

**Selectmen's Joint Meeting, Work Session & Non-Public Session
Monday, September 16, 2019**

The following meeting was held in the upstairs conference room at Town Hall. Present were Selectmen Sandra Martin, Martha Eldridge, and Susan Simpson, and Ellen White, Town Administrator, who recorded the minutes.

Chairman Martin called the meeting to order at 12:06 PM.

Joint Meeting:

Present were Chief Card Huddleston, Chief Dana Cullen, Jr., Chief Adam Riley. Chief Cullen had to leave at the beginning of the meeting to attend to an auto accident. Riley and Huddleston reviewed the four proposals received from Action Ambulance, Brewster Ambulance, CarePlus, and Lifestar. One of the four proposals was \$1.5 million, one was not bid out as specified in the Request for Proposals, and the remaining two are competitively priced.

Eldridge discussed an issue with the current provider not transporting to a hospital of the patient's choosing. Discussion ensued. Agreement was made that the patient's health is priority and the decision must be made to get them immediate care and then transport to another hospital when necessary.

Richard Morgan arrived at 12:23 PM and provided a summary. He stated that tonight he would like to propose an interview with all four companies that presented a proposal, although only two should be considered due to the proposed amounts. Discussion took place on updating the call figures to determine each town's actual portion of the contract. Currently, data is accurate for all towns with the exception of Tamworth which should be updated if it has not been already. Ossipee's call volume accounts for approximately 46% of the total calls.

Simpson thanked everyone in attendance for meeting to review the information. All were dismissed at 12:45 PM. The work session recessed.

The work session reconvened at 3:00 PM.

Review of Red Folders, Accounts Payable and Payroll Manifests:

The Accounts Payable & Payroll Manifest, Red Folder, and Water & Sewer Red Folder were reviewed.

Discussion:

White provided the Board with a few updates; the 10-wheel plow truck is scheduled to build on 12/2/2019 and will then need to be outfitted by Viking Cives. The original build date was noted to be February 2020. The sidewalk site prep is now complete, the curbing and ADA ramps will be installed mid-week next week, and the paving following in the first week of October. The utility poles have been ordered to be replaced by Eversource. The final easement is hopefully incoming. Question arose from the Mountain View Station about snow removal; snow is currently plowed into the triangular section where new sidewalks have been marked out. There is no other area where the snow can be plowed due to the railroad tracks behind the restaurant.

Pay differential for union employees was discussed. A review of job descriptions will take place before a determination is made.

Discussion took place on the proposed No Trespassing Policy drafted by the contract Assessor, and reviewed by Town Counsel.

Steve McConarty, Zoning Enforcement Officer, entered at 3:35 PM. He informed the Selectmen that the Westward Shores hearing is scheduled for Thursday, 9/19. Although he is issuing building permits for camper compliance that do not expire for one year, it is questionable as to whether Northgate will be allowing additional time past the 10/20/2019 deadline.

McConarty reviewed the Coleman site stating that only clean fill has been dropped at the property. McConarty will follow up with Attorney Sager on the status.

McConarty advised that the O'Reilly's Auto Parts store is back on track, the interior has been gutted, and they will be replacing bolts and brackets in the exterior walls for structural integrity.

Discussion took place on an accessory dwelling unit that was permitted by the former Zoning Enforcement Officer but without the required variance. White and McConarty were asked to review the information thoroughly before it is determined whether an after-the-fact variance is to be required. Legal may be consulted.

McConarty informed the Board that there is still question of zoning violations coming in from Mr. Howard on Mr. Lungo's property.

McConarty was dismissed at 3:50 PM.

White reviewed the contract received from Municipal Resources Inc. for the advertisement of the Public Works Director's position. Further discussion took place on contracting an interim Public Works Director. White stated the availability of a retired engineer. The Board agreed to look into this option to assist with department functions and completing a needs assessment.

Non-Public Session:

Not applicable.

Being no further input, the work session adjourned. Adjourned at 4:00 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 9/23/2019