

FINAL Agenda

Details Subject To Change until Day of Meeting

OSSIPEE ZONING BOARD MEETING

December 11, 2018

7:00 PM

Call to Order:

Roll Call: Ralph Wurster (Vice Chairman), Jim Rines, Ed MacDonald, Roy Barron, Daniel Fischbein (Alternate), Sandra “Sam” Martin (Alternate) and Steve McConarty (ZEO).

Meeting Minutes

Review to Approve Meeting Minutes of 11/13/2018

Financial:

- Budget Reports: 11/01/2018 – 11/31/2018

New Business:

PUBLIC HEARING

For the following Applications

- **Case #18-16-V: Walter S. Jr. & Margo Levitsky** – 6 Old Broad Bay Rd. Tax Map: 034 Lot: 006 is applying for a Variance from Article 6.4.1.A, 6.4.2.A & 23.3.2 – Front & Side Setbacks Requirements and Making a Non-Conforming Structure More Non-conforming for House Expansion & Adding an Attached Garage. (Case continued from 11/13/2018)

Unfinished Business:

Revision to Rules of Procedure: Finalize revisions

- Pg. 1 - Change under section: Officers - #3 - the “**Secretary**” to “**Recording Secretary**” since this Board has never had an actual elected Board Secretary. (Recommend changing to “**Non-Voting Secretary**” to capture all secretarial duties performed but non-voting abilities.)
- Pg. 3 – section Public Notice #2: C – “verified mail to the **applicant (property owner), representing agent, (if applicable) and all abutters, and all property owner/s within a 200 ft. radius...**”
- Pg. 4 - In 1994, the Board voted to have the official meeting minutes be the recorded tapes. By adopting and voting on the revisions to these Rules of Procedure – **the Official meeting minutes will be the signed summarized transcript of the meeting minutes and the recording will be deleted.**
- Pg. 5 – section Joint Meetings and Hearings #2 – “when called jointly by the **Chairperson** of each of the two boards.”
- Pg. 5 - Remove – “**Format for Joint Meeting Procedures and Instructions to Applicants (Appendix B) are adapted, with thanks, from the Town of Gilford’s Rules of Procedures, September 1984.**”

Notices: Town of Ossipee Christmas Celebration

Any Other Business Which May Come Before This Meeting:

Adjournment: Motion to by _____. Seconded by _____. No further discussion. All voted in favor. Motion passed. Meeting adjourned at _____pm.

Next Meeting: January 8, 2019 @ 7:00 pm