

Selectmen's Work Session, Finance Meeting & Non-Public Session
Monday, March 11, 2019

Chairman Morgan called the Work Session to order at 3:00 PM. The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Richard Morgan, Sandra Martin, and Martha Eldridge, and Ellen White, Town Administrator, who recorded the minutes.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable Manifest, Red Folder, and Water & Sewer Red Folder were reviewed.

Town Meeting Prep:

White reviewed several items she has compiled to put in a packet for Town Meeting. The paving project list was provided for review from Brad Harriman, Public Works Director. A quick review of the pie charts and visuals to be displayed at Town Meeting took place. White informed the Board that they have been invited to attend the Economic Development Council's Meeting tonight to review the proposed playground.

Finance Meeting:

Also present were Kellie Skehan, Town Clerk/Tax Collector, and Harry Merrow, Treasurer.

Merrow reported the General Fund balance to be \$2.6 million after today's disbursements. He stated that the February and March School District payments totaling \$1.5 million are due. There is no payment due in April. Merrow stated the balance to be comparable to this time last year. Brief discussion took place on the monthly allocation of the School District payments.

Skehan reported that \$1.26 million is outstanding for all tax years. White reported the unofficial estimated unreserved fund balance to be \$1,237,238.

Skehan stated she mailed out the lien notices and anticipates collection of \$400,000-500,000 in tax payments to be made by June.

Morgan discussed his concern with the two cooperative mobile home parks in Town where unpaid taxes often exceed the value of mobile homes that are abandoned by their owners. Discussion ensued. White was asked to send a letter to the Board of Directors to remind them of their responsibility to verify taxes are being paid as agreed.

White announced that Town Counsel verified that the petitioned Warrant Article to change the time of the Selectmen's Meeting is advisory only and does not need to be adhered to if passed because it affects the Selectmen's ability to manage their affairs.

Merrow was dismissed at 3:47 PM.

Non-Public Session:

Morgan polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 3:48 PM. Roll call vote was taken. Martin answered yes, Eldridge answered yes, and Morgan answered

yes. Morgan made a motion to adjourn the non-public session at 4:05 PM. Martin seconded. A unanimous vote was taken.

Being no further input, the work session was adjourned. Adjourned at 4:05 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 3/18/2019