Minutes were recorded by Ralph Wurster and summarized by Laura Nash, Board Secretary. Revisions to these minutes are noted in bold/italic type.

Call to Order: Ralph Wurster called the meeting to order at 7:00 p.m.

Members Present by Roll Call: Ralph Wurster, Ed MacDonald, Jim Rines, Roy Barron, and Alternate - Daniel Fischbein and Steve McConarty, ZEO. Absent: Shawn Marcotte and Sandra “Sam” Martin

Wurster raised Alternate - Daniel Fischbein to voting status in place of Shawn Marcotte.

Meeting Minutes: Review to Approve Meeting Minutes of 09/10/2019.

A Motion by Barron to approve the minutes of September 10, 2019 as amended. Discussion: Ed MacDonald requested the spelling of his name be corrected on page 1, “Wurster raised Alternate-Fischbein to voting status in place of Ed MacDonald.” Fischbein seconded. Rines and MacDonald abstained. All others voted to approve as amended. Motion passed.

Financial:

- Budget Report: 09/01/2019 – 09/30/2019 – The Board reviewed and noted the amounts under 25% will need to be reviewed for the upcoming budget year. Postage and advertising are below the 25% remaining mark but are offset by the revenue of the application fees. Postage for next year was increased by $200.00, thus increasing the amount from $1,500.00 to $1,700.00.

  - 2020 - 2021 Budget Review Schedule

  - Land Use Regulation 2019-2020 Books - $58.50 – The secretary has ordered the books. The Board will wait for the invoice to make a motion for payment.

New Business:

- Zoning Enforcement Officer, McConarty updated the ZBA concerning a second dwelling on the property belonging to John and Stacy Vittum of 22 Blueberry Lane: Wurster read a letter submitted by Ellen White and the Board of Selectmen. Discussion ensued. The Chairman will write a letter in response to Ellen White and the Board of Selectmen recommending the Vittum’s apply for a variance as instructed and submit appropriate application fees.

Any Other Business Which May Come Before This Meeting: None was presented.

Adjournment:

A Motion by Rines to adjourn the meeting. Fischbein seconded. No discussion. All voted in favor, Motion passed. The meeting adjourned at 7:21 p.m.

Next Meeting: November 12, 2019 @ 7:00 pm

Minutes were approved by majority vote of the Board:

________________________  __________  Or  __________  ____________________
Ralph Wurster, Chairman  Date  Ed MacDonald, Vice Chair  Date

(In the absence of the Chairman)