

Selectmen's Meeting Monday, February 3, 2020

These minutes were recorded by Angela Rizzitano, Secretary. Matt Sawyer Jr., Town Administrator, was also in attendance. The meeting was held in the Bub Avery Memorial Gymnasium at Town Hall.

Call to Order:

Selectman Martin called the meeting to order at 4:15 PM. Martin opened the meeting with the Pledge of Allegiance.

Attendance by Roll Call:

Present were Selectmen Sandra Martin, Martha Eldridge and Susan Simpson.

Announcement:

Chairman Martin announced that Candidates Night will be held March 2, 2020 at the Town Hall Gymnasium at 6:30 PM.

Department Head Reporting:

Highway Department – Tony J. Eldridge, Superintendent of the Works, read the highway work log. They checked all routes. They cut trees on Chickville Road. He advised they tightened chains on truck 1 and on truck 10. T. Eldridge and the Town Administrator had an emergency meeting with the Fire Department as well. He is also is working on getting better piping options for the Town. T. Eldridge registered the Town vehicles in Concord and he talked to the State of NH regarding the snow removal on Folsom Road. He also advised that he participated in a webinar with Town Administrator, Matt Sawyer Jr. and Transfer Station Supervisor, Brewster Vittum regarding Government recycling.

Police Department – Joseph Duchesne, Police Chief, presented the Board with the statistics for the month of January. There were 1652 totals calls with 10 arrests. He advised that it was a pretty average month. Duchesne also advised that Officer Baker and Part time Officer, Will French, are both doing well at the Police Academy. He also advised that he will have more information next week regarding the self-defense class for young girls and women. Duchesne advised that Officer Grow is resigning from the Police Department as of February 7, 2020 to spend more time with his family. Officer Baker will take over as the part time School Safety Officer. Chief Duchesne thanked Officer Grow for his service to our community.

Recreation Department – Craig Brady, Recreation Director, congratulated Officer Grow on his retirement. Brady advised that registration for Little Pros Basketball is now open. Also registration for February vacation activities are also open. Brady also advised that he is actively seeking a yoga instructor. Please call Ossipee Recreation if you are interested.

Selectmen's Office – Matt Sawyer Jr., Town Administrator, reported that the auditors were in this week. He will review this week. He attended a recycling webinar as well. He is working on the town

report and advised it is on schedule to be finalized. The Budget Committee public hearing is February 6, 2020. He also had a hazard mitigation meeting with the Fire Department.

Town Clerk/Tax Collector – Kellie Skehan, Town Clerk/Tax Collector, advised that the Town Clerk's Office received approximately \$100,000.00 in revenue. Skehan advised that the Presidential Primary is February 11, 2020. Polls are open from 8 AM-7 PM. To register to vote please bring a photo ID and proof of residence on Election Day. Skehan read the list of candidates for the Town Elections coming up on March 10, 2020. Skehan will be sending out tax reminder notices February 13, 2020 and she will be sending impending lean notices in March.

Transfer Station – Brewster Vittum, Transfer Station Supervisor, advised that they did their normal recycling. He also advised that the 22 tons of mixed paper ready to be shipped out will cost \$45.00/ton. He also advised that the current price to get rid of electronics is \$.20/pound so he will start using a different company and the cost will be \$.14/pound. He also advised that the rumors over the weekend about someone being stabbed at the transfer station was not true.

Building Inspector– Steve McConarty, reported he has been busy with inspections and is closing up some permits. He also advised that he will be having a walk through with O'Reilly's Auto Parts this week. Discussion ensued.

Government Buildings- Tony J. Eldridge, reported that the lights have been taken down at the Town Hall. They will try to fix them and if they are not able to be fixed they will be replaced. He also advised that he is looking into getting security cameras for outside the Town Hall. T. Eldridge advised that the electrician is making great progress with the Library and the Freight House. Also he is working on getting someone in to work on the furnace issues at the Police Department.

Water & Sewer Department – Wayne Eldridge, Water & Sewer Supervisor, reported that he will be putting in a water line on Huckins Street. He is just waiting for a proposal to do the work. Discussion ensued. He will also be doing monthly meter readings as well.

Public Input:

None presented

Meeting Minutes:

Martin made a motion to approve the minutes from the Work Session and Non-Public session held on 1/27/2020. M. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to approve the minutes from the Selectmen's Meeting held on 1/27/2020. M. Eldridge seconded. A unanimous vote was taken.

Martin made a motion to seal the minutes from the Non-Public Session held pursuant to RSA 91-A:3, II (a) for a Personnel Matter. M. Eldridge seconded. A unanimous vote was taken.

