

**OSSIPEE PLANNING BOARD
MEETING MINUTES
November 3, 2020**

Minutes have been recorded for the convenience of summarization by Laura Nash, Planning Board Secretary and are deleted once minutes are approved; any amendments to the minutes are noted in ***bold & italic*** type.

Call to Order: Sharon “Sharie” Cohen called the meeting to order at 7:00 PM and asked for all cellphones to be silenced.

Pledge of Allegiance: Was recited by all in attendance.

Roll Call: Sharon “Sharie” Cohen - Chairman, Ash Fischbein – Vice Chairman, Connie Billings, Roy Barron, Bruce Stuart, and Rick Cousins (New ZEO)

Absent: Jonathan Smith (Select. Rep), Alternate-Tim Otterbach and Krystal Eldridge

Meeting Minutes: Review to approve Meeting Minutes of 10/20/2020.

A **Motion** by Barron to approve the minutes of the October 20, 2020. Fischbein seconded. No Discussion. A unanimous vote was taken by a show of hands. **Motion passed.**

Financials:

- Sager & Smith, PLLC – Planning Board for General Matters in the amount of \$43.75

Each member reviewed the itemized invoice and had no comments.

A **Motion** by Fischbein to approve the expenditure of \$43.75 for General Matters to Sager & Smith, PLLC. Barron seconded. No discussion: A unanimous vote was taken by a show of hands. **Motion passed.**

- 2021 Proposed Budget: Fischbein inquired if the line item Professional Fees is used towards legal fees. It was explained the Professional Fee line item is utilized if the Board needs to hire an outside firm to evaluate a property, but the funds need to be appropriated first before they can be expended. Funds are shifted around as long as the Board does not go over the bottom line.

Unsatisfied Conditions: (continued from previous PB Mtgs):

- Case #19-5-SPR: Sias Solar Farm, - Buesser, Barbara S., Heckle, Katherine F. & Frederick W. IV. GSSG New Hampshire, LLC
 1. **Pending** 2. The Boundary Line Plans on Lot: 251/005 and 124/025
 2. **Pending** 3. Fire Chief official letter of inspection
 3. **Pending** 5. All Federal, State, and Local Regulations shall be followed.

Fischbein inquired on the status of Case #19-5-SPR: Sias Solar Farm. The secretary will contact for an update. Discussion ensued over the length of time a case would remain on the unsatisfied condition list. New members were informed if the conditions are not remedied within 2-years; the conditional approval becomes null and void and the applicant would need to re-apply if they wished to move forward. But the applicant is contacted several times for status updates prior to revocation of their conditional approval.

New Business:

- Building Codes
- Sign Ordinance

A **Motion** by Barron to table discussion until December 1, 2020 meeting so as to have time to read the documents. Discussion: Nash conveyed to the Board, the information from the Town Administrator, Matt Sawyer, Jr. on the changes. The Board acknowledged but wanted time to read and research it themselves. Billings recalled when the Town was adopting the 2009 Building Codes; former ZEO, Steve McConarty suggested to write it under the RSA and add “and any amendments to the RSA.” The Zoning Enforcement Officer, Rick Cousins noted this is based on other Town’s and has been researched and it the works for a while. Discussion ensued over the sign ordinance.

Billings seconded the motion. No further discussion. A unanimous vote was taken by a show of hands. **Motion passed.**

Unfinished Business:

- **Case #20-2-EERP/RI:** Angelini Borrow Pit, Owner - William Angelini Earth Excavation of Effingham. Tax Map: 413 Lot: 138 and Ossipee – Tax Map: 235 Lot: 004 (Right of Way access only) is seeking Ossipee Planning Board’s approval for use of the right of way access under Effingham’s Regional Impact provision. (Case continued until November 17, 2020 at the Town Hall)
 - **Letter of Recommendation from BOS**
 - **Letter from Town Assessor on property values**

The Board reviewed the letters and will take under advisement.

Non – Public Session: RSA 91:A 3 (l) – to discuss a legal matter

A **Motion** to enter Nonpublic Session under RSA 91-A:3, II (l) – Legal Matters was made by Barron and seconded by Stuart.

Cohen polled the Board to enter into a non-public session at 7:26 PM pursuant to RSA 91-A: 3, II (l) for legal matters.

A Roll Call vote was taken: Bruce Stuart - Yes, Roy Barron - Yes, Ash Fischbein – Yes, Sharon “Sharie” Cohen – Yes, and Connie Billings - Yes

A **Motion** to leave nonpublic session at 7:59 PM and return to public session by Billings. Seconded by Barron. **Motion passed.**

A **Motion by Billings** to return to public session was made at 8:00 PM. Fischbein seconded. **Motion passed.**

A **Motion** made to seal these minutes at 8:00 PM. was made by Billings, seconded by Fischbein, because it is attorney and client privilege.

- ☐ Affect adversely the reputation of any person other than a member of this board
- ☒ Render a proposed action ineffective
- ☐ Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:

A Roll Call vote was taken: Bruce Stuart - Yes, Roy Barron - Yes, Ash Fischbein – Yes, Sharon “Sharie” Cohen – Yes, and Connie Billings – Yes **Motion passed.**

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 8:01 p.m.

Master Plan Update: Letters are to be sent to the following departments or committees in Phase II with the pertinent chapters of the MP, as follows:

- Historical Society: Chapters 4, 7

- Main Street Program: ALL Chapters with emphasis on Chapters 4, 7, 8, 9
- Misty Ryder, Ossipee Area Community Center: Chapters 2, 5
- Ossipee Concerned Citizens: Chapters 2, 5
- Ossipee Lake Alliance:
- Lakes Region Planning Commission: 1, 3
- White Horse Addiction Center:

Next Meeting: **November 17, 2020 @ 7:00 pm at the Town Hall**

Upcoming Deadlines:

- **Monday, November 9, 2020** - First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2021 town meeting. [RSA 675:4-120 days prior to town meeting.]
- **Wednesday, December 9, 2020** - Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2021 town meeting. [RSA 675:4- 90 days before town meeting]
- **Thursday, January 7, 2021** - Last day to post and publish notice for first hearing on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second hearing is anticipated. [RSA 675:3; 675:7 – 10 clear days before January 18]

Any Other Business Which May Come Before This Meeting: No other business was brought by or before the Board.

Adjournment:

A **Motion** by Billings to adjourn. Barron seconded. No discussion. A unanimous vote was taken. **Motion passed. Meeting adjourned** at 8:02 PM.

Minutes approved by majority vote of the Board on –

_____ Date

Sharon “Sharie” Cohen, Chairman
Ossipee Planning Board