

**Selectmen's Meeting
Monday, June 1, 2015**

Chairman Morgan called the meeting to order at 4:15 PM. Present were Selectmen Richard Morgan, Franklin Riley and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes.

Morgan opened the meeting with the Pledge of Allegiance.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 5/18/2015. Freeman seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 5/20/2015. Freeman seconded. A unanimous vote was taken.

Morgan announced the Payroll Voucher total for the week ending 5/23/2015 was in the amount of \$41,347.27. The Accounts Payable Voucher total for the week ending 5/16/2015 in the amount of \$269,729.95 was also announced.

The Payroll Voucher was submitted for the week ending 5/30/2015 in the amount of \$138,780.45. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

The Accounts Payable Voucher was submitted for the week ending 5/23/2015 in the amount of \$99,945.65. Morgan made a motion to approve and sign the voucher. Freeman seconded. A unanimous vote was taken.

A letter received from the State of NH DOT stated that 4 additional street lights along Route 16 will remain lit in addition to the original 11 scheduled to remain in operation. The Town of Ossipee has the option to assume the financial responsibility for any other street lights they deem necessary. Morgan requested that a copy of the letter be distributed to Police Chief Eldridge and Public Works Director Brad Harriman for their review and comments.

A Timber Tax Warrant in the amount of \$13,595.93 was presented for signatures. Morgan made a motion to approve and sign the Warrant. Freeman seconded. A unanimous vote was taken.

A request to the Trustees of Trust Funds for the withdrawal of \$50,000 from the Whittier Covered Bridge Expendable Trust Fund for the reimbursement of payments made to 3-G Construction on the Whittier Covered Bridge Project was presented for signatures. Morgan made a motion to sign the request. Freeman seconded. A unanimous vote was taken.

A Notice of Intent to Cut Timber was received from Ossipee Aggregates for the properties located on Map 266, Lot 7, and Map 274, Lots 9, 10, 11, and 12. The Intent is to cut a total of 150 acres from the 1,529 acres total and the logger listed is Greenleaf Products, Inc. The taxes are paid and there is no cemetery. Morgan made a motion to approve the Intent. Freeman seconded. A unanimous vote was taken.

A Notice of Intent to Cut Timber was received from Joshua Randall for the property located on Map 239, Lot 6. The Intent is to cut a total of 70 acres from the 80 acre parcel and the logger listed is William A. Day Jr. & Sons, Inc. The taxes are paid and there is a cemetery noted. Morgan made a motion to approve the Intent. Freeman seconded. A unanimous vote was taken.

A Purchase Order payable to JBI Helicopter Services in the amount of \$81,215.00 for helicopter assistance during the fire on Bayle Mountain was presented for signatures. Morgan stated that the Board authorized the emergency expenditure during the fire and this Purchase Order is to formalize their authorization. Morgan made a motion to sign the Purchase Order. Freeman seconded. A unanimous vote was taken. Carol

Holyoake, Reporter for the Carroll County Independent, questioned if the amount was for two helicopters. Morgan affirmed and added that they are still unsure if there will be an additional bill from the Black Hawk helicopter which could come in at \$4,500/hour.

A letter addressed to K.A. Clason Woodworking welcoming the new business to Town was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received for the property owned by Lytron Incorporated located on Map 250, Lot 6. The Assessor stated that the value was previously abated to \$1,500,000 but the value was never reduced in the assessing system resulting in a tax bill being generated on the previous value of \$2,056,700. The Assessor submitted a recommendation that the Board abate any interest due if Lytron pays just the tax due on the updated assessment value. Morgan requested additional clarification from Todd Haywood, Assessor, to assist with their decision.

A Request for an Abatement was received for the property owned by Fredrick & Gail Walley located on Map 54, Lot 2, Sub Lot 48. The request is to abate taxes due on the mobile home that was relocated to another location where it has been reassessed. Morgan made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

The Hazard Mitigation Plan Update was presented for adoption. White explained that a committee met several times in 2014 to update the Plan as the Town is required to do every five years, and it has been approved by FEMA pending its adoption by the Board of Selectmen. Morgan made a motion to adopt the Hazard Mitigation Plan Update of 2015. Freeman seconded. A unanimous vote was taken.

