

**Selectmen's Meeting
Monday, July 2, 2018**

These minutes were recorded by Ellen White, Town Administrator. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Chairman Morgan called the meeting to order at 4:15 PM.

Morgan opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Richard Morgan, Sandra Martin and Martha Eldridge.

Public Input:

Jessica Williams discussed an incident at Conner Pond where a complaint was filed with the NH Fish and Game Department by a person residing at 7 Hersom Road because Williams was swimming at the boat launch. Williams stated that a Conservation Officer and the camera crew from North Woods Law showed up and there was discussion about the administrative rule that restricts swimming at Fish and Game managed boat ramps. Williams questioned the definition of "boat" and "swim" and stated that her understanding is that she can swim so long as she enters the water by way of a boat. Morgan stated that the public boat access is on land owned and managed by the NH Fish and Game and the Town has no jurisdiction. He further stated that the location has always been used as a swimming hole and questioned the public safety issue since it is a cartop boat access only and motorized boats are not allowed on the pond. Williams stated that she will continue to swim at the location. Morgan made a motion to send a letter to the NH Fish and Game Department requesting swimming be allowed. Eldridge seconded. A unanimous vote was taken. Further discussion took place on access to the pond via the stream that feeds into the pond but that creates an issue with parking in non-parking areas. Morgan responded that Fish and Game has no authority to govern the parking issue on a public road. Harry Merrow requested that Ed Comeau, State Representative, ask for new legislation to correct the issues related to State agencies governing and restricting public access to public bodies of water.

Joy Gagnon stated that she and Misty Ryder toured the various Town parks with Craig Brady, Recreation Director. She commented on the improvements made to Duncan Lake over the past week and questioned why the areas are not able to be kept up with. Morgan responded that they were aware that Duncan Lake needed attention and that is being addressed further with a future addition of beach sand once the appropriate permits have been granted by NH DES. He then addressed the inadequate water supply at Constitution Park which has restricted field improvements and further development. This is in the process of being researched by Public Works Director Brad Harriman. Morgan stated the Newman Drew Road property was once maintained by the local Boy Scout Chapter but has gone by the wayside over the past several years. It has potential but requires a group that would be willing to bring it back. Gagnon suggested the addition of a playground at the YMCA ballfield. Gagnon expressed the importance of keeping up the appearance of town facilities for visitors and residents. Morgan stated the issue with having a one person Recreation Department that is charged with the responsibility of running recreation programs and the upkeep of all town recreation facilities. The question has been raised whether it is time to evolve to a Parks and Recreation Department and to bring on additional staff to fulfill the needs of the community. Ash Fischbein stated that he agrees with a Parks and Recreation Department and added that an appropriate foundation for a field is needed in order for it to retain water. The soccer field at Constitution Park was noted to be dangerous due to its unlevel surface. Morgan stated that the Town can afford to improve the parks with an appropriate plan to present to the voters. Fischbein commented that grant funding is also available.

Bill Eldridge, Highway Foreman, stated that trash receptacles are needed at town facilities such as Duncan Lake. The idea of a carry-in, carry-out facility is great but there is still debris being picked up along roadsides and elsewhere. Eldridge estimates the cost will be \$90-\$150 each to put in trash receptacles. Morgan stated that responsible people are a non-issue and suggested the trash receptacles be placed on the beach not near the parking area but they must be checked daily. Eldridge confirmed that the Highway Department will check them daily. Morgan vouched support for the idea and suggested Eldridge proceed with ordering the trash receptacles. Joe Deighan stated it will be a great experiment but it will be difficult to keep maintained. Gagnon suggested signage stating that the facilities are carry-in, carry-out but if you're not able to carry-out, please dispose in a designated area. Gagnon also suggested a grill be placed at Duncan Lake similar to what is found at the State parks.

Cole Perry questioned if the gravel pit known as Archer's Pit is town-owned. Morgan responded that it is privately owned. Perry stated there to be a lot of debris including shooting targets.

Comeau questioned if any responses had been received on the request for a School District Budget Committee. Morgan responded that written responses were received from three towns; Tuftonboro, New Durham, and Brookfield. Harriman stated that it was discussed at Wolfeboro's Selectmen's meeting last week and in summary, they felt it was a legislative issue not one that could be dealt with at the local level. It was suggested that the Finance Manager of the School District be contacted to review the process. Morgan stated that there is oversight at the town and county level and even those towns such as Wolfeboro that are SB2 still have a budget committee whose budget is presented to the voters. Morgan stated that they will wait for Wolfeboro's letter and later determine whether it should go on the warrant by petition. Comeau suggested a regional Selectmen's Meeting for open discussion. Morgan stated that if Comeau is willing to host it to move forward with organizing one.

