

Selectmen's Work Session Monday, November 28, 2022

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Susan Simpson and Jonathan Smith. Selectman Martha Eldridge was absent. Matt Sawyer Jr., Town Administrator was also present, and recorded the minutes. Public Works Director TJ Eldridge was present.

Chairman Smith called the meeting to order at 3:00 PM

Discussion:

Smith motioned to enter a nonpublic session per RSA 91-A:3, II(c) for tax matters. Simpson seconded and a roll call vote was taken:

Smith – YES

Simpson – YES

At 3:08 PM Smith motioned to rejoin the public session. Simpson seconded and the vote passed 2-0. Smith motioned to seal the minutes to the nonpublic session. Simpson seconded and the vote passed 2-0.

Finance Director Andrea Picard gave a financial update regarding the cash position of the Town and highlighting some large upcoming outflows of cash. Smith motioned to approve to draw the \$1,000,000 from the TAN and move it into the operating bank account, pending the timing to be left up to the Finance Director and Treasurer. Simpson seconded and the vote passed 2-0.

The group directed their attention to the 2023 Warrant Article budget worksheet. Smith motioned to approve the change in the Whittier Bridge Approach and Area warrant article to \$55,000. Simpson seconded and the vote passed 2-0. Smith motioned to approve the School's Out Program's warrant article for \$45,000 pending the submission of the petition warrant article. Smith motioned to approve the edit in the BTLA Revaluation Warrant Article to show the total appropriations of \$450,000 as the Selectmen's Recommended amount with \$30,000 coming from Capital Reserves. Simpson seconded and the vote passed 2-0.

Smith motioned to approve the entire 2023 Warrant Article worksheet as presented:

Article #	Purpose	Request	Capital Reserve / Expendable Trust Funds	General Taxation	Selectmen Recommended
1					
2	BTLA ordered complete revaluation	450,000	30,000	420,000	450,000

3	Make Govt Buildings Repairs/Improvements	20,000		20,000	20,000
4	Add to Government Buildings ETF	20,000		20,000	20,000
5	Paving	1		1	1
6	Add to the Highway Equip CRF	200,000		200,000	200,000
7	Grader Payment	57,000		57,000	57,000
8	Add to Invasive Species ETF	25,000		25,000	25,000
9	Add to Bridge Repair/Replace ETF	25,000		25,000	25,000
10	Make the Water Bond Payment	58,000		58,000	58,000
11	Add to Benefit Pay ETF	15,000		15,000	15,000
12	Add to Solid Waste Disposal and Rec. ETF	20,000		20,000	20,000
13	Create Police Vehicle and Equipment ETC	50,000		50,000	50,000
14	Create a Recreation ETF	10,000		10,000	10,000
15	Upgrades to WCB approach and area	55,000		55,000	55,000
16	Schools's Out Program	45,000		45,000	45,000
	Total	1,050,001	30,000	1,020,001	1,050,001.00

Simpson seconded and the vote passed 2-0

Smith motioned to approve the updated 2023 Revenues worksheet to reflect the use of CRF/ETF on the BTLA Warrant Article as follows:

SOURCE OF REVENUE	2022 DRA FINAL EST. REVENUES	2023 BOS PROJECTED REVENUES
TAXES		
<i>LAND USE CHANGE TAXES</i>	\$ 50,000	\$ 50,000
<i>(TIMBER) YIELD TAXES</i>	\$ 19,000	\$ 19,000
<i>EXCAVATION TAX</i>	\$ 14,000	\$ 14,000
<i>INTEREST & PENALTIES ON DELINQUENT TAXES</i>	\$ 80,000	\$ 80,000
LICENSES, PERMITS AND FEES		

<i>BUSINESS LICENSES & PERMITS</i>	\$ 10,000	\$ 10,000
<i>MOTOR VEHICLE & BOAT PERMIT FEES</i>	\$ 1,000,000	\$ 1,000,000
<i>OTHER LICENSES, PERMITS & FEES</i>	\$ 15,000	\$ 15,000
FROM STATE		
<i>STATE SHARED REVENUES</i>	zero	zero
<i>MEALS & ROOMS TAX DISTRIBUTION</i>	\$ 389,000	\$ 389,000
<i>HIGHWAY BLOCK GRANT</i>	\$ 178,000	\$ 178,000
<i>STATE & FEDERAL FOREST LAND REIMBURSEMENT</i>	\$ 1,000	\$ 1,000
<i>OTHER (INCLUDING RAILROAD TAX)</i>	\$ 27,000	\$ 27,000
CHARGES FOR SERVICES		
<i>INCOME FROM DEPARTMENTS</i>	\$ 380,000	\$ 380,000
MISCELLANEOUS REVENUES		
<i>SALE OF MUNICIPAL PROPERTIES</i>	\$ 190,000	\$ 75,000
<i>INTEREST ON INVESTMENTS</i>	\$ 25,000	\$ 25,000
<i>OTHER</i>	\$ 35,000	\$ 35,000
INTERFUND OPERATING TRANSFERS IN		
<i>SEWER - OFFSET</i>	\$ 226,000	\$ 232,150
<i>WATER - OFFSET</i>	\$ 203,959	\$ 223,180
<i>FROM CAPITAL RESERVE FUNDS</i>	\$ -	\$ 30,000
OTHER FINANCING SOURCES		
<i>ESTIMATED FUND BALANCE TO REDUCE TAXES</i>	\$ 250,000	\$ 250,000
TOTAL	\$ 3,092,959	\$ 3,033,330

Simpson seconded and the vote passed 2-0.

