

**Selectmen's Meeting  
Monday, June 6, 2016**

These minutes were recorded by Ellen White, Town Administrator.

**Call to Order:**

Chairman Riley called the meeting to order at 4:15 PM.

Riley opened the meeting with the Pledge of Allegiance.

**Attendance by Roll Call:**

Present were Selectmen Franklin Riley, Robert Freeman and Richard Morgan.

**Meeting Minutes:**

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 5/23/2016. Freeman seconded. A unanimous vote was taken.

Riley made a motion to approve the minutes from the Selectmen's Meeting held on 6/1/2016. Freeman seconded. Morgan abstained. Majority vote carried.

**Accounts Payable & Payroll Manifests:**

Riley announced the Payroll Voucher totals submitted for the week ending 5/28/2016 were in the amount of \$43,885.73. The Accounts Payable Voucher total for the week ending 5/21/2016 was in the amount of \$49,294.15. Riley stated that the manifest was signed last week by a majority of the Board.

The Payroll Voucher was submitted for the week ending 6/4/2016 in the amount of \$148,329.60 including payroll of \$30,077.17, payroll taxes of \$9,691.42, and benefits of \$108,561.01. The Accounts Payable Voucher total for the week ending 5/28/2016 was in the amount of \$784,431.67 including accounts payable of \$94,952.67 and School District payment in the amount of \$689,479.00. Riley made a motion to approve and sign the check voucher. Freeman seconded. A unanimous vote was taken.

**Review of Red Folder:**

A Timber Tax Warrant in the amount of \$360.48 was presented for signatures. Riley made a motion to approve the warrant. Freeman seconded. A unanimous vote was taken.

An Intent to Cut Timber was received from Chocorua Forestlands, LLC for the property located on Map 201, Lot 1. The intent is to cut 32 +/- acres of the 41 acre parcel and the logger listed is Jeffrey Coombs. The taxes are paid and there is no cemetery noted. Riley made a motion to approve the intent. Freeman seconded. A unanimous vote was taken.

An Application for an Abatement was received from Mark Wright for the property located on Map 229, Lot 7. The abatement is to correct the acreage of the property due to a subdivision that occurred in 2015. The abatement results in a refund/abatement in the amount of \$839.00. Riley made a motion to approve the abatement. Freeman seconded. A unanimous vote was taken.

A Supplemental Property Tax Warrant in the amount of \$580.69 was presented for signatures. The warrant is to issue a tax bill on the correct amount of acreage for the lot subdivided as referenced in the above Abatement Request. Riley made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

A Request for an Abatement was received from Donald R. Libby for the property located on Map 136, Lot 14, Sub Lot 27. The abatement is to remove the structure which was razed in 2015 and the abatement is in

the amount of \$114.00. Riley made a motion to grant the abatement. Freeman seconded. A unanimous vote was taken.

A Supplemental Property Tax Warrant in the amount of \$35.64 was presented for signatures. Riley explained that Ossipee Mountain Estates Cooperative purchased several properties at a tax auction in December but the properties were not transferred. The warrant is to issue the tax bill for Map 54, Lot 2, Sub Lot 40 to Ossipee Mountain Estates now that the property has been transferred. Riley made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

A Supplemental Property Tax Warrant in the amount of \$27.25 was presented for signatures. The warrant is to issue the tax bill for Map 54, Lot 2, Sub Lot 37 to Ossipee Mountain Estates now that the property has been transferred. Riley made a motion to sign the warrant. Freeman seconded. A unanimous vote was taken.

Letters addressed to Jim and Janice Tully, Patricia Hodge, Robert and Debra Alward, Rick St. Jean, and John May, thanking them for their interest in serving on the committee for the Chickville Meeting House were presented for signatures. Riley made a motion to sign the letters. Freeman seconded. A unanimous vote was taken.

A Cemetery Deed for a plot sold in the Grant Cemetery was presented for signatures. Riley made a motion to sign the deed. Freeman seconded. A unanimous vote was taken.

A Pole Attachment Application to Eversource was presented for signatures. Riley stated that the Greater Ossipee Chamber of Commerce is seeking approval for their Stay and Play banners to be installed on poles from the Chamber building along Route 16 south to the intersection of Route 25. Riley made a motion to sign the application. Freeman seconded. A unanimous vote was taken.

