

Selectmen's Department Head Meeting & Work Session
Monday, November 13, 2017

Chairman Morgan called the Work Session to order at 3:00 PM. This meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Richard Morgan, Robert Freeman, and Sandra Martin, and Ellen White, Town Administrator, who recorded the minutes.

Department Head Meeting:

James Eldridge, Police Chief, entered at 3:00 PM. Eldridge requested that discussion be held in non-public.

Non-Public Session:

Morgan polled the Board for a non-public session pursuant to RSA 91-A:3, II (a) for a personnel matter at 3:01 PM. Roll call was taken. Morgan answered yes, Freeman answered yes, and Martin answered yes. Morgan made a motion to adjourn the non-public session at 3:30 PM. Martin seconded. A unanimous vote was taken.

Budget Review:

Craig Brady, Recreation Director, entered to discuss the participation by Effingham residents in Recreation Programs. Of the 719 total registrations for all programs, 148 or 20.83% were Effingham. Discussion took place on how much should be billed to the Town of Effingham for their eligibility to participate in Ossipee's Recreation Programs. Brady reviewed Wolfeboro's calculation for the Town of Brookfield using the 2010 census data.

White reported that there is no written agreement in place that has been located. The fee was increased from \$2,500 to \$5,000 within the past five years, and it had been at \$2,500 for more than a decade. Following discussion, it was decided to increase the request to \$10,000 for the 2018 budget year.

Brief discussion took place on current recreation programs and the Adult Open Gym held on Thursday evenings. Brady was dismissed at 3:48 PM.

The budget requests for Ambulance, Long-Term Debt, Insurances, Library, Fire Warden, and Emergency Management were reviewed with no questions.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable Manifest, Red Folder and Water & Sewer Red Folder were reviewed.

Being no further input, the work session was adjourned.

Adjourned at 4:00 PM.

Richard H. Morgan, Chairman

Robert C. Freeman

Sandra P. Martin

To be approved 11/20/2017