

Selectmen's Meeting
Monday, October 27, 2014

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to accept the minutes from the 10/20/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 10/20/2014 Selectmen's Workshop. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to accept the minutes from the 10/22/2014 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 10/18/2014 in the amount of \$20,104.60. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 10/25/2014 in the amount of \$36,103.53. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Contract with Independent Contractor with Confidentiality Agreement for Sanders Searches, LLC to provide title research was presented for signatures. Morgan made a motion to sign the contract. Freeman seconded. A unanimous vote was taken.

The Highway Department work logs were received for the weeks ending 10/11, 10/18 and 10/25/2014.

Morgan announced a Public Hearing scheduled for 5:00 PM on 11/10/2014 to accept the gift of exercise equipment being donated to the Police Department.

The Board received a memo from Brad Harriman, Public Works Director, who reviewed a proposal received from Jacob Sawyer to provide plowing and sanding services on Young's Road and Browns Ridge Road for \$50 each. Following Harriman's recommendation, Morgan made a motion to accept the proposal. Riley seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman who reviewed the bids received for the Library roof project. Harriman recommended awarding the project to All Seasons Roofing in the amount of \$10,800 although they will not be able to start until December. Harriman further recommended holding off on the project until Spring to allow time to address masonry work that needs to be completed on the chimney. Morgan questioned whether the pricing would be held until Spring. Harriman confirmed. Morgan made a motion to award the project to All Seasons Construction. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Brad Harriman who reviewed the quotes received for materials for the Library roof project.

The quotes received are as follows:

Winnipiesaukee Lumber	\$ 9,239.41
Skehan Home Center	\$10,151.05

Harriman recommended having the material re-priced in the Spring. The Board agreed.

The Board received a memo from Kellie Skehan, Town Clerk, informing them that she will be testing the Accu-Vote Ballot Machine on 10/28/2014 at 1:00 PM in the Town Clerk's Office.

A Contract for Use of Facilities was received from the Ossipee Historical Society requesting use of the Town Hall Conference Room on 11/11/2014 from 6:00-8:00 PM for a monthly meeting. The required deposit was received and Peter Waugh, Recreation Director, verified the schedule. Morgan made a motion to approve the contract. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Stephen Eisenhaure, Land Use Coordinator for the UNH Woodlands Office, for the property located on Map 40, Lot 1. The intent is to cut 12-acres from the 20-acre parcel and the logger listed is Bruce Bovill. The property is tax-exempt and there is no cemetery. Morgan made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

A letter addressed to Georgie Duquet appointing her to Library Trustee was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

The Board received notification from CarePlus Ambulance that one of the primary ambulances will be out of service for repair and will be replaced by an older ambulance in the interim, but two ambulances will be still providing coverage.

The Board received a memo from Ellen White, Town Administrator, who reviewed the bids received for printing the Town Report. White recommended awarding the printing to Select Print Solutions following several recommendations received from other towns who use them. Morgan made a motion to award the printing to Select Print Solutions. Freeman seconded. A unanimous vote was taken.

The audit representation letter acknowledging the completion of the 2013 auditing procedures was presented for signatures. Morgan commented that there were two deficiencies that carried forward in the 2013 audit findings; one of which was the tracking of Capital Assets, which is in progress. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

Old Business:

Whittier Covered Bridge- Harriman reported that work is still progressing on the upper and lower chords on the west side of the bridge.

Cemetery expansion-Morgan has been in contact with an abutter of the Grant Hill Cemetery. E. Morton Leavitt, Cemetery Trustee, presented two potential areas of expansion for the Ossipee Cemetery. With the Board's recommendation, Leavitt will be reaching out to the owners of the property to see if they have an interest in donating land to the Town.

Morgan announced they would begin reviewing the budget requests as scheduled and also announced that with approximately 17% of the year remaining, the Town is in good shape with approximately 23% of the budget remaining.

Morgan made a motion to approve the Conservation Agent budget request in the amount of \$1,000. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the Board of Selectmen's budget request in the amount of \$16,364. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the Dam Authority budget request in the amount of \$8,595. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the Legal budget request in the amount of \$30,000. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the Patriotic Purposes budget request in the amount of \$1,502. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the Trustees of Trust Funds budget request in the amount of \$5,289. Freeman seconded. A unanimous vote was taken.

