

**TOWN OF OSSIPEE  
CEMETERY TRUSTEES**

**JULY 10, 2013  
MEETING MINUTES**

**Members present:** Sandra Martin, Lorey Pendarvis

**Members absent:** Brian Sargent

**Election of Officers:**

A motion was made by L. Pendarvis to nominate S. Martin chair, Seconded by S. Martin, unanimous vote.

A motion was made by S. Martin to nominate L. Pendarvis bookkeeper. L. Pendarvis seconded, unanimous vote.

NH RSA 289 was handed out to trustees.

**Renewed signatures for the check book, two signers:** S. Martin and L. Pendarvis.

**Reviewed bank statements:**

**Equipment maintenance:**

S. Martin made a motion to get bids for a shed to house all equipment owned by the town for cemetery maintenance, once a list of equipment is received. L. Pendarvis seconded. Unanimous vote.

A motion was made to write a letter to Todd and Chris Nason to get a list of cemeteries maintained by town, equipment owned by town, stones that need repair and trees that need to be cut or trimmed by S. Martin, seconded by L. Pendarvis, Unanimous vote.

A motion was made to adjourn at 6:30 by S. Martin, L. Pendarvis seconded, Unanimous vote.

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Sandra Martin

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Lorey Pendarvis

**DRAFT**