The Highway Department Work Log was submitted for the week ending 5/30/2015.

A Contract for Use of Facilities was received from the Old Home Week Committee requesting the use of Constitution Park on 6/27/2015 for a concert. The schedule was verified by Peter Waugh, Recreation Director, and the applicable deposit has been paid. Morgan made a motion to approve the Contract. Freeman seconded. A unanimous vote was taken.

Morgan questioned whether the Old Home Week Committee had submitted an Outdoor Event Application yet. White responded that they have not. He requested that White contact them to let them know it is required.

A Contract for Use of Facilities was received from the Old Home Week Committee requesting use of the Town Hall on 7/1/2015 for a concert. The schedule was verified by Waugh, and the applicable deposit has been paid. Morgan made a motion to approve the Contract. Freeman seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received from the Old Home Week Committee requesting the use of Constitution Park on 7/4/2015 for the 4th of July fireworks display. The schedule was verified by Waugh, and the applicable deposit has been paid. Morgan made a motion to approve the Contract. Freeman seconded. A unanimous vote was taken.

An email received from Amy Smagula from the State of NH DES stated that a survey of the historic milfoil locations on Ossipee Lake presented no need for a spring herbicide treatment. Smagula did recommend diving efforts to begin in the next couple of weeks. White reported that New England Milfoil is scheduled to begin their diving efforts on Tuesday, 6/2/2015.

A letter was received from Todd Haywood, Assessor, reviewing the status of the 2015 assessment review. Haywood stated that the Assessing Department has completed a review of the elderly exemptions, veteran's credits and is in the process of scheduling inspections of the properties who filed for an abatement. He also has completed the review and update of all properties under construction. Haywood stated that the sales inspections are in progress and the revaluation progress is on schedule with a plan to have informal hearings just prior to Labor Day.

A letter was received from Ossipee Concerned Citizens requesting an abatement for a late payment penalty of their water and sewer fees due in February in the amount of \$30.00. Morgan stated that the reason for the request is due to the hospitalization of the Finance Manager who was unable to process any payments while he was out. Riley stated that the amount is incorrect and should only be \$15.00. Riley made a motion to deny the abatement request. Freeman seconded. A unanimous vote was taken.

A report and survey received from the Lakes Region Household Hazardous Product Facility in Wolfeboro showed a visit was made by an Ossipee resident on 5/16/2015.

Incident Reports were received from the Dog Officer for the period of 4/27/2015-5/24/2015. Morgan questioned the status of the Dog Officer position. White responded that his last day was 5/27/2015 and only three applications had been received and are being reviewed. Morgan requested a letter be sent to Allen Kimball thanking him for his service.

Programming updates were received from Time Warner Cable.

A Permit Application to the NH Wetlands Bureau for the placement of sand to construct a beach on Duncan Lake (38 Elm Street) was reviewed. The application is informational only and will be acted upon by the Conservation Commission.

A request for financial support was received from the Southern Maine Veterans' Memorial Cemetery Association. White questioned whether a fall petition request should be made for funding next year. Riley stated that New Hampshire has their own Veterans Memorial Cemetery. Morgan questioned whether they service Ossipee residents.

An invitation was received from the Green Mountain Conservation Group who will be creating a comprehensive Watershed Management Plan in conjunction with the NH DES and local stakeholders on 6/6/2015 from 9-10:30 AM at Totem Pole Park.

A copy of a letter from the NH DES addressed to Andrew & Lori Saylor Ciano regarding a complaint made on the construction of a retaining wall without a permit was received.

A copy of a letter from the NH DES addressed to Ossipee Aggregates acknowledging the receipt of Ossipee Aggregates' 6-year status letter and updated plan for their Alteration of Terrain Permit was received.

A Petition and Pole License was received from New Hampshire Electric Cooperative, Inc. for the installation of one pole along Conner Pond Road. Morgan made a motion to sign the License. Freeman seconded. A unanimous vote was taken. Holyoake questioned what the license is for. Morgan answered that the utility companies are required to file them with the Town before they install utility poles.

