

Selectmen's Workshop
Monday, January 12, 2014

Chairman Morgan called the workshop to order at 2:30 PM. Present were Selectmen Richard Morgan, Robert Freeman, and Franklin Riley, and Ellen White, Town Administrator, who recorded the minutes. Also present were Natalie Hall, Treasurer, and Elaine Sherman, Finance Manager.

White informed the Board that one application was received from in-house for the Transfer Station Supervisor position. The Board requested an interview be setup to review the job requirements and answer any questions the applicant may have about the position. Morgan suggested that White and Brad Harriman, Public Works Director, conduct the interview. Freeman stated that he would like to be in attendance as well.

White provided the revised budget worksheets for the Transfer Station and Government Buildings to reflect the changes discussed at last week's meeting. She reviewed several new line items that needed to be added to the Government Buildings budget.

Peter Waugh, Recreation Director, entered at 2:45 PM for discussion on his request for a \$10,000 Warrant Article. Morgan stated the concern with the current use of the Warrant Article stating that most items are maintenance related and should be included in the operating budget. Waugh reviewed the history and purpose of the Warrant Article since its inception.

Further discussion took place on the planned maintenance items, the expenses related to certain projects and how the Warrant Article was used in 2014. The Board discussed creating an equipment and facilities maintenance line item in the amount of \$5,000 to cover the planned expenditures for 2015.

Waugh informed the Board that former employee Jason Hanken has taken the position of Program Coordinator for the City of Lewiston. Waugh was dismissed at 3:00 PM.

White questioned whether the Board wanted to include the Warrant Article received from the Webster Selectman on State education. The Board agreed not to.

Freeman reported that he spoke with Police Chief Eldridge and he does have the need for two cruisers this year. Riley questioned whether one could be purchased in the Spring and one in the Fall. Morgan requested that White check with Eldridge on this.

A question arose as to whether the Selectmen are agents to expend on the Revaluation Capital Reserve. White will verify to see if a Warrant Article is required for the revaluation.

The draft Warrant Articles were reviewed. Further information on the Highway Garage addition is still needed from Brad Harriman, Public Works Director.

White questioned when the Board would like to meet next due to the Monday holiday. Morgan suggested a meeting at 1:00 PM on Wednesday, 1/21/2015. White will schedule this and post a notice for the Board to finalize the Warrant Articles.

White reported that the call volume has not been received by any towns from Carroll County Dispatch. Freeman questioned whether Care Plus should be present to answer any final questions on Thursday. Morgan answered that it is not necessary. Brief discussion took place on the regional ambulance service agreement.

White stated that a Warrant Article is needed to remove the 1 Moultonville Road Expendable Trust Fund.

The Boards and Commission Secretary Position was briefly discussed.

White informed the Board that there has still been discussion about the Water & Sewer Commission adding personal use of a business vehicle to an employee's 2014 W-2. She has advised Elaine Sherman, Finance Manager, to issue the W-2 with no amendments.

Discussion took place on residency requirements for elected officials. There is concern of many members who do not live in Town, but claim resident, and act on various boards. White will reach out to the Secretary of State's Office for information.

White questioned how the Board would like to handle the Conservation Commission minutes for the next month. The Board agreed to allow Mellisa Seamans to take them, if she is willing.

Being no further input, the workshop was adjourned at 4:10 PM.

Richard H. Morgan

Robert C. Freeman

Franklin R. Riley

To be approved 1/21/2015