

Selectmen's Meeting Monday, December 2, 2019

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectman Eldridge called the meeting to order at 4:15 PM.
Eldridge opened the meeting with the Pledge of Allegiance.

Selectman Eldridge introduced the new Town Administrator, Matt Sawyer Jr.

Attendance by Roll Call:

Present were Selectmen Martha Eldridge and Selectman Susan Simpson. Selectman Sandra Martin was not in attendance.

Department Head Reporting:

Transfer Station – Brewster Vittum, Transfer Station Supervisor, advised that everything is status quo at the Transfer Station. He made an announcement that the Transfer Station will be closed December 23, 2019 in observance of the Christmas Holiday and they will also be closed on December 30, 2019 in observance of the New Year Holiday.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, presented the Finance Report for the month of November. Skehan advised that the Tax Collector/Town Clerk's Office has received about \$83,000.00 in revenue. She advised Tax bills went out in November and they have received approximately \$555,000.00. Skehan advised that there are a lot of people paying online.

Zoning Enforcement/Government Buildings – Steve McConarty, Zoning Enforcement Officer, reported he has been busy with permits including additions, new homes and some commercial permits as well.

Highway Department – William Eldridge, Highway Supervisor, read the Highway Department weekly report. Eldridge advised they checked all routes, sanded and salted as needed, fixed potholes and cleared sidewalks. Selectman Eldridge asked about the newly purchased equipment they got last week. Eldridge advised it is a John Deere diesel tractor with a 62 inch mower. It has a 4 foot snow blower on the front and they are going to use it to keep the sidewalks clean.

Public Input:

Ash Fischbein asked about the sidewalks and when the phone company will be removing the 2 telephone poles. Eldridge advised that she hasn't heard but will check on the status. Billy Eldridge also advised they are waiting on the phone company as well. Selectman Eldridge asked Ash Fischbein to present information to the Board regarding lighting for the sidewalks. Discussion ensued.

Meeting Minutes:

Minutes for the Selectmen's Meeting and the Work Session held on November 25, 2019 will be approved upon Chairman Martins return on December 9, 2019.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 11/30/2019 with a pay date of 12/3/2019 in the amount of \$164,802.45. Accounts Payable for the week ending 11/30/2019 is \$939,428.26. Water & Sewer Accounts Payable is \$8,110.26. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 11/30/2019 with a pay date of 12/3/2019 was submitted in the amount of \$4,113.14. Eldridge made a motion to sign the request. Simpson seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

None

Review of Red Folder:

A Request for a Clerical Abatement was received for the property located at 1 Terrace Pines Road for property owner Denise Therrien (Map 104, Lot 014001, Sub 011). The request is in the amount of \$163.00. The reason for the abatement is that the camper was sold on October 7, 2019, so the bill should go to the new owner. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 115 Newman Drew Road for property owner George and Sharon Gurdon (Map 017, Lot 001, Sub C10). The request is in the amount of \$76.00. The reason for the abatement is that the camper was sold on May 12, 2019, so the bill should go to the new owner. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 3 Puritan Road for property owner Muriel LaRochelle Trustee, Louis LaRochelle Trustee and Back Bay Realty Trust (Map 054, Lot 002, Sub 083). The request is in the amount of \$840.00. The reason for the abatement is that the building was damaged in a fire. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 389 Ossipee Mountain Road for property owner Michael R. Clancy (Map 061, Lot 003). The request is in the amount of \$842.00. The reason for the abatement is that the building was damaged in a fire. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 12 Mountain View Road for property owner Daniel Button and Samantha Porter (Map 054, Lot 002, Sub 085). The request is

in the amount of \$145.00. The reason for the abatement is that the building was damaged in a fire. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

The Board received a notice of decision for case number #19-3-BLA and case number #19-3-SUBD for Duane and Pammy Berry of 176 Dorrs Corner Road and Ernest Berry of 172 Dorrs Corner Road. They were granted a request for a Boundary Line Adjustment and a Lot Subdivision. This is posted online.

A Request for a Clerical Abatement was received for the property located at 26 Bluffs Blvd. for property owner Kathleen M. Connolly Trustee (Map 053, Lot 052). The request is in the amount of \$1,562.00. The reason for the abatement is that the property was bought from the Trust by the Trustee in August. Simpson made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 9 Maplewood Road for property owner Kenneth M. Cody and Lisa A. Cody (Map 218, Lot 001). The request is in the amount of \$446.00. The reason for the abatement is that the owners believe the condition of the property is not adequately adjusted for. Simpson made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property located at 25 Woodcrest Drive for property owner DLHS INC (Map 126, Lot 003). The request is in the amount of \$158.00. The reason for the abatement is that the property sold in August 2019 so the Tax Bill should go to the new owner. Simpson made a motion to approve this abatement. Eldridge seconded. A unanimous vote was taken.

A Yield Tax Warrant in the amount of \$439.23 for the Report of Cut submitted by Karen Downing (Map 248, Lot 10) was presented for signatures. Simpson made a motion to approve the warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Kathleen M. Connolly of 26 Bluffs Road in the amount of \$1,562.00. The reason for the warrant is that the property was purchased by the Trustee in August so the bill should be in her name alone. This Warrant will give the Tax Bill to the correct owner. Simpson made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Daniel and Karen Charest of 1 Terrace Pines in the amount of \$163.00. The reason for the warrant is that the camper sold in October so the new owners should receive the bill. This Warrant will give the Tax Bill to the correct owner. Simpson made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for Brian and Pamela Healey on 25 Woodcrest Drive in the amount of \$158.00. The reason for the warrant is that the property sold prior to the tax bill going out, so the new owner needs to be billed. This Warrant will give the Tax Bill to the correct owner. Simpson made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received a Supplemental Warrant for American Campgrounds on 115 Newman Drew Road in the amount of \$76.00. The reason for the warrant is that the property sold prior to the tax bill going out, so the new owner needs to be billed. This Warrant will give the Tax Bill to the correct owner. Simpson made a motion to sign this Warrant. Eldridge seconded. A unanimous vote was taken.

The Board received the Highway Department weekly report for November 25, 2019 through November 27, 2019. It will be on file in the Selectmen's Office.

The Transfer Station Work Log was received for the week ending November 30, 2019. It will be on file in the Selectmen's Office.

Old Business:

None presented

New Business:

None presented

Second Public Input:

Connie Billings responded to a request to the Trustee of the Trust Funds regarding reimbursement from The Invasive Species Control Expendable Trust Fund, The Sidewalk Expendable Trust Fund and The Revaluation Expendable Trust Fund. Billings advised that they needed corrections before they could get processed.

Frank Burke asked how long the Town has been working on the Whittier Covered Bridge Project and what has it cost the Town to date. Connie Billings advised that the cost is 80% covered by grants and 20% the Town responsibility. Selectman Eldridge advised she would research this request and advise when she has more information.

Ed Comeau asked about the Work Session meetings being held upstairs and the Selectman Meetings being held downstairs. He suggested that the Work Session be added to the calendar posted on the Town website. Ash Fischbein asked if the Work Session is open to the public and if it was handicap accessible since it is being held in the upstairs conference room. Selectman Eldridge advised she would look into it.

Ash Fischbein asked the Board about the school budget meetings and if Ossipee will be represented at those meetings. Eldridge advised that they will discuss it at the next meeting when all the Selectman are present. Discussion ensued.

Non-Public Session:

None

The next meeting will take place on Monday, December 9, 2019

Adjournment:

Being no further input, Simpson made a motion to adjourn. Eldridge seconded. A unanimous vote was taken.

Adjourned at 4:50 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 12/9/2019