A Raffle Permit Application was received from the Schools Out! Program for a raffle to be held during the month of September. Riley made a motion to grant the permit. Freeman seconded. A unanimous vote was taken.

The Board received a memo from the Water & Sewer Department regarding the lead testing. The memo states that additional testing has been completed at the Center Ossipee Fire Station and Library, and the results from both locations were low. A follow up memo received from Brad Harriman, Public Works Director, provided copies of the test sampling results. The memo also discussed a dead end pipe in the basement of the Library used as a water source in the original water testing that produced a high lead reading. Harriman states that it should be removed to eliminate the possibility of lead contamination back into the system. Riley made a motion to remove the pipe. Freeman seconded. A unanimous vote was taken. Harriman will be following up with test results from additional testing that is to be completed.

The Highway Department Work Logs were received for the weeks ending 5/28/2016 and 6/4/2016.

The Board received a letter from the Center Ossipee Fire Precinct requesting the issuance of fire permits online. Forest Fire Warden Adam Riley provided a response to the request noting several reasons as to why he is not in favor of the online issuance. Riley made a motion to not support Center Ossipee Fire Precinct's request. Morgan seconded. Freeman abstained. Majority vote carried. Riley requested that a letter be sent to the Precinct in response to their request.

The Board received a copy of a letter addressed to the Planning Board from the Freedom Conservation Commission writing in opposition to the expansion of Westward Shores Campground due to economic impact and environmental concerns. Riley stated that this will be discussed tomorrow night at the Planning Board Meeting. Morgan questioned the Commission's opposition noting the expansions of the Bluffs at

Danforth Bay Camping Area and Totem Pole Campgrounds, both of which are located in Freedom and have more sites than what is proposed by Westward Shores.

The Board received a memo from Harriman regarding the sand seal and chip seal application to be provided by All States Asphalt, the only company in the northeast that provides this service. His recommendation is to accept the quote in the amount of \$66,673.25 for work to be completed on Ossipee Mountain Road and Old Route 28. Riley made a motion to approve All States Asphalt. Freeman seconded. A unanimous vote was taken.

The Board received a memo from Harriman reviewing the bids received for paving work to be completed. The bid totals are as follows:

Pike Industries	\$150,118.00
R & D Paving	\$159,244.54
F.R. Carroll Inc.	\$166,290.00

Harriman's recommendation is to award the paving contract to Pike Industries and increase the amount by \$10,000.00 to add another section of Chickville Road to the contract. Riley made a motion to approve Harriman's recommendation. Freeman seconded. A unanimous vote was taken.

Riley commented that the draft audit we received is very good. He noted that work is still being completed on the Capital Assets and the Town will be working with the new IT provider to create a Disaster Recovery Plan as recommended in the audit; several deficiencies noted in the past have been corrected. Riley made a motion to accept the draft audit and findings. Freeman seconded. A unanimous vote was taken.

An Outdoor Event Application was received from the Ossipee Main Street Program for the Beech River Run to be held on 7/2/2016. Previously approved by all applicable departments, Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Board received a copy of Executive Councilor Joe Kenney's schedule which includes his presence at Camp Calumet from 10:00 AM – 3:00 PM on Friday, 6/10/2016.

The Board received notification of the merger of Time Warner Cable with Charter Communications and Bright House Networks into a single company, New Charter.

The Consent Calendar Agenda was received from the meeting of the Governor and Executive Council held on 6/1/2016.

The Board received a copy of the 2016 Spring Newsletter from the Lakes Region Humane Society. Riley stated that there is a brief article regarding the Sweet Paws case. He further stated that there will be an appeal made to the court's decision.

