

TOWN OF OSSIPEE
PLANNING BOARD MEETING MINUTES
June 2, 2015

Minutes Recorded by Xann Horn, Boards and Commission Secretary

Call To Order

Ski called the meeting to order at 7:00 p.m.

Board Members Present by Roll Call - Bruce Parsons, Roger ter Kuile, Roy Baron, Bob Gillette, Ski Kwiatkowski, Connie Billings. Frank Riley was present. Alternate Rick St. Jean was present. Dave Senecal was not present.

Meeting Minutes - Review and vote on meeting minutes of May 19, 2015.

Motion: by Roy, seconded by Connie, to review and accept minutes of May 19, 2015.

Motion: Withdrawn by Roy, second withdrawn by Connie, to table review of minutes until next meeting after reviewing the recording to clarify Bruce's comments regarding the following motion:

“Motion: by Ski, seconded by Bob, to continue the process of LRPC obtaining the appropriate map for the town office of the water aquifer/boundaries overlay per our regulations

Ski and Bob vote in favor. Roy, Connie and Roger were opposed.”

All in favor, Motion passed.

Old Business

- **Fairpoint Lot** –There were no notes on the plan stating that poles are not to be stored directly on the ground. Therefore, no action can be taken.
- **Murdawg Lot** – Discussion ensued regarding number of cars being stored on the lot. Minutes of October 7, 2008 noted that the Planning Board agreed site plan review was not needed because there was no change of use. Roger Murray, Attorney and father of the owner of Murdawg was present to answer any questions. Kathleen Maloney was present and had pulled permits issued to Murdawg indicating they were in compliance. She spoke in favor of Murdawg as a business. Discussion ensued regarding the Planning Board's responsibilities regarding site plan review and their role in enforcing approvals. The Planning Board had no further concerns, no action was needed.

- **Lakes Region Planning Commission (LRPC)** – Discussion ensued regarding the annual dues of \$4,234.

Motion: by Connie, no second, that the Planning Board not pay these dues.

Motion: by Connie was withdrawn.

Discussion ensued on how the Planning Board and Town might benefit from the LRPC. Rick St. Jean is a now a member of the Lakes Region Planning Commission and his first meeting as a member will be on June 29th. Rick will then have a better idea on how the LRPC can benefit the town and the Planning

Board. By poll of the Board members, all were in favor of not paying the dues until more information is available.

- **Employee of the Year-** There will be a luncheon on June 22, 2015 at 12:00 in honor of the Employee of the Year at the Gym in the Town Hall. Please RSVP no later than June 15, 2015.

Any Other Business Which May Come Before This Meeting

- **Abutter Notification Fees/Forms** - Copies of current regulations have been provided with recommendations of changes in order to be consistent across applications. Currently, abutter notification fees are \$7.00 per abutter, required from the applicant (certified/return receipt postage applied by the town at time of mailing is \$6.48).

Motion: by Connie, seconded by Bob; that the applicant apply the postage to the envelopes for first class postage, certified mail fee, and return receipt fee.

Discussion ensued. Connie called the vote. **All in favor, motion passed.**

Motion: by Connie, seconded by Roy, to have a Public Hearing on July 7, 2015 to discuss the abutter postage change and any other fee changes recommended. **All in favor, motion passed.**

Motion by Connie, seconded by Bob, to immediately remove the fee changes on the town's web site under "Planning Board" referring to "Lot Merger" and "Certified Mail". **All in favor, motion passed.**

Motion: By Connie, seconded by Bob, to create a separate "Fee Schedule for Services" and to remove the fees from within the regulations/applications; to be reviewed and voted on at July 7, 2015 Public Hearing. **All in favor, motion passed.**

- **Non-Conforming Uses** - Connie raised discussion on non-conforming uses per David Babson's vote in protest at a previous Zoning Board meeting.
- **Sign Ordinance** – Discussion ensued on updating the town's sign ordinance. Roger stated that this was reviewed in years past and that the Planning Board would not revisit it as it is the Selectmen's charge. Frank requested that the sign ordinance be provided to the selectmen for review.

Adjournment

Motion: by Bob, seconded by Roy, to adjourn. All in favor, motion passed.

The meeting adjourned at 8:04 p.m.

Minutes approved by majority vote of the Board on _____

Ski Kwiatkowski, Chairman