

TOWN OF OSSIPEE
CONSERVATION COMMISSION
MEETING MINUTES

September 11, 2019

Minutes were recorded, and a Summary transcribed by Laura Nash, Commission Secretary. Revisions to these minutes are noted by ***bold/italic*** type.

Call to Order: Marie McConarty called the meeting to order at 7:23 PM.

Roll Call: Marie McConarty – Chair, Ralph Buchanan – Vice-Chairman, , Joe Deighan and Krystal Eldridge. Absent were: James Dolan, and Lorey Pendarvis

Meeting Minutes: Review to approve August 14, 2019.

A **Motion** by Buchanan to approve the meeting minutes of August 14, 2019, as submitted. Deighan seconded. No discussion. All others vote was taken. **Motion passed.**

Guest: Ned Kucera of the Lake Host Program is the newly appointed Chairman and was here to update the Conservation Commission on the Lake Host program.

Ned Kucera replaced Jim McElroy as the coordinator for the Lake Host Program and about 5 years ago Freedom formed the Freedom Aquatic and Invasive Species Committee. The Board members are Ned Kucera, **Chair**, Jim McElroy, **Vice Chair**, Bruce Howlett, Gerard Costantino, William Elliott, Jr, and Stacy Bolduc, Recording Secretary. Ossipee par-takes in the Lake Host program and Ellen White, Town Administrator oversees the funding for the treatment of milfoil.

Kucera spoke of the Freedom Tri-Town to NH Lakes. The towns involved are Freedom, Ossipee and Effingham and is approved by NH Lakes. The Lake Host program is part of NH Lakes. They oversee the funding, grants and salaries for Lake Hosts. Lake Hosts are positioned at boat ramps to greet and educate boaters on invasive species and to provide a complimentary inspection of boats as they enter and exit the lake. The Hosts are looking for any invasive plants as a way of reducing the spread of invasive species from one body of water to another.

Last year, there were less than 600 inspection at the Pine River boat ramp with one employee (Lake Host). This year, there were over 2,000 inspections between 3 boat ramps and 3 hosts working Friday through Monday. Kucera, reports it's been very well received, except for one person at the Pine River boat ramp.

Kucera provided a picture of the Ossipee Lake with the location of where milfoil and other species have been found this year.

Kucera explained in February, he needs to apply for the Tri-Town grant with NH Lakes. Each town must to be a member of NH Lakes. The membership is \$300.00 which Ossipee Conservation Commission is a member. He provided a packet of information with contact numbers. Discussion ensued over private ramps and who provides the funding for those. Kucera explained, they will work with anyone, who wants to participate. The goal is to educate as many people and businesses as possible on how these species spread and to get them participating in the prevention of milfoil and other invasive species within the lakes, rivers, and streams.

Kucera explained going forward the yearly cost for Ossipee is \$4,000, Freedom is \$4,000 and is asking \$2,000 from Effingham. But, Effingham due to budget concerns, has said no to paying the \$2,000 for a Lake Host. Discussion ensued over funding the program going forward, getting campgrounds to participate, getting people to become a Lake Host, volunteering or anyone can make a donation at the following website; <https://nhlakes.z2systems.com/np/clients/nhlakes/survey.jsp?surveyId=15&np=1> . Funding will be due around May – June each year.

Financial:

- Budget Report: 08/01/2019 – 08/31/2019
- 2020 Proposed Budget & Budgeting for Lake Host Program: \$4,000.00 yearly

The CC reviewed and discussed each line item and is requesting the following adjustments for the 2020-2021 proposed budget year.

Deighan asked how the telephone line item is calculated. He was informed it is divided evenly at \$550.00 to each department.

2020 BUDGET WORKSHEET- CONSERVATION		to	7/31/2019		
	2019 Adopted	2019 YTD	2020	FY 19-20	FY 19-20
Description	Budget	Transactions	Dept. Request	Difference (Dept)	% Difference
CONSERVATION - SEC WAGES	\$4,600.00	\$3,488.75		(\$4,600.00)	-100.00%
CONSERVATION - HEALTH INS	\$2,326.00			(\$2,326.00)	-100.00%
CONSERVATION - STD INS	\$22.00			(\$22.00)	-100.00%
CONSERVATION - LIFE INS	\$8.00			(\$8.00)	-100.00%
CONSERVATION - FICA	\$286.00	\$206.57		(\$286.00)	-100.00%
CONSERVATION - MEDICARE	\$67.00	\$48.31		(\$67.00)	-100.00%
CONSERVATION - RETIREMENT	\$523.00	\$396.55		(\$523.00)	-100.00%
CONSERVATION - TELEPHONE	\$550.00	\$277.81	\$550.00	\$0.00	0.00%
CONSERVATION - SUPPLIES & EQUI	\$100.00	\$96.89	\$150.00	\$50.00	50.00%
CONSERVATION - REFERENCE MATERIAL	\$50.00	\$15.00	\$50.00	\$0.00	0.00%
CONSERVATION - WATERQUAL TESTG	\$2,400.00		\$0.00	(\$2,400.00)	-100.00%
CONSERVATION - DUES & WORKSHOP	\$1,100.00	\$460.00	\$1,100.00	\$0.00	0.00%
CONSERVATION - LAKE HOST PROGRAM	\$0.00	\$2,400.00	\$4,000.00	\$4,000.00	#DIV/0!
CONSERVATION - COMPUTER/SOFTWA	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	\$12,032.00	\$7,389.88	\$5,850.00	(\$6,182.00)	-51.38%

Discussion resulting in wanting the line item for Water Quality testing either removed from this budget or re-allocating it to the Lake Host program. Along with re-allocating the \$2,400.00 from Water Quality Testing to the Lake Host Program and increasing the amount by \$1,600.00 for a total amount of \$4,000.00 for the Lake Host Program.

