approve this warrant. Smith seconded. A unanimous vote was taken.

The Board received a Yield Tax Levy Warrant for Monique Miller-McCarthy and Kristopher Miller-McCarthy for \$548.12. Simpson made a motion to approve this warrant. Smith seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 76 Ridge Road for property owner Denise Turner & Jan Boles (Map 046, Lot 035). The request is in the amount of \$1,180.93. The Assessor recommends to grant this request. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 2165 Route 16 for property owner Monja Von Maxcy Trustee (Map 018, Lot 006). The request is in the amount of \$1,485.00. The property sold in April, so the new owner needs to be billed. The Assessor recommends to grant this request. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 140 Hanson Road for property owner Lois Sweeney Trustee (Map 242, Lot 007). The request is in the amount of \$39.00. The property sold in January, but due to an unclear deed only one parcel was conveyed. The Assessor

recommends to grant this request. Simpson made a motion to approve this abatement. Smith seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 851 Route 16 for property owner Ralph Buchanan (Map 124, Lot 010). The request is in the amount of \$1,472.02. The property had 2 storage buildings built in 2019. The Town elected to reduce the value by 50% which reduced the assessment. Smith made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 455 Route 16 for property owner Pine Grove Ossipee LLC (Map 266, Lot 012). The request is in the amount of \$5,398.03. This property was destroyed in a fire. Smith made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 1004 & 1006 Route 16 for property owner Sunday Paving & Sealing (Map 118, Lot 007, 008, 009). The request is in the amount of \$609.24. The Assessor recommends to grant this request. Smith made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 50 Patch Pond Road for property owner David & Lisa Emma (Map 037, Lot 003, Sub 063). The request is in the amount of \$176.79. The Assessor recommends to grant this request. Smith made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 1165 Route 16 for property owner Douglas Van Dyke Trustee & Dorothy Van Dyke Trustee (Map 110, Lot 004). The request is in the amount of \$2,170.92. This property was allowed to continue with the commercial use because it was started before Zoning was implemented. Land Zone changed from Commercial to Rural resulting in a value change. The Assessor recommends to grant this request. Smith made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property located at 78 Ridge Road for property owner James and Charlotte Fitzpatrick Trustees (Map 047, Lot 023). The request is in the amount of \$1,123.55. The Assessor recommends to grant this request. The property is at the end of the cove. Land condition adjusted for this property. Smith made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

The Board presented a letter to the Trustee of The Trust Funds asking for reimbursement from the following Trust Fund. The Solid Waste Trust Fund for expenses paid in the amount of \$17,004.50. The Solid Waste Trust Fund for expenses paid in the amount of \$59,000.00. Smith made a motion to sign the request. M. Eldridge seconded. A unanimous vote was taken.

Chairman M. Eldridge read a letter regarding the Unassigned Fund Balance Draft Policy. They will vote on this next week. Discussion ensued.

### **Old Business:**

Selectman Smith advised that he goes to the Transfer Station every Monday and he commented that only having one dumpster open is causing delays for the citizens of Ossipee. He suggests reopening

the Transfer Station fully and going back to normal operation. M. Eldridge and Simpson agreed. M. Eldridge made a motion to fully open the Transfer Station then rescinded the motion. Delaying the motion until Brewster Vittum, Transfer Station Supervisor, returns from vacation and can be included in on the decision.

**New Business:**

Smith advised that the Board is a servant of the people and encourages all to make their voices heard by reaching out to the Town Administrator with questions or concerns regarding the Town of Ossipee.

**Second Public Input:**

Dallas Emery reiterated that he agrees with the Town to open things back up. He discussed the County Delegation Meeting and County COVID procedures. Discussion ensued.

**Non-Public Session:**

None

The next meeting will take place on Monday, July 13, 2020.

**Adjournment:**

Being no further input, M. Eldridge made a motion to adjourn. Simpson seconded. A unanimous vote was taken.

Adjourned at 4:45 PM.

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Martha B. Eldridge, Chairman

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Susan J. Simpson

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Jonathan H. Smith

To be approved 7/13/2020