

**Selectmen's Meeting**  
**Monday, February 9, 2015**

Chairman Morgan called the meeting to order at 4:20 PM. Present were Selectmen Richard Morgan, Robert Freeman and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes.

Morgan made a motion to approve the minutes from the 1/26/2015 Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the 1/26/2015 Selectmen's Workshop. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the 1/15/2015 Regional Selectmen's Meeting. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the 1/29/2015 Selectmen's Meeting. Freeman seconded. Riley abstained. Majority vote carried.

The Accounts Payable Voucher was submitted for the week ending 1/31/2015 in the amount of \$61,937.35. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Payroll Voucher was submitted for the week ending 2/7/2015 in the amount of \$38,120.97. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

Morgan read the Warrant Article for the regional ambulance agreement as follows: "Article #14 To see if the Town will vote to enter into a multi-year agreement (which may include an intergovernmental agreement under RSA Chapter 53-A), with one or more ambulance service providers and/or other regional municipalities such as, but not necessarily including or limited to, the Towns of Eaton, Effingham, Freedom, Madison and Tamworth, to provide emergency medical/ambulance services." Morgan made a motion to recommend the Warrant Article. Freeman seconded. A unanimous vote was taken.

Morgan read the Warrant Article submitted by petition for the Town to take over the roads in Knox Mountain Landowner's Association as follows: "Article #20 (Submitted by Petition) To see if the Town will vote to raise and appropriate \$\_\_\_\_.00 for the construction, reconstruction, and/or repair of all roads currently owned by the Knox Mountain Landowners' Association, including Knox Mountain Road, Indian Ridge Road and Passaconway Road in connection with the Selectmen maintaining, reconstructing or repairing of said roads as a Class V Town road, contingent upon the homeowners providing all documentation and meeting all conditions deemed necessary by the Selectmen and Town Counsel in connection with that betterment, including the execution and recording of any and all deeds necessary for the ownership of said roads, and further contingent upon the abutters repaying the Town for these constructing, reconstructing and/or repairing costs and all related expenses, such repayment to be secured through the imposition of Betterment Assessments pursuant to RSA 231:29. Further, to fund this appropriation by authorizing the withdrawal of \$\_\_\_\_.00 from the unexpended fund balance as of December 31, 2014. No money is to be raised by taxation and no funds to be expended until such time as the Town is deeded an unencumbered 50-foot right of way." Sonny Bernardo spoke on the intent of the Warrant Article. Discussion took place on the way the Warrant Article was written and the lack of information needed to make a favorable recommendation. Further discussion took place on betterment assessment and the funding of the Warrant Article. Morgan suggested that Bernardo get in touch with the attorney who wrote the Warrant Article to see if there is a way it can be amended on the floor at Town

Meeting. Riley suggested the Warrant Article be passed over this year to allow the Landowner's Association and Public Works Director time to make an assessment of the roads in the spring and to set an actual value to the maintenance and repair if necessary. Brad Harriman, Public Works Director, discussed the option of holding a Special Meeting in the Spring for the Town to take over the roads. He further discussed a similar case of betterment assessment through bond funding in Wolfeboro. Morgan made a motion to not recommend the Petitioned Warrant Article. Freeman seconded. A unanimous vote was taken.

Morgan announced that the Board held a telephone conference with Assessor Todd Haywood to review the Abatement Request for the Ralph D. Floria Revocable Trust 1998 for the properties located on Map 37, Lots 19 and 28. Morgan stated that a previous abatement granted reduced the value by \$49,500. This abatement request is to further reduce the value by \$81,300 for tax year 2013 and \$26,100 for tax year 2014 to settle the BTLA Appeal. Morgan made a motion to deny the request. Freeman seconded. A unanimous vote was taken.

A job description for a full-time Laborer position was presented for review. Morgan stated that following the Board's decision to not fill the fourth position at the Transfer Station, they have decided to convert the part-time Laborer position a full-time floating position. Morgan made a motion to approve the job description. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to appoint Lewis "Bub" Avery to the full-time Laborer position. Freeman seconded. Harriman also spoke in support of the appointment adding that Avery has done an excellent job. A unanimous vote was taken.

A Purchase Order payable to Jane Saunders to provide searches for the lien and deed process in the amount of \$4,137.25 was presented for approval. Morgan made a motion to approve the Purchase Order and sign the contract with Jane Saunders. Freeman seconded. A unanimous vote was taken.

