

**OSSIPEE PLANNING BOARD
MEETING MINUTES
September 15, 2015**

Minutes were recorded by Xann Horn, Board Secretary.
Amendments are noted by ***bold/italic*** type.

Call to Order

Ski called the meeting to order at 7:00 p.m.

Board Members Present by Roll Call – Ski Kwiatkowski, Bruce Parsons, Roy Barron, Frank Riley, Bob Gillette, Connie Billings, Roger ter Kuile was not present; Rick St. Jean, Alternate was raised to voting status.

New Business

Informal/Non-binding Discussion – Abundant Harvest Family Church

Cory Johnston was present on behalf of the Abundant Harvest Family Church. He explained that they have gone before the Zoning Board and was granted a Special Exception for having a church in the Corridor District. There was no opposition by any abutters; one abutter sent a letter in support of the church. The Zoning Board referred the church to the Planning Board to see if Site Plan Review is required. Discussion ensued. By a Poll of the Board Members it was determined that the Abundant Harvest Family Church will need to submit a formal application for minor site plan review. Bruce, Frank, Bob and Rick felt Site Plan Review is needed; Roy felt Site Plan Review is not needed; Connie abstained; Ski did not comment.

Old Business

The following correspondence were received; Ski reviewed each item.

- Mar-Corm, LLC – Amended Alteration of Terrain Permit was received from DES.
- Mar-Corm, LLC – Correspondence was received from Law Office of Kathryn M. Morin, LLC.
- Roisin Prescott, LLC (Napa) – Driveway Permit was received from DES.

Meeting Minutes

Review, discuss and vote on Meeting Minutes of September 1, 2015.

Motion: by Bruce, seconded by Rick, to approve minutes of September 1, 2015 as amended. **All in favor, motion passed.**

Any Other Business Which May Come Before This Meeting

- An email was received from Ellen White regarding Flu Shot Clinic on September 21, 2015 from 2:00 to 4:00. It will be held in the upstairs conference room at town hall. The cost is \$27 for anyone not covered by HealthTrust; private insurance. ~~and~~ Medicare billing may be available. Employees and family members welcome.
- An email was received regarding Public Hearing Notifications from the US Dept of Energy regarding the Northern Pass project.

- Discussion ensued regarding Tax Map 9, Lot 10 (former fudge/sweets shop in West Ossipee) regarding whether or not Site Plan Review is needed. The Board pulled the file and the approval was for retail sales so no further action is necessary.
- In May 2015 the Zoning Board sent a letter to the Planning Board requesting that they consider reviewing the regulations regarding setbacks and non-conforming uses. The Planning Board decided that the Zoning Board has the authority to grant variances and, therefore, the regulations did not need review or change. A letter needs to go to the Zoning Board stating this decision.
- There has been discussion about changing how many residential structures can be on a piece of residential property. The Planning Board needs to start considering this.
- The retail building (Meader's property across from the Pizza Barn) is back in business and is advertising and doing ~~auto-repairs~~ **small engine repairs**. A letter will be sent to the Selectmen requesting that they have Dave Senecal look into this.
- Rick St. Jean is assisting Agape with the process needed regarding their addition that they wish to put on. Site plan review is necessary since there never was one for this building and a variance will be needed.
- The church that is in the same building as Tramway Artisans and the West Ossipee Post Office never went before the Zoning Board for a special exception. A letter will be sent to the Selectmen requesting that they have Dave Senecal look into this.
- Connie raised the issue of the law suit regarding the bond (previous owner) for the Brown's Ridge Road gravel pit property which was reviewed at the last meeting. January 20, 2015 we told them what they had to do. The letters continued. Connie stated Ski has overstepped his boundaries time and time again. ***No other members stated agreement or disagreement with this position.*** Discussion ensued on how the issue had been handled and whether or not it was done correctly.

Xann was given direction to send a letter Attorney Rick Sager to provide him with a copy of the most recent correspondence from Kathryn M. Morin, LLC and requesting that he provide the Board with an update on what has transpired regarding this issue.

Adjournment

Motion: by Connie, seconded by Bob, to adjourn. **All in favor, motion passed.**
Meeting adjourned at 8:20 p.m.

Minutes approved by majority vote of the Board on _____

Ski Kwiatkowski, Chair