The Outdoor Event Application previously submitted by Hobbs Tavern was brought back onto the table for discussion. Riley announced that they reached out to the Town Attorney for an opinion, which he read aloud. Morgan made a motion to deny the application based on concern for public safety with participant's consuming alcohol then crossing Route 16 at night. Freeman seconded. Riley opened the discussion for public comment. Dallas Emery questioned if Police would be present. Riley confirmed. Ash Fischbein added that it is the responsibility of the Police to ensure pedestrian safety. Discussion took place on the traffic detail to be provided by the Police. Julie Rosiak questioned who is responsible for the Police escort. Fischbein responded that Hobbs will be employing two details. Morgan questioned the liability if someone is run over. Mellisa Seamans asked for clarification on what is different in this situation from pedestrians crossing Route 25 following the 4<sup>th</sup> of July celebration. Riley responded that there is no alcohol involved at Constitution Park. Seamans stated that if Hobbs holds a valid liquor license then it is their responsibility to ensure people

are not overserved. Being no further comment, the motion and second to deny the application stood. A unanimous vote was taken.

**Old Business:**

Whittier Covered Bridge – Harriman reported that the contract and timeline for Phase III has been received by email and Hoyle, Tanner & Associates has started the engineering. Harriman stated that NH DOT will be splitting work into additional phases, but the project will not be complete in 2016. White reported that she is awaiting a response from the Department of Revenue in regard to the non-lapsing appropriations raised by Warrant Article. Francis Lord questioned why the Bridge was not restored to its original condition noting that there were originally small windows in the side and it is now open. Harriman explained that the Bridge was more enclosed in the earlier years to assist horses over the bridge with no visibility of the water, and it was later opened for more daylight for vehicular travel.

Highway Garage Addition – Harriman reported that the steel is scheduled to be unloaded and set tomorrow. The project is still on for mid-August completion.

Intersection of Routes 171 & 28 – Riley stated that the Public Information Night regarding the intersection improvements has been scheduled for 6/1/2016 at 7:00 PM in the Bub Avery Memorial Gymnasium.

**New Business:**

None presented.

**Public Input:**

Julie Rosiak reported that the sign at the end of Elm Street is missing and has been replaced by a computer printed laminated copy. Harriman responded that the actual street sign is located about 20' on the road behind Jenna's Lobsterquest Restaurant as they are not able to install a sign where the stop sign is located. Harriman will research this further to see if there is a better solution for the street sign placement.

Rosiak questioned if a letter had been prepared to the NH DOT in regard to the Town's wish for a traffic light at the intersection. Riley responded that he just received copies of the past correspondence and information related to the intersection of Routes 28 and 171 today and will be working on the letter.

The boat ramp improvement project was discussed. White reported that she spoke with Fish and Game Commissioner Glenn Normandeau before the Memorial Day holiday and he was to follow up with Garret Graaskamp from NH Fish and Game on the project status, but she has heard nothing back from either. She also reported that Executive Councilor Joe Kenney is in communication with her and Fish and Game to follow up as well.

An Outdoor Event Application was received from the Yankee Smokehouse for the West Ossipee Cruise Night car shows to be held Thursday nights from 5:00 PM-9:00 PM from 6/9/2016 through September. Previously approved by all departments, Riley made a motion to approve the application. Freeman seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of May. The total amount collected was in the amount of \$4,524.25.

**Non-Public Session:**

Riley polled the Board to enter a non-public session at 5:04 PM pursuant to RSA 91-A:3, II (c) for a tax matter and RSA 91-A:3, II (a) for a personnel matter. Roll call vote was taken: Riley answered yes, Freeman answered yes, and Morgan answered yes. Riley made a motion to adjourn the non-public session at 5:25 PM. Freeman seconded. A unanimous vote was taken.

Riley made a motion to return to the public session at 5:26 PM. Morgan seconded. A unanimous vote was taken. Riley stated that the minutes from the non-public session were sealed. Morgan commented on the reasons for non-public sessions.

Cole Perry stated that no work is being completed on the Whittier Covered Bridge. Morgan explained that no work will be completed until the next phase which is to put the bridge back over the river. Perry discussed several timbers that appear to be rotten and should have been replaced. Riley responded that more work is still to be completed as part of Phase III.

**Adjournment:**

Being no further input, Riley made a motion to adjourn. Freeman seconded. A unanimous vote was taken.

Adjourned at 5:30 PM.

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Franklin R. Riley, Chairman

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Robert C. Freeman

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Richard H. Morgan

To be approved 6/13/2016