A request to the Trustee of Trust Funds for the withdrawal of \$67,343.10 from the Whittier Covered Bridge Expendable Trust Fund for the reimbursement of payments made to 3G Construction and Hoyle, Tanner & Associates, Inc. was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A letter addressed to Brewster Vittum acknowledging his promotion to Transfer Station Foreman was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Daniel Boyd for the property located on Map 254, Lot 25. The Assessor recommended a reduction in value in the amount of \$96,700 resulting in a refund of \$1,937.86 due to the extent of unfinished living area in the building. Morgan made a motion to grant the request. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Kevin F. and Vivi A. Leighton for the property located on Map 21, Lot 8. The Assessor recommended a reduction in value in the amount of \$71,600 resulting in a refund of \$1,394.05 based on the purchase price of the property and two appraisals submitted. Morgan made a motion to grant the request. Freeman seconded. A unanimous vote was taken.

An Application for Veteran's Credit was tabled for recommendation by the Assessor.

A Contract for Use of Facilities was received from Carroll County Homeschoolers requesting use of the gym for their International Night on 3/20/2015. The schedule was verified by Peter Waugh, Recreation

Director, and the applicable deposit will be paid prior to the event. Morgan made a motion to approve and sign the request. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from Center Ossipee Firemen's Association requesting use of the gym for their Ham Night Penny Sale on 3/27/2015 and 3/28/2015. The schedule was verified by Waugh and the applicable deposit will be paid prior to the event. Morgan made a motion to approve and sign the request. Freeman seconded. A unanimous vote was taken.

The Board received a copy of a note sent to Officer Wayne Valley thanking him for his professionalism. Morgan requested that a thank you note be sent to Officer Valley from the Board of Selectmen.

A Contract for Use of Facilities was received from Shane Eldridge requesting use of the gym for a baby shower on 2/22/2015. The schedule was verified by Waugh and the applicable deposit has been received. Morgan made a motion to approve and sign the request. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Logs were received for the weeks ending 1/31/2015 and 2/7/2015.

The Board received a copy of a check received from Planet Aid in the amount of \$96.75.

The Board received a letter from Time Warner Cable informing them of a check incoming in the amount of \$13,156.06 for franchise fees. White informed the Board that the check has been received.

The Recycling Center Daily Cash Log was received for the month of January. The total amount collected was \$1,393.40.

The Board received a notice from Time Warner Cable informing them of recent programming updates.

The Board received a letter from the Mt. Washington Valley Economic Council thanking them for their membership renewal.

The Board received a letter from Lakes Region Planning Commission informing them that Pat Jones' term as Town Representative is set to expire on 3/11/2015. The Board also received a letter from Pat Jones stating that she will not continue to serve as representative once her term expires. Morgan requested that White reach out to the Planning Board and ZBA to see if anyone is interested in serving.

#### Old Business:

Whittier Covered Bridge – Harriman reported that he received an email from the engineer today stating that they will not be at the Bridge working this week or next due to the weather. Harriman stated that the meeting is still scheduled for 2/19/2015 at 10:00 am. Riley confirmed that he will attend.

Morgan commented on the cleanup from the recent storms. Harriman reported that all equipment is running well. He added that sand is freezing up due to the low temperatures and it is often too cold to apply salt. Morgan requested that thanks be sent along to the Highway Crew from the Selectmen.

Riley spoke about the recent Highway Garage fire in the Town of Henniker that was due to a truck catching fire in the garage. He stated this to be the same issue that Wolfeboro had and suggested Harriman look into the International trucks owned by the Town that may have similar faulty battery cables that chafe causing the trucks to catch fire. Harriman stated that he will research this further.

Morgan asked how the Highway budget is currently. Harriman answered that he has not reviewed the figures yet but will have further information for next week. Morgan requested that Harriman have a comparison available for Town Meeting for any amendments that may be needed in the Highway Department's budget.

Sidewalks – Harriman reported that he still has not received response from his email to Jim Corrigan from Safe Routes to School he sent three weeks ago. In review, he stated that Jim Rines reviewed the contract that is a federal requirement passed through to the state and he is not willing to proceed further with the amendments in the contract. Harriman stated that the federal requirements are making it difficult for smaller projects to get completed.

New Business:  
None presented.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:  
None presented.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (a) and (c). Morgan made the motion to enter a non-public session at 5:04 PM. Freeman seconded. A unanimous vote was taken. Roll call vote was taken. Morgan answered yes, Freeman answered yes, and Riley answered yes. Morgan made a motion to adjourn the non-public session at 5:35 PM. Freeman seconded. A unanimous vote was taken.

Public session reconvened at 5:35 PM.

An updated job description for the position of Finance & Benefits Administrator was presented for review. Morgan made a motion to approve the job description. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to appoint current Finance Manager, Elaine Sherman, to the position of Finance & Benefits Administrator. Freeman seconded. A unanimous vote was taken.

Morgan announced that a community forum will be held on the issue of the heroin epidemic in the area. He will announce the meeting dates as they are made available. Morgan stated that another recent death was a result of heroin overdose.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:40 PM.

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Richard H. Morgan, Chairman

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Robert C. Freeman

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Franklin R. Riley

To be approved 2/23/2015