Smith motioned to approve the 2023 Master Budget Sheet as presented:

DEPARTMENT	2022 Budget As Voted	2023 Selectmen Recommended
Selectmen's Salary	\$19,920	\$19,920
Town Clerk/Tax Collector	\$316,400	\$388,275
Elections	\$9,919	\$6,750
Voter Registration	\$5,615	\$5,515
Treasurer	\$8,230	\$8,230
Selectmen's Office	\$841,478	\$919,900
Economic Development	\$5,000	\$2,500
Legal	\$40,000	\$40,000
Planning Board	\$44,950	\$40,070

ZBA	\$19,235	\$17,153
Government Buildings	\$238,555	\$287,555
Trustee of Trust Funds	\$6,091	\$5,741
Cemeteries	\$43,045	\$43,745
Insurance	\$143,000	\$154,200
Police Department	\$1,250,094	\$1,324,950
Police Special Duty	\$25,000	\$25,000
Dog Officer	\$14,350	\$14,350
Fire Warden	\$21,995	\$21,995
Highway	\$1,290,050	\$1,398,350
Transfer Station	\$545,456	\$589,206
Outside Agencies	\$124,796	\$131,866
Tri County CAP	\$13,000	\$13,000
Caregivers of S. Carr. Cty	\$3,000	\$2,500
End 68 Hours of Hunger	\$7,000	\$7,000
Freedom Food Pantry	\$4,000	\$4,000
Kingswood Youth Center	\$5,000	\$5,000
Life Ministries Food Pantry	\$6,000	\$6,000
Green Mountain Conservation	\$2,000	\$2,400
Northern Human Services	\$4,425	\$4,425
OCC Elderly Nutrition	\$20,000	\$20,000
OCC Day Care	\$7,000	\$7,000
Ossipee Children's Fund	\$18,000	\$22,000
Ossipee Historical Society	\$4,000	\$4,000
Starting Point	\$7,611	\$10,261
White Mountain Comm Health	\$4,760	\$4,780
Granite VNA & Hospice	\$14,000	\$14,000
White Horse Addiction Center	\$2,500	\$0
Lake Host	\$2,500	\$2,500
Children Unlimited	\$0	\$3,000
Ambulance	\$399,250	\$449,000
Emergency Management	\$6,700	\$6,700
General Assistance (Welfare)	\$40,000	\$40,000
Recreation	\$174,861	\$219,355
Library	\$228,641	\$244,070
Patriotic Purposes	\$2,500	\$3,000
Conservation	\$24,301	\$26,784
Interest on Line of Credit	\$10,000	\$10,000
Vehicle and Equipment Maintenance	\$254,356	\$274,291
SUBTOTAL	\$6,153,788	\$6,718,471
Water	\$215,680	\$223,180
Sewer	\$226,350	\$232,150
OPERATING TOTAL	\$6,595,818	\$7,173,801
Warrant Articles	\$868,000	\$1,050,001
TOTAL APPROPRIATIONS	\$7,463,818	\$8,223,802
Overlay (not reflected on MS-737)	\$173,000	\$173,000
War Service Credits (not reflected on MS-737)	\$50,000	\$50,000

Revenues - estimate	\$3,092,959	\$3,033,330
TO BE RAISED BY TAXATION PER MS		
737	\$4,370,859	\$5,190,472
TO BE RAISED BY TAXATION		
ESTIMATE	\$4,593,859	\$5,413,472

Simpson seconded and the vote passed 2-0.

Simpson read the financial totals for the week ending 11/23/22.

Payroll Expenses:

Wages 37,288.15

Payroll Taxes 10,469.27

Total Payroll 47,757.42

Accounts Payable:

General Fund \$14,234.40

Water \$1,861.20

Total \$16,095.60

Simpson motioned to approve these totals. Smith seconded and the vote passed 2-0.

Simpson motioned to approve the 11/14/2022 work session minutes. Smith seconded and the vote passed 2-0.

Simpson motioned to approve the nomination for Jonathan Smith to become the Deputy Health Officer. Smith seconded and the vote passed 2-0.

Simpson motioned to approve a Water/Sewer warrant for \$40. Smith seconded and the vote passed 2-0.

Simpson read a resignation letter from Angela Eldridge who is resigning from the Conservation Commission. Simpson motioned to approve the resignation. Smith seconded and the vote passed 2-0.

Smith read an abatement request for a water bill at map 92 lot 93. Smith motioned to deny it, as property owners are liable for their own leaks and faulty plumbing etc. Simpson seconded and the vote passed 2-0.

Smith read a Notice of Decision from the Planning Board for Tax Map 251 Lot 2 for case 22- 02BLA. They were granted a Final Boundary Line Adjustment

Smith read a Notice of Decision from the Planning Board for Tax Map 17 Lot 14 for case 22-02SPR. They were granted a Final Site Plan Review to expand the campground

Smith read a Notice of Decision from the Planning Board for Tax Map 43 lot 5 case 22-07SPR was granted a Final Site Plan Review.

Smith read a public notice for the Carroll County Commissioners and Delegation's meeting to review the 2023 proposed operating budget and Public Hearing for a possible Tax Anticipation Note and Capital Reserve Fund, December 12th at 10:00 AM at the County Administration Building.

TJ Eldridge discussed the recent purchase of a ¾ pickup truck to be used by the Public Works Director, and that it has led to the Recreation Director now able to use the PWD's former pickup truck. The Tahoe Justin has been using is 15 years old, has over 250,000 miles and won't pass inspection.

Smith said the next meeting is December 12th and Simpson reminded the group that the Budget Committee is meeting December 7th at 6:30PM at the Freight House (also Pearl Harbor Day.)

Being no further input, Smith motioned to adjourn the meeting. Simpson seconded and the vote passed 2-0.

Jonathan H. Smith, Chairman

Susan J. Simpson, Selectman

Martha B. Eldridge, Selectman