A **Motion** by Deighan to increase in the amount of \$50.00-line item for Supplies & Equipment 2020 – 2021 proposed budget. Buchanan seconded. No discussion. A unanimous vote was taken. **Motion passed.**

A **Motion** by Deighan to increase in the amount of \$4,000.00-line item for Lake Host Program 2020 – 2021 proposed budget. Buchanan seconded. No discussion. A unanimous vote was taken. **Motion passed.**

A **Motion** by Buchanan to approve the bottom line in the amount of \$13,682.00 pending adjustments of the secretary's salary and benefits line items for the 2020 – 2021 proposed budget. Eldridge seconded. No discussion. A unanimous vote was taken. **Motion passed.**

- NH Lakes: Two Receipts of payment in the amount of \$2,400.00 and \$316.00. The CC acknowledged the notices but questioned why \$316.00 when they previously approve \$600.00. Nash explained her conversation with the Finance Director and the remaining balance would be held in an account towards next years fund.

NHDES:**Wetland Permits/Restoration Plans/Applications:**

- Ryan Surette of 60 Long Sand Rd. Tax Map: 067 Lot: 12 is applying for a Standard Wetlands Permit. Representing agent: Jacob & Mark McConkey of McConkey & Associates.

The CC reviewed the wetlands application to construct 62 linear feet of retaining wall to preserve the existing lakeside beach and armor the shoreline above. There will be 271.00 sq. ft. of temporary impact and 145.00 sq. ft. of new impervious area. Discussion ensued on the actual location of this property and review of the plans. The CC reviewed and discussed the deed restrictions, size of lot, proximity to lake and per the deed “no structures are allowed to be built.”

Old Business:

- Beech River & Annie Nichols Rd Parking: [Status quo](#). Deighan will visit Mr. Rines at White Mountain Survey & Engineering, Inc. to discuss and update.

New Business:

- Tamworth Conservation: property walk w/ Emily Landry - Emails and pictures of site walk was given to each member.
- Sign Project: Town Forest – Buchanan will start in October with the help from other members.
- Windows on the Ossipee Mtn: Discussion ensued on how to keep this area cleaned up and get the saplings and brush pulled. The Board of Selectmen have stated to CC members that the property is conservation land and it's the Conservation Commissions responsibility to maintain it.

A **Motion** by Deighan moves that as long as the RSA says a Board member can do a job for the Board providing it is less than \$500.00 , the CC ask Ralph Buchanan to cleaned up and get the saplings and brush pulled from the Window on the Ossipee Mountains Conservation land for one days work. Discussion ensued on the work to be done and how much work needs to be done.

Buchanan asked to table the discussion until after Deighan investigates the RSA's.

Intent to Cut: Conservation Commission members reviewed and discussed.

- **Tax Map: 248 Lot: 010**: (Original Cut) on 45 Effingham Rd. Owner is Karen Downing; to cut 13 acres of 17.6 acres by Marc Greaney of Western Maine Timberlands, Inc, anticipated September 2019. Approved by the Board of Selectmen. Taxes are paid and No, Cemetery.
- **Tax Map: 245 Lot: 013**: (Original Cut) on Pine River State Forest. Owner is Jenilee Barsanti of RC McLucas Trucking, Inc; to cut 31 acres of 31 acres by RC McLucas Trucking, Inc., anticipated 09/03/2019. Approved by the Board of Selectmen. Bond paid. Taxes paid and No, Cemetery.
- **Tax Map: 126 Lot: 018**: (Original Cut) on Route 28. Owner is Frank Varney; to cut 11 acres of 11 acres by Frank Varney, anticipated 09/01/2019. Approved by the Board of Selectmen. Taxes paid and No Cemetery.

NHDES Notices:

Wetlands Permit:

- Ryan Surette of 60 Long Sand Rd. Tax Map: 067 Lot: 12 received a Standard Wetlands Permit.

The CC discussed whether their letter to NHDES to not recommend the permit approval crossed in the mail with the NHDES approval letter for this permit, and options for following up. The Zoning Enforcement Officer has inspected the location and was reported to agree based on his inspection, that everything should be removed in accordance with the requirements of the deed of ownership.

Informational Newsletters:

Granite State Tree Farmer – Summer 2019
Town and Country – September/October 2019

Any Other Business that May Come Before the Commission:

Ellen White, Town Administrator is asking if the CC would consider either moving or cancelling the November meeting, so the Budget Committee can have the Freight House (and the Secretary) for public hearings with the Outside Agencies on their budget request. After a brief discussion:

A **Motion** by Buchanan to cancel the November 13,th 2019, Conservation Commissions meeting. Deighan seconded. No discussion. A unanimous vote was taken. **Motion passed.**

Adjournment:

A **Motion** made by Buchanan to adjourn the meeting. Deighan seconded. No discussion. A unanimous vote was taken. **All voted in favor, motion passed.** The meeting ended at 8:37 PM.

Next meeting date: October 9, 2019

Minutes approved by majority vote of the Commission on _____
Date

Marie McConarty, Chairperson

or

Ralph Buchanan, Vice Chairperson
(In the absence of the Chairman)