

**TOWN OF OSSIPEE**  
**ZONING BOARD OF ADJUSTMENTS**  
Meeting Minutes  
October 8, 2019

Minutes were recorded by Ralph Wurster and summarized by Laura Nash, Board Secretary. Revisions to these minutes are noted in ***bold/italic*** type.

**Call to Order:** Ralph Wurster called the meeting to order at 7:00 p.m.

**Members Present by Roll Call:** Ralph Wurster, Ed MacDonald, Jim Rines, Roy Barron, and Alternate - Daniel Fischbein and Steve McConarty, ZEO. **Absent:** Shawn Marcotte and Sandra “Sam” Martin

Wurster raised Alternate- Daniel Fischbein to voting status in place of Shawn Marcotte.

**Meeting Minutes:** Review to Approve Meeting Minutes of 09/10/2019.

A **Motion** by Barron to approve the minutes of September 10, 2019 as amended. Discussion: Ed MacDonald requested the spelling of his name be corrected on page 1, “Wurster raised Alternate-Fischbein to voting status in place of Ed ***MacDonald***.” Fischbein seconded. Rines and MacDonald abstained. All others voted to approve as amended. **Motion passed.**

**Financial:**

- Budget Report: 09/01/2019 – 09/30/2019 – The Board reviewed and noted the amounts under 25% will need to be reviewed for the upcoming budget year. Postage and advertising are below the 25% remaining mark but are offset by the revenue of the application fees. Postage for next year was increased by \$200.00, thus increasing the amount from \$1,500.00 to \$1,700.00.
- 2020 - 2021 Budget Review Schedule
- Land Use Regulation 2019-2020 Books - \$58.50 – The secretary has ordered the books. The Board will wait for the invoice to make a motion for payment.

**New Business:**

- Zoning Enforcement Officer, McConarty updated the ZBA concerning a second dwelling on the property belonging to John and Stacy Vittum of 22 Blueberry Lane: Wurster read a letter submitted by Ellen White and the Board of Selectmen. Discussion ensued. The Chairman will write a letter in response to Ellen White and the Board of Selectmen recommending the Vittum’s apply for a variance as instructed and submit appropriate application fees.

**Any Other Business Which May Come Before This Meeting:** None was presented.

**Adjournment:**

A **Motion** by Rines to adjourn the meeting. Fischbein seconded. No discussion. All voted in favor, **Motion passed.** The meeting adjourned at 7:21 p.m.

**Next Meeting:** **November 12, 2019 @ 7:00 pm**

**Minutes were approved by majority vote of the Board:**

_____ <b>Ralph Wurster, Chairman</b>	_____ <b>Date</b>	Or	_____ <b>Ed MacDonald, Vice Chair</b> <i>(In the absence of the Chairman)</i>	_____ <b>Date</b>
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