Morgan questioned why the mileage amount went down on the Treasurer's budget request. Kellie Skehan responded that the Police are now escorting her to make the bank deposit. Morgan made a motion to approve the Treasurer's budget request in the amount of \$10,400. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the Welfare budget request in the amount of \$55,269. Freeman seconded. A unanimous vote was taken.

New business:

Kellie Skehan, Town Clerk/Tax Collector, presented her budget request. Morgan made a motion to approve the budget request in the amount of \$280,130. Freeman seconded. A unanimous vote was taken.

Skehan also presented the Election budget request stating the reduction to be a result of fewer elections in 2015. Morgan made a motion to approve the budget request in the amount of \$4,105. Freeman seconded. A unanimous vote was taken.

Janice Tully presented the Registration budget request, also stating a reduction due to fewer elections in 2015 as well as no special filing projects. Morgan made a motion to approve the budget request in the amount of \$4,720. Freeman seconded. A unanimous vote was taken.

Peter Waugh, Recreation Director, presented his budget request stating a decrease in summer staff and activities due to eliminating the teen summer program. Morgan questioned the lifeguard wages. Waugh responded that not all money budgeted was expended due to lifeguard availability and adverse weather conditions. Morgan questioned what is included in the membership fees. Waugh listed off several affiliations he is associated with and added that the bus passes are also included in this line item. Riley questioned the bus expense line item. Waugh responded that it is for fuel only. Morgan made a motion to approve the budget request in the amount of \$159,909. Freeman seconded. A unanimous vote was taken.

Morgan stated that he would like to increase the Economic Development budget request to allow funds availability for expenses related to the potential formation of a new economic development committee. Morgan made a motion to approve the budget request for the revised amount of \$1,500. Freeman seconded. A unanimous vote was taken.

Ron Adams, Chairman of the Conservation Commission, presented the Conservation Commission budget request. Adams reported that there is an increase for the water quality testing. Riley questioned why the increase could not be absorbed by other line items that were not fully expended. Adams responded that there are still items to be purchased under the unexpended line items during the remainder of the year. Morgan made a motion to approve the budget request in the amount of \$5,490. Freeman seconded. A unanimous vote was taken. Adams questioned whether the Board will be figuring the Lake Host program into the Milfoil Warrant Article again this year. Morgan confirmed.

Morgan made a motion to approve the Planning Board budget request in the amount of \$11,746. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the ZBA budget request in the amount of \$4,001. Freeman seconded. A unanimous vote was taken.

Roy Barron, Cemetery Trustee, presented the Cemetery budget request. Morgan stated that the Board reviewed their request to incorporate grave maintenance in the headstone maintenance line item and agree with the change but to also incorporate the tree removal. Morgan suggested one line item for cemetery maintenance to include all three items. Trustees Barron and E. Morton Leavitt agreed with the change. Brief discussion took place on new equipment to be purchased and tree work to be completed. Morgan made a motion to approve the budget request in the amount of \$29,654. Freeman seconded. A unanimous vote was taken.

Morgan announced the Budget Committee will be meeting on 10/29/2014 and the Selectmen will be attending the Regional Ambulance Meeting on 11/5/2014.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Julie Rosiak questioned the increase in the warrant article for milfoil that has occurred every year since 2009. Morgan answered that last year, the Lake Host program was added into the warrant article after being taken out of the Conservation Commission's budget but he would have to conduct some research to better answer her question. Rosiak requested that the \$8,000 grant funds be noted in the warrant article to help provide clarification to the taxpayers. Condict Billings stated that the Town is responsible for raising the full amount in the warrant article.

Chester "Ski" Kwiatkowski asked what the second item of deficiency was in the audit. Morgan answered that the Town is responsible for reporting the cost of post employment benefits. Morgan also responded that the audit went well overall and the Board has corrected several items that have been noted issues for several years.

"Ski" informed the Board that the Public Hearing took place last week and Keith Babb from Green Oak Realty was granted a conditional approval. "Ski" added that nothing would be signed or recorded at the Registry until the taxes are paid. Morgan commented that last week's incident was unnecessary and a conditional approval should have been granted to begin with.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a) and (c). Morgan made the motion to enter a non-public session at 5:12 PM. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Morgan answered yes, Freeman answered yes and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:55 PM. Riley seconded. A unanimous vote was taken.

Public session reconvened at 5:56 PM.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:57 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Franklin R. Riley

To be approved 11/3/2014