

**Selectmen's Work Session & Non-Public Session**  
**Monday, July 8, 2019**

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Martha Eldridge and Susan Simpson, and Ellen White, Town Administrator, who recorded the minutes. Selectman Sandra Martin was absent.

Selectman Eldridge called the work session to order at 2:30 PM.

**Review of Red Folders, Accounts Payable and Payroll Manifests:**

The Accounts Payable & Payroll Manifest, Red Folder, and Water & Sewer Red Folder were reviewed.

**Discussion:**

Eldridge questioned if Brewster Vittum had been asked to attend the weekly Selectmen's Meeting to report on the Transfer Station. White responded that she had not asked him yet as he was on vacation last week.

Eldridge questioned if there has been any update on the Emergency Management trailer. White responded that she will follow up with Dana Cullen, Jr. and Bob Freeman.

White reported on the status of the two health complaints filed on Dorrs Corner Road; the first has been completely cleaned up, and the second property is having a dumpster delivered on Wednesday. White informed the Board that an additional health complaint was referred to her from the State of NH and is being investigated.

Discussion took place on the proposed welcome baskets. White generated a list of contents to be included but questioned who will be responsible for handling the distribution, what the estimated cost will be for budgeting, and whether baskets would be prepared for all property transfers or just improved properties. Simpson suggested improved properties that are being used as a primary residence. Further discussion took place on forming a subcommittee to move forward with the idea. Eldridge suggested involving the Economic Development Council.

Discussion took place on the budget process. White confirmed that she responded to the open questions posed by the Budget Committee members during their June meeting. Further discussion took place on the Fire Department budgets and overall cost of fire service in Ossipee. It was noted that the total of the three precincts is well in excess of \$1 million annually.

The nominations received for Employee of the Year will be tabled until the full Board is present.

**Non-Public Session:**

Also present was Kellie Skehan, Town Clerk/Tax Collector. Eldridge polled the Board for a non-public session under RSA 91-A:3, II (c) for a tax matter at 3:00 PM. Roll call vote was taken. Eldridge answered yes, and Simpson answered yes. Eldridge made a motion to adjourn the non-public session at 3:50 PM. Simpson seconded. A unanimous vote was taken.

Skehan was dismissed at 3:50 PM. The Work Session was recessed for 10 minutes, and reconvened at 4:00 PM.

**Non-Public Session:**

Also present was Police Chief Joe Duchesne. Eldridge polled the Board for a non-public session under RSA 91-A:3, II (b) for a personnel matter at 4:00 PM. Roll call vote was taken. Eldridge answered yes, and

Simpson answered yes. Eldridge made a motion to adjourn the non-public session at 4:13 PM. Simpson seconded. A unanimous vote was taken.

Being no further input, the work session adjourned. Adjourned at 4:13 PM.

ABSENT

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 7/15/2019