The Recycling Center Daily Cash Log was received for the month of May. The total amount collected was \$7,035.95.

A letter addressed to Tom Holtey and Athena Contus welcoming their new businesses, TopKayaker.com and Wonalancet Honey Bee Company, to Town was presented for signatures. Morgan made a motion to sign the letter. Freeman seconded. A unanimous vote was taken.

Old Business:

Whittier Covered Bridge – Riley stated he attended a meeting at the Bridge last Wednesday. He reported that the roof is off and more deterioration has been found. He requested that change order #3 be delivered to the Town by last Friday, but it has not been received yet.

Library Roof – Morgan stated that a joint meeting with all contractors working on the project is in the works but he does not have the results of the meeting.

White requested that the Board vote to encumber the funds raised in the Warrant Articles of 2013 and 2014 for the Whittier Covered Bridge Project, each in the amount of \$80,000, because the project will not be completed by the specified date of 12/31/2015 due to the change order already approved and additional change orders incoming. Morgan made a motion to pursue encumbering the funds for the Whittier Covered Bridge per RSA 32:7, V, to allow time for completion of the project. Freeman seconded. A unanimous vote was taken.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan opened the meeting to public input.

Public Input:

Kathleen Maloney stated her concern with the condition of Route 171 (Water Village Road) and referred to information provided by Representative Cordelli in a newspaper article. Morgan responded that it was a topic discussed at the Representative Forum held back in April. Riley added that the article stated that repairs would be made from the Moultonborough Town line to Pork Hill Road. Maloney expressed further concern that it does not take care of additional issues with the State road beyond Pork Hill Road.

Maloney questioned whether a board of elected officials has the authority to vote to not follow the Town's Purchasing Policy. Discussion ensued. Morgan stated that the Board of Selectmen will be amending the current Purchasing Policy to require all boards and commissions to submit a copy of their minutes approving the expenditure with each invoice. Riley stated that the Planning Board did not violate the Purchasing Policy, it was a request to follow the Policy sent by the Town Administrator via memo but they did vote to not comply with the request. Maloney stated she will be attending the next Planning Board Meeting on 6/2/2015. Riley also confirmed his attendance.

Maria Moulton, Librarian, questioned where complaints of loose dogs should be directed to in the absence of a Dog Officer. She stated that she had given the Police Department's non-emergency number. White suggested calls be forwarded to Dispatch at 539-2284 because there is no one answering the non-emergency number in the off hours.

Holyoake questioned an increase in the amount of Accounts Payable over the past two weeks. Morgan responded that budget expenditures are being made that were approved at Town Meeting in addition to large expenses such as the helicopter support for the wildfire.

White reported that the next Representative Forum to be hosted at Town Hall will take place on 8/8/2015 at 4:45 PM and suggested that Maloney attend to address her concern with Route 171.

Ed Comeau, State Representative, stated that Wakefield will be hosting a Representative Forum on 6/10/2015 at 7:00 PM.

Comeau reported that two representatives from the Department of Revenue Administration will be on site at Carroll County Administration over the next couple weeks reviewing their financial situation in an effort to resolve it by the end of the year.

Morgan asked the status of the Constitutional Carry Bill. Comeau responded that it is in the hands of the Senate and he is unsure of how it will be voted upon.

Comeau gave his contact phone number, 522-2275, and email address, ed@edcomeau.org, for any inquiries of the public.

White informed the Board that Central Insurance is going paperless and has offered a donation of file cabinets. Morgan made a motion to accept the donation of file cabinets. Freeman seconded. A unanimous vote was taken.

Holyoake requested a copy of the letter from the Assessor on the assessing update.

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) at 4:45 PM. Roll call vote was taken. Freeman answered yes, Riley answered yes, and Morgan answered yes. Morgan made a motion to adjourn the non-public session at 5:23 PM. Freeman seconded. A unanimous vote was taken.

Public session reconvened at 5:25 PM.

Being no further input, Morgan made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:25 PM.

Richard H. Morgan, Chairman

Franklin R. Riley

Robert C. Freeman

To be approved 6/8/2015