

Selectmen's Workshop
Monday, June 20, 2016

Chairman Riley called the workshop to order at 3:00 PM. Present were Selectmen Franklin Riley, Robert Freeman, and Richard Morgan, and Ellen White, Town Administrator, who recorded the minutes.

White questioned whether tables and chairs are to be lent out through the Contract for Use of Facilities Form. The Board confirmed that requests are considered on a case by case basis and under no circumstances are they to go out of Town.

Wayne Eldridge entered with questions on how the finances of the Water & Sewer Department will be handled after 1/1/2017. White stated that she is waiting for clarification from the auditors and NH DRA to determine whether they can be set up as a department within the operating budget like every other department. Discussion took place on preparations for the upcoming budget. Eldridge also questioned whether the current positions of the Water & Sewer Department will be Union-eligible. The Board was unable to answer at this time.

The updated draft of the Outdoor Event Ordinance and Application were distributed for review. White noted several corrections to the RSA language and additions made per comments made during the last workshop. Riley defined the purpose of a Temporary Outdoor Event and suggested renaming the Ordinance as such. Discussion took place on events to be held by businesses for profit and sale and consumption of alcohol. Morgan reviewed who was included in the Emergency Services Advisory Council originally formed. It was determined that there is no such current advisory council and it should be referred to as Precinct Fire Chief and Ambulance Service Provider. A few additional changes were suggested to be incorporated into the draft and then sent to Attorney Sager for review and comment.

White stated that she contacted Terrace Pines Campground on the letter of complaint received that the sign is in violation of the Sign Ordinance. They will be looking into the placement of the sign to determine if it is within their property boundaries and will move if necessary. White will respond to Mr. Danforth's letter with an update.

Brad Harriman, Public Works Director, entered to discuss the agreement for Phase III of the Whittier Covered Bridge Project. He first informed the Board of significant repair needed to the horizontal baler at the Transfer Station due to a breakdown that occurred last week.

Discussion took place on the proposed timeline developed in accordance with Federal guidelines for Phase III which will be broken down into additional phases. Discussion ensued. The question arose as to whether Federal funds will be available to complete the project.

Harriman was dismissed at 4:10 PM.

White distributed a draft copy of a job description for a part-time custodial position for the Board's review.

Being no further input, the meeting was adjourned.

Adjourned at 4:12 PM.

Franklin R. Riley, Chairman

Robert C. Freeman

Richard H. Morgan

To be approved 6/27/2016