

**Selectmen's Department Head Meeting & Workshop**  
**Monday, July 27, 2015**

Selectman Morgan called the meeting to order at 3:00 PM. Present were Selectmen Richard Morgan, Franklin Riley, and Robert Freeman, and Ellen White, Town Administrator, who recorded the minutes. Also present was David Senecal, Zoning Enforcement Officer.

Senecal informed the Board that he issued a permit for Irving Oil today. Senecal reported that there is a new home being built on Spring Tavern Road and Hannaford has all of their permits in place; they just need to fill out a building permit for their expansion.

Discussion took place on the potential of an industrial park behind Big Moose RV. Senecal stated that the rail system is now fully operational with tracks and a spur. Morgan requested a letter be sent to the property owner, Asset Traders, welcoming them to Ossipee and to offer any assistance needed.

Discussion took place on the positive impact of changes made to the Zoning Ordinance this year. Senecal discussed a few areas in the Site Plan Regulations that should be updated as well as some recommendations for change to the setbacks in subdivisions that were developed prior to Zoning.

Discussion took place on multiple residences on one parcel of land.

Morgan questioned the status of property at the intersection of Moultonville Road and Dorrs Corner Road. Senecal answered that the building permit is active until October and site work appears to be in progress. Senecal stated that the building has not been hooked up to water and sewer yet. Morgan questioned what will happen when the permit expires. Senecal responded that they can file a request for an extension.

White questioned the issuance of a building permit for a property in Ossipee Mountain Estates that has not been legally transferred to the new owner. Senecal answered that he issued the permit to the owner of record according to the Town. Further research will be conducted.

A complaint filed by Jennifer Elliot was reviewed. Senecal provided some history on the allegations made in the letter. Surrounding properties were discussed including a trailer that does not meet HUD requirements. Senecal explained that there was a loophole in the Zoning Ordinance in 2008 that allowed the trailer to be put on the property. The loophole was corrected in the 2009 version of the Zoning Ordinance. Further discussion ensued. Senecal discussed the property located at 113 Thurley Road and reviewed the permits and compliance. Senecal discussed the failed septic issue at the property of the complainant.

Freeman questioned why Tammy White was required to seek Site Plan Review for her repair garage/inspection station as a stipulation of her variance approval from the ZBA. Senecal responded that the Planning Board waived the requirement.

Brief discussion took place on the budget and monthly reports. Senecal was dismissed at 3:45 PM.

Morgan stated that he met with the Board of Directors from the Chickville Church and discussed the potential donation of the Chickville Cemetery and Meeting House to the Town. Further discussion will take place in a future meeting.

Riley reiterated that the Employee Manual needs to be finalized and the response to the 2014 audit needs to be issued. Discussion ensued.

Being no further input, the workshop adjourned at 4:10 PM.

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Richard H. Morgan, Chairman

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Franklin R. Riley

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Robert C. Freeman

To be approved 8/3/2015