Meeting Minutes:

Morgan made a motion to approve the minutes from the Selectmen's Meeting held on 6/25/2018. Martin seconded. A unanimous vote was taken.

Morgan made a motion to approve the minutes from the Work Session & Non-Public Session held on 6/25/2018. Martin seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Voucher was submitted for the week ending 6/30/2018 in the amount of \$45,269.70. The Accounts Payable Voucher was submitted for the week ending 6/25/2018 in the amount of \$195,401.43. The Water & Sewer Accounts Payable Voucher submitted for the week ending 6/25/2018 was in the amount of \$17,166.66. Morgan made a motion to approve and sign the check vouchers. Martin seconded. A unanimous vote was taken. Morgan stated that the Board reviews all invoices before the totals are approved in the weekly manifest.

Review of Red Folder:

The minutes of the Ossipee Economic Development Committee meeting held on 6/18/2018 were presented for review.

A Request to the Trustees of Trust Funds for the reimbursement of \$800.00 from the Chickville Cemetery Fund for the repurchase of a cemetery lot was presented for signatures. Morgan made a motion to sign the request. Martin seconded. A unanimous vote was taken.

The Board received a memo from Karen Anthony, Finance and Benefits Administrator, requesting permission for the Library employees to be added to the Town's short-term disability insurance effective 1/1/2019. Morgan stated that although the Library employees work under the authority of the Library Trustees, they have always been considered Town employees. Morgan made a motion to authorize them to be added. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received from the Town of Ossipee for the property located on Map 129, Lot 1 (47 White Pond Road). The request in the amount of \$0.00 is due because the property was repurchased by its former owner and a supplemental tax warrant will be issued for the tax due. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$694.00 for the property located on Map 129, Lot 1 (47 White Pond Road) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received from the Town of Ossipee for the property located on Map 270, Lot 2 (276 Water Village Road). The request in the amount of \$0.00 is due because the property was repurchased by its former owner and a supplemental tax warrant will be issued for the tax due. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$364.00 for the property located on Map 270, Lot 2 (276 Water Village Road) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Request for an Administrative Abatement was received for the property owned by Jeffrey and Colleen Gibbs located on Map 250, Lot 5 (760A Route 16). The request in the amount of \$286.23 is due because a demolition permit was granted in 2016 and the mobile home was removed. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Administrative Abatement was received for the property owned by Jeffrey and Colleen Gibbs located on Map 250, Lot 5 (760A Route 16). The request in the amount of \$297.85 is due because the mobile home was removed in 2016. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Administrative Abatement was received for the property owned by Jeffrey and Colleen Gibbs located on Map 250, Lot 5 (760A Route 16). The request in the amount of \$116.37 is due because the mobile home was removed in 2016. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for an Administrative Abatement was received for the property owned by Jeffrey and Colleen Gibbs located on Map 250, Lot 5 (760A Route 16). The request in the amount of \$37.00 is due because the mobile home was removed in 2016. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Request for a Clerical Abatement was received for the property owned by Adam Pfeiffer located on Map 73, Lot 109, Sub Lot 12 (130 Gretchen Road). The request in the amount of \$40.90 is due because the camper was sold and a supplemental tax warrant will be issued to the new owner. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Supplemental Tax Warrant in the amount of \$41.00 for the property located on Map 73, Lot 109, Sub Lot 12 (130 Gretchen Road) was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

A Timber Tax Warrant in the amount of \$2,042.58 was presented for signatures. Morgan made a motion to approve and sign the warrant. Martin seconded. A unanimous vote was taken.

An Application for Veteran's Credit was presented for review. The Assessor has determined that the applicant meets all requirements for the credit and recommends its approval. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

The Recycling Center Daily Cash Log was received for the month of June. The total collected for the month was \$8,114.15.

Morgan read a Public Notice that has been advertised requesting sealed bids for surplus vehicles including a 2004 Ford F-350, 2012 Chevrolet Impala, and a 2013 Chevrolet Impala.

The Board received a copy of a Wetlands Permit Application for the property located on Map 66, Lot 34 (3 Cold Spring Circle).

An Application for a Business Website Link on the Town's Website was received from Integrity Earthworks. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

An Application for a Business Website Link on the Town's Website was received from Local Presence. Morgan made a motion to approve the application. Martin seconded. A unanimous vote was taken.

