

## Selectmen's Work Session Monday, December 6, 2021

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Martha Eldridge, Susan Simpson, and Jonathan Smith. Matt Sawyer Jr., Town Administrator was also present, and recorded the minutes. Public Works Director TJ Eldridge was present.

Chairman Smith called the meeting to order at 2:30 PM

### **Discussion:**

At 2:31 PM, Finance Director Andrea Picard gave some updates on cash flow, and stated that for the first time in a very long time, we are likely to not utilize the TAN at all this year. She said that the town has around \$2.19 million in current or near-future bills and around \$2.35 million in available cash, with the bulk of the tax payments still to be received including the large mortgage escrows.

At 2:40 PM Smith made a motion to enter a nonpublic session under RSA 91-A:3, II(a) for personnel issues. Eldridge seconded and a roll call vote was taken:

Smith – Yes

Simpson – Yes

Eldridge – Yes

At 3:05 PM Smith made a motion to re-enter the public session and seal the minutes of the nonpublic session. Eldridge seconded and the vote passed unanimously.

TJ Eldridge discussed the upcoming changes to the Transfer Station. It was agreed on by all parties that the new public hours would be Friday, Saturday, Sunday and Monday from 8:00 AM to 4:30 PM while the hours of pay would be 7:30 AM to 4:45 PM to accommodate the regular tasks and operations of recycling, maintenance, and transferring materials. The upcoming holiday schedule was discussed, and it was decided that the Transfer Station would be closing at noon on December 23<sup>rd</sup> so those employees can join the Town employee Christmas party at town hall and would be open Friday but not Saturday. Furthermore, the group agreed to stop recycling plastic and mixed paper immediately, and that Matt would ensure the website was updated with all changes, while TJ would be taking care of signage.

Chairman Smith asked TJ if the Water Department has a backup hydrant on hand in case one is ever needed. TJ said that they do not and that it is probably not practical to, because our system has a variety of different hydrants in the system, and it would be very costly and impractical to keep each version on hand as spares.

TJ asked the Board for permission to order a lift for the mechanic to use on the Police Department's cruisers as well as a new pressure washer which is desperately needed. The Board said yes. Matt asked about the new plow needed for the Highway Foreman's pickup truck and TJ said it had been ordered but not assembled at the dealer yet.

Being no further input, the work session recessed until 4:15 in the gym.

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Jonathan H. Smith, Chairman

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Susan J. Simpson, Selectman

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Martha B. Eldridge, Selectman