Accounts Payable & Payroll Manifests:

The Payroll Check Voucher total was submitted for the week ending 2/1/2020 with a pay date of 2/4/2020 in the amount of \$165,849.03. Accounts Payable for the week ending 2/1/2020 is \$26,821.51. The School payment is in the amount of \$716,000.00. The total amount is \$908,670.54. Water & Sewer Accounts Payable is \$7,259.23. M. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

A Payroll Reimbursement Request issued to the Water & Sewer Department for the payroll week ending 2/1/2020 with a pay date of 2/4/2020 was submitted in the amount of \$3,356.64. M. Eldridge made a motion to sign the request. Martin seconded. A unanimous vote was taken.

Water & Sewer Red Folder:

A Water & Sewer Warrant was presented for signatures for \$86.27 with penalties after March 9, 2020 for all sums not paid by this date. M. Eldridge made a motion to sign this Warrant. Simpson seconded. A unanimous vote was taken.

A Water & Sewer abatement application was presented to the Board for Laura Goodrich at 115 Route 16B. The trailer sold and was moved. The land owners are now being billed. M. Eldridge made a motion to approve this abatement. Simpson seconded. A unanimous vote was taken.

Review of Red Folder:

The board received a Letter of Resignation from School Safety Officer Donald Grow. Chairman Martin read the letter and asked the Town Administrator to write a Letter of Recognition to Officer Grow for his service to our community.

Chairman Martin advised that the Town came to a settlement agreement with Westward Shores. Martin read the agreement and advised that it was approved.

The Board received a letter from Gordon and Louise Nelson regarding consideration for an abatement for the Town's use of their land. Wayne Eldridge, Water & Sewer Supervisor, advised that since the Nelson Family has a curb stop, they are required to pay fees. He also advised that they could remove the curb stop if they don't wish to pay quarterly fees. Martin made a motion to deny the request for an abatement. M. Eldridge seconded. A unanimous vote was taken.

Chairman Martin read a Certificate of Authority to be signed giving the Town Administrator, Matt Sawyer Jr. permission to apply for milfoil and invasive species funds. Martin made a motion to sign. M. Eldridge seconded. A unanimous vote was taken.

The Board received the Recycling Center Daily Cash Log for the month of January. The total amount collected was \$3,979.25.

The Board received a Raffle Permit Application from Sarah Groleau to benefit Habitat for Humanity. It will be February 13, 2020 at Indian Mound Golf Course from 8 PM-9 PM. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

The Board received a memo from Town Clerk/Tax Collector, Kellie Skehan regarding a registration refund request for \$140.00. The reason for the refund request is the vehicle did not pass inspection.

The owner of the vehicle received a refund from the State of NH. M. Eldridge made a motion to approve the refund request. Martin seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Ossipee Concerned Citizens Child Care Center for February 28, 2020 and February 29, 2020 at the Town Hall Gymnasium for a penny sale. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Knox Mountain Landowner's Association for February 16, 2020 at the Town Hall Gymnasium for an Association Member Meeting. M. Eldridge made a motion to approve. Simpson seconded. A unanimous vote was taken.

A Contract for Use of Facilities was received for Kasie Bibeau for March 22, 2020 at the Town Hall Gymnasium for a birthday party. M. Eldridge made a motion to approve. Martin seconded. A unanimous vote was taken.

The Board received a Property Tax Credit and Exemption application. It is recommended by the assessor to approve. Simpson made a motion to sign. M. Eldridge seconded. A unanimous vote was taken.

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A Notice of Intent to Cut Wood or Timber for Map 041, Lot 3 was presented for Malcolm Bacon. The logger is Lance Williams. There is no cemetery on the property and the taxes are paid. Simpson made a motion to approve this Intent to Cut. Martin seconded. A unanimous vote was taken.

The Board received the Recreation Department weekly report for the January 12, 2020 to January 24, 2020. It will be on file in the Selectmen's Office.

The Transfer Station Work Log was received for January 26, 2020 through February 2, 2020. It will be on file in the Selectmen's Office.

The Board received a Notice of Decision for Case # 17-9-SPR, tax map 27, lot 24. It will be available online.

Old Business:

None Presented

New Business:

Chairman Martin announced that a self-defense and special awareness class is currently in the works and more details will follow regarding cost and date of the activity.

Second Public Input:

None Presented

Non-Public Session:

None

The next meeting will take place on Monday, February 10, 2020.

Adjournment:

Being no further input, M. Eldridge made a motion to adjourn. Martin seconded. A unanimous vote was taken.

Adjourned at 4:52 PM.

Sandra P. Martin, Chairman

Martha B. Eldridge

Susan J. Simpson

To be approved 2/10/2020