The Board received a memo from the NH Municipal Association reviewing the upcoming legislative process and dates.

A Contract for Use of Facilities was received from the Rodney A. White, Sr. VFW Auxiliary Post #8270 requesting use of the Bub Avery Memorial Gymnasium on 9/7/2018 and 9/8/2018 for a Penny Sale. The schedule has been approved by Craig Brady, Recreation Director, and applicable deposit has been received. Morgan made a motion to approve the contract. Martin seconded. A unanimous vote was taken.

The Board received a notice from the State of NH Department of Natural and Cultural Resources acknowledging they will be harvesting approximately 34 acres in the State Forest.

The Board received notification from NH Electric Cooperative that they will be completing a vegetative herbicide treatment along powerline areas. Abutters in the treatment areas will be receiving notification, a copy of which was provided to the Town and is available in the Selectmen's Office for review.

The Board received a copy of the Watershed News publication produced by the Green Mountain Conservation Group.

The Highway Department Work Log was received from the week ending 6/30/2018.

The Board received a memo from Brad Harriman, Public Works Director, regarding the cleanup of the Windows on the Ossipee Mountains property. Harriman stated that he has reviewed the work to be

completed and feels that it will require continuous maintenance that should be put out to bid rather than become an ongoing project for the Highway Department. Morgan stated that Conservation Chairman Joe Deighan discussed the cleanup with the Board in an earlier work session. Deighan reviewed a new proposal is to rid the property of nuisance trees and plant grass which will make it easier to maintain. Morgan discussed the bidding process to be in compliance with Town policy and made a motion to put out a request for proposals to have the stumps removed. Eldridge seconded. A unanimous vote was taken. White stated that Conservation Commission member Tim Otterbach was in a few weeks back and discussed the scope of work that was prepared and approved by the Conservation Commission. Deighan stated that the cleanup will be discussed at the next Conservation Commission meeting.

Programming updates were received from Charter Communications.

The Treasurer's Report was submitted for the month ending 6/30/2018. The balance in the General Fund was in the amount of \$2,581,025.69. Morgan announced that the next school payment will be in the amount of \$1.6 million.

Water & Sewer Red Folder:

A Payroll Reimbursement Request for the week ending 6/30/2018 in the amount of \$3,585.06 was presented for signatures. Morgan made a motion to approve the request. Martin seconded. A unanimous vote was taken.

A Water & Sewer Warrant in the amount of \$40.00 for service charges was presented for signatures. Morgan made a motion to approve and sign the warrant.

A Water & Sewer Warrant in the amount of \$86,262.42 for third quarter billing was presented for signatures. Morgan made a motion to approve and sign the warrant.

Old Business:

Intersection of Routes 28 & 171 – Nothing new to report.

Sidewalks – Harriman reported that NH DOT representatives were in the area this past week viewing the proposed areas for crosswalks to be placed in conjunction with the new sidewalks. Harriman will reach out for an update prior to the 7/9/2018 meeting.

Whittier Covered Bridge – Harriman stated that he spoke with Hoyle, Tanner & Associates and the NH DOT and they both confirmed they are awaiting the final approval for the project to go out to bid. Martin questioned the door being left opened on the bridge. Harriman confirmed that it has not been locked for quite a while and stated that the back of the bridge is wide open anyway. There is also no floor in the bridge at present.

Town Beach at Duncan Lake – Discussed earlier in the meeting.

Boston Post Cane – Morgan stated that they are still in search of the oldest living resident in Ossipee for recipient of the Boston Post Cane. Morgan reviewed the history of the award and stated the original Boston Post Cane is on display at the Ossipee Historical Society while recipients are given a replica that can stay with the family of its recipient.

School District Budget Committee Request – Discussed earlier in the meeting.

New Business:

None presented.

This concluded the business portion of the meeting and Morgan re-opened the meeting to Public Input.

Public Input #2:

Bill Eldridge, Highway Foreman, stated that crosswalk signs have been installed on the crosswalks on Moultonville Road.

Morgan thanked Eldridge and the Highway crew for the attention they gave to Duncan Lake beach.

Martin thanked Deighan for stepping up as the Conservation Commission Chairman and stated that he has done a lot of justice for the Commission.

Non-Public Session:

Not applicable.

The next meeting will take place on Monday, July 9, 2018 at 4:15 PM.

Adjournment:

Being no further input, Morgan made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 5:15 PM.

Richard H. Morgan, Chairman

Sandra P. Martin

Martha B. Eldridge

To be approved 7/9/2018

Draft - To Be Approved