

**Selectmen's Department Head Meeting &
Joint Meeting on the Whittier Covered Bridge Project
Monday, March 21, 2016**

Chairman Riley called the meeting to order at 2:30 PM. Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan, and Ellen White, Town Administrator, who recorded the minutes. Also present was Police Chief James Eldridge.

Discussion took place on the staffing level of the Police Department with several potential extended leave of absences coming up. The options of extending the shifts using overtime and hiring a part-time temporary Police Officer were reviewed. The Police Department budget was reviewed. All were in favor of pursuing a part-time temporary Police Officer who could fill in as needed.

Discussion took place on initiating a personnel study. It was noted that there is no other agency coverage after 11:00 PM other than Ossipee Police.

Leave time and the process for borrowing time from the Sick Bank was reviewed. Additional discussion took place on what is required for an employee to return to work following an extended absence due to illness or injury.

Eldridge reported that the new cruiser has been ordered and is expected to arrive in June.

Eldridge was dismissed at 2:55 PM.

Brad Harriman, Public Works Director, Sean James and Aaron Lachance, both from Hoyle, Tanner & Associates entered for discussion on the Whittier Covered Bridge Project.

A thorough review of the Rebuttal and Claim Documentation filed by 3G Construction and Dubois & King was reviewed and discussed in preparation for the claim hearing to be held on 3/28/2016.

The Board requested that Hoyle, Tanner & Associates provide an opinion on what is needed to be done and what would be a fair price. Additional discussion took place on items that can be moved into Phase III of the project.

Being no further input, the meeting was adjourned.

Adjourned at 3